

# KIRKLINTON PARISH COUNCIL

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Clerk to the Parish Council

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The Annual Parish Meeting and Annual PARISH COUNCIL Meeting of Kirklington Parish Council will be held on **Monday 20 May 2024** commencing at 7.30pm.

## Annual Parish Meeting

### 1. APOLOGIES NS

### 2. MINUTES OF MEETING HELD 17 MAY 2023 ✓

### 3. MATTERS ARISING

### 4. REPORT BY THE CHAIRMAN OF THE PARISH COUNCIL

## Annual PARISH COUNCIL Meeting

### 1. ELECTION OF CHAIR AND VICE-CHAIR

To elect the Chairperson and Vice-Chairperson for the new Parish Council following the recent election.

### 2. APOLOGIES NS

### 3. REQUESTS FOR DISPENSATIONS NSND

The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a Member has a disclosable pecuniary interest.

### 4. DECLARATION OF INTERESTS NSND

To receive declarations of interests in respect of items on this Agenda.

Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting)

Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable or other interests.

If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the Clerk at least 24 hours in advance of the meeting.

**5. MINUTES** of the Meeting held on Tuesday 12 February 2024

## **6. MATTERS ARISING**

**(a) Play area – monthly inspections** John

Rota for Inspection Sheets to be considered.

## **7. PAYMENTS, SUBSCRIPTIONS AND RECEIPTS**

**(a) To consider APPROVAL** for the following payments:

- (1) Insurance Premium – BHIB Insurance - £493.94 an increase of £114.59 (41.0%)
- (2) A Dawes – Clerks Wages & Exp £139.17 ✓
- (3) Hugo Fox – Website £11.99 per month
- (4) Green Team – Grass cutting £120.00 ✓
- (5) M Mac - £31.40 ✓

**(b) To REPORT** the following receipts:

(1) Precept for 2024/25 from Cumberland Unitary Authority – £2900.00

## **9. AGAR (Annual Governance and Accountability Return) FOR THE YEAR ENDING 31 MARCH 2024**

To ratify the appointment of the Internal Auditor for 2023/24

To agree that the Parish Council should certify itself as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015 and authorise the Chairperson to sign the 'Certificate of Exemption' for 2023/24.

To receive and note the Annual Internal Audit Report 2023/24;

To consider and complete Section 1 'Annual Governance Statement 2023/24'

To consider and approve Section 2 'Accounting Statements 2023/24'

Income  
Expenditure  
Receipts and Payments Account  
Variations  
Bank Reconciliation  
Asset Register

## **10. CORRESPONDENCE**

Grass cutting – Church

A Par  
re-cutting from website for Parish Council

## **11. DATE OF NEXT MEETING(s) – to be determined**

will do