

## CLIFFSEND PARISH COUNCIL

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Interim Clerk to the Council: Roy Wade, Apartment 3, 35 Sea Road, Westgate on Sea, Kent CT8 8QG

### MINUTES

THURSDAY 14 JUNE 2018 commencing at 7.30 pm

**Present:** Councillors Blaydes (Chairman), Francis-Cable, Mrs Hovenden and Mrs Lyon

**Also Present:** Jill Pells, acting Clerk, TDC Councillor Rogers and seven residents – an eighth person joined the group later in the meeting.

1. **WELCOME AND APOLOGIES FOR ABSENCE** Parish Councillors Hellyer, Searle, TDC Councillor Townend and KCC Councillor Messenger

2. **DECLARATIONS OF INTEREST** None

3. **ANNUAL GENERAL MEETING 10 MAY 2018 MINUTES AND MATTERS ARISING** Minutes accepted as a true record of what happened

Position of Clerk – Advertisement has gone out and Chair has taken advice from other Parish Chairs. Birchington suggested “Indeed” where you can advertise free. Chair has done this.

#### 4. REPORTS

(i) **Finance & General Purposes Committee** The minutes of the earlier meeting, which included a report of items considered by the Planning Committee, were discussed and approved as a way forward.

There was no report on the Meadow Working Party.

Neighbourhood Plan Working Party No report. However Councillor Francis-Cable made the following statement and asked that it be recorded in the minutes

*Councillor Francis-Cable was unable to make any progress with the plan. Councillor Hovenden suggested Councillor Francis-Cable make contact with TDC in the coming days. Councillor Francis-Cable stated that due to his full time employment and heavy Parish Council portfolio The Neighbourhood Plan project be reallocated to a Councillor who has more time to complete this project. Councillor Hovenden was identified due to her limited Parish Council Portfolio to contact TDC and continue with the project. Councillor Hovenden declined to assist explaining she would be unavailable.*

Transparency Working Party. Nothing to report,

Emergency Plan Working Report - One of the participants has not been well so nothing to report,

Planning Committee - both planning applications for Clive Road and Manston Airport were opposed.

(ii) **County Councillors** Update received from KCC Councillor Messenger as he was unable to attend in person.

Parkway Station – KCC have submitted plans for the station but there is still a shortfall of £8M funding.

Manston Airport - River Oak resubmission is imminent after he helped with archaeological matters with Simon Mason and Tom Marchant (both KCC). There are highway modelling concerns where he has asked the Cabinet member for Transport, Mike Whiting, to help with and he is pleased to do so.

Ramsgate Port – Meetings recently held with Madeline Homer, TDC CEO, Gavin Waite, TDC Director of Operations and Bob Bayford (Leader) regarding development opportunities at the Marina and Commercial Port. These are ongoing with high profile companies and hopefully very soon some positive news will emerge.

Potholes. Since March 2018 Thanet has had 1242 potholes filled and 1866 sq metres of patching completed and KCC have the ambition to complete the works Kent wide by the end of August 2018.

Vattenfall. DCO pre-application consultations have now been completed but he has yet to be advised whether it has been submitted for acceptance to Bristol PINS (Planning Inspectorate). He has had the usual requests from residents of Cliffsend and will continue to publish all Ramsgate area advance KCC road closure warnings on social media.

(iii) **District Councillors** - TDC has issued 1071 littering notices showing that they are taking this seriously.

(iv) **Community Warden/PCSO** not present, although it is understood they will try to attend in future, subject to other duties.

(v) **Councillors Reports - Councillor Hovenden** passed on concerns in Earlsmead Crescent regarding the cutting of grass also Hugin Green and other areas. Also concern about children on bicycles riding in such a manner that this could cause accidents. Councillor Hovenden indicated she thought KCC have dropped grass cuts from 8 to 6 per annum.

**Councillor Hovenden asked that Clerk to write to request TDC to do an additional grass cut to replace one lost due to machinery issues.**

**Councillor Lyon** raised issued about letting dogs off the lead in the children's play area. Councillor Lyon also reported the village Church has had the lead taken off the roof and asked if the Parish Council can make a donation as the Church is raising money for this. Councillor Lyon did not suggest an amount. Councillor Hovenden feels that the Church should write to ask for funding. Chair agreed that if they put a request in writing then the PC will consider making a donation.

**Proposed by Councillor Lyon that we have signs made up to advise that dogs must be on leads in the children's play area. Dog Warden is unable to help with this.**

Chair suggested that we investigate the cost of these signs and bring this back to the next meeting.

**Councillor Francis-Cable** Speeding survey is in place and will be there for a couple more weeks. Results will be circulated. Defibrillator machine for fitting to Village Hall is on order.

**Chair** attended Thanet Area Committee Meeting in Birchington. Briefing from Sharon Addley, Chief Inspector on missing children, Antisocial Behaviour (ASB) and Vulnerable Investigations Team. Police in Kent are looking to recruit 200 officers and 60 civilians. Chair mentioned ASB in Margate and Ramsgate were particular issues.

Chief Inspector Addley advised that Police Online reporting tool is best way of communicating to Kent Police. Reporting on telephone using 101 can take 50 minutes to get through.

Chief Inspector Addley advised the Control room for this area is now located in Medway towns. ASB legislation has given Police additional tools.

Fly tipping is an issue.

Rat runs (including Cliffsend). Acol has a similar problem with over 10,000 recorded exceeding the speed limit in one week.

## **5. PUBLIC QUESTIONS**

Brenda – two vehicles have had close encounters in the bottom half of Foads Lane. There is a need for some form of notification regarding speed limit. Speeding surveys are being carried out in the top part of Foads Lane and once this issue has been dealt with then we can concentrate on other areas. The outcome of this survey will give an indication of traffic flow and speed. Councillor Hovenden mentioned that there are at least two people in the lower part of Foads lane who are speed watch trained.

Also mentioned people doing the 5K run have been asked to keep the village clear.

Tony also raised issue about speed limits – need to be 20 mph.

How much is in the bank account? Chair approximately £37,000, they have had income from precept and maintenance of the meadow. Raised the state of the bench opposite the Village Hall.

He has suggested moving this bench from its present position under a tree but Chair advised that TDC fitted this and therefore they will have to move it. Councillor Hovenden confirmed that it has been treated in last year.

Asked who is responsible for the notice board in poor condition outside the Village Hall – He was advised that the notice board in question is the responsibility of the Cliffsend Residents Association. Councillor Hovenden advised that she cannot comment about this at this meeting.

Lynn – Asked about having a sign at the entrance of the village “beware of the pedestrians”(!) TDC Councillor Rogers was asked to liaise with Highways regarding the issue of signage at various sites in the village.

Tony – asked about people getting caught out by food waste collection which came early. Recommended time to get bins out is 7 am.

Chris –Acol has 30 mph flashing signs which were put in as a result of their speed survey. Commented that people will have to brake all the way down Foads Hill.

Maureen mentioned “big bang” earlier today which was apparently due to an accident on the new road.

**6. FINANCIAL MATTERS** Roy Wade forgot to leave Chair a cheque book so can only approve the expenditure, not sign the cheques. Items are a bill from Solicitors, Village Hall costs, locks and etc. costs bill for improved security. Councillor Hovenden asked when the decision was taken regarding securing the gates. There were discussions by email with Councillors as a matter of emergency. Councillor Hellyer arranged purchase through his company. Councillor Hovenden wanted confirmation that when the receipt is available this will show that he has included VAT element. Chair confirmed that there is an email trail including a discussion of costs for locks and chains.

Also asked if the Auditor has looked at the accounts yet. Roy Wade has been in contact with the Auditor and has been given until July to present the accounts. There are no issues but he has to complete this. Auditor is the same as last year.

Date	Supplier	Description	Min ref	Chq No	VAT	Excl Vat	£
4 <sup>th</sup> June	Brachers (Final Bill)	Professional Services re Meadow	May18-Ref 10(v)		£117.70	£600.50	£718.20
25 <sup>th</sup> May	Village Hall	Hall Hire for 24 <sup>th</sup> May Annual Meeting				£10.50	£10.50
14 <sup>th</sup> June 18	Cllr Hellyer	Purchase of locks and chains for Meadow/Playground gates			£14.82	£88.92	£88.92

## 7. CURRENT TOPICS

(I) **Grounds Maintenance Officer** has put some topsoil in pot hole on Foads Hill by bollards, really needs something harder. He has started to clear the weeds from the bottom car park (next to Petrol Station) but this is hard work, not helped by parked cars. Chair asked if he has seen the email from TDC regarding proceeding with repairs to Playground gates and he confirmed that he has.

(II) **GDPR Update** Came into effect on 25 May. All have received a form which must be returned in order for information to be sent. Councillor Hovenden raised query re standing orders on distribution of minutes.

Chairman stated that GDPR legislates that the GDPR form must be signed in order for information to be sent by any means.

(III) **Roads** – Traffic monitor for Foads Lane/Foads Hill and junction – ongoing.

(IV) **Salt Bins – Progress Report** – Bins not yet filled

(V) **Meadow Lease Update and traveller actions** Chair had requested statement of account from CPC Solicitor (Brachers). Brachers will pay outstanding bill from Chapman's solicitor out of the deposit they hold. Cliffsend PC have now ceased any contact with Marjorie Chapman Meadow Land Owner.

Travellers were trying to access the meadow during the bank holiday weekend. Two police cars were on hand very quickly and ensured that the Travellers were removed, gates were made secure again.

Another green area opposite the Village Hall is perceived as vulnerable and it has been suggested that wooden boxes costing £20 each are placed on the green area, painted white and planted up (suggested purchasing three boxes, plus another £40 for planting). Chairman proposed this expenditure to protect the village.

**Proposed expenditure of £100 for this.**

**Seconded Councillor Lyon. Agreed with all in favour.**

Councillor Francis-Cable asked for a site meeting to agree positioning and suggested ordering more than 3 box's but Chair suggested postponing this for the time being.

(VII) **Beacon for November 2018** No update available. **Agreed to ask Roy Wade to progress this with TDC on his return from annual leave to secure permission to use the Recreation Area.**

(VIII) **Village in Bloom** - Large boxes for green area opposite Hall – discussed at (V) above. Councillor Hovenden asked why there was not a bill submitted by the Grounds Maintenance Officer this month, Chair advised that none had been received and it would have to be dealt with at July Meeting.

(IX) **Summer Event** –Councillor Francis-Cable was not able to get anything back from "the people who expressed interest".

**8. INTERIM CLERK'S REPORT** Not aware of any reports as interim clerk is not present.

**9. CORRESPONDENCE RECEIVED** - Letter received from Cliffsend Village Shop Association which was addressed in the May meeting was one relating to purchasing benches out of balance of shop funds in hand. Chair will contact TDC to ascertain cost of benches, this will be a decision on the number of benches, residents will then be consulted where the benches could be sited.

No correspondence had been received by the Interim Clerk since the dispatch of the agenda.

## **10. ANY OTHER BUSINESS**

Maureen mentioned a white transit van in area with an individual thought to be stealing water