

Capheaton Parish Council

Minutes of the Parish Council Meeting held on Monday 9 February 2026

- 1) **Present:** Mr W Browne-Swinburne (Chair), Ms Coe, Mr RD Patterson, Mr RW Irving
- 2) **In attendance:** Mr P Ware (Clerk)
- 3) **Apologies for absence:** Mrs E Moffat, County Councillor R Dodd
- 4) **Declaration of interests and the grant of dispensations:** The Chair at item 7) a), see below
- 5) **Opportunities for members of the public to raise matters:** none
- 6) **Minutes of the Meeting held on 3 November 2025,** having been circulated, were approved and signed. There were no matters arising.
- 7) **Planning:**
 - a) 026/00242/LBC – The Old School, Front St, Capheaton - The Chair gave a short presentation about the retrospective application then left the room whilst a discussion took place. No objections raised by members, Clerk to follow up.
- 8) **Highways:**
 - a) Cllr Coe reported potholes along Burn Hill to Wellington Square and to follow up again using the 'Fix My Street' app.
 - b) Heritage signpost restoration – members decided not to pursue at the present time. Clerk to follow up.
- 9) **Kirkheaton car parking:**
 - a) EDF Renewables and Forsyth of Denny made donations towards the communal car parking project, and works are currently under way with a local contractor. Cllr Irving to monitor, and to price/spec up for the next meeting some additional works at an adjacent location.
- 10) **Defibrillators:** nothing to report and to be reviewed annually.
- 11) **Correspondence & e- information items:** all noted
- 12) **Council Governance:**
 - a) Council website and email – application submitted to HugoFox and await approval for new domain name. Clerk to follow up.
 - b) NCC Community Governance Review – Stage 1 consultation runs until 30 April 2026, clerk to complete another (pre-consultation questionnaire already completed) online questionnaire.
- 13) **Finance for 2025/26**
 - a) **Report and bank balance:** The clerk gave a report of this year's spend to date, with a Finance Summary and latest banking statement circulated to members, showing a balance of £6,889.16 not including today's payments.
 - b) **Payments authorised:** Payments for Clerk's salary, expenses, donation to GNAAS and Data Protection Fee were authorised at a cost of £859.33.
- 14) **Any other business:** Clerk flagged up the need to consider replacing the ageing Council laptop.

Date and time of next meeting: Monday 11th May 2026 at 7.00pm

Chairman

Date