

Southorpe Parish Council

Dear Councillors

You are required to attend a meeting of Southorpe Parish Council on Monday 16th September 2024 at 7 pm at Barnack Cricket Pavillion, Barnack , when the following business will be transacted.

Yours sincerely

Alison Hurford, Clerk and RFO

AGENDA

24/29	Apologies for Absence To receive and note apologies for absence received by the Clerk	
24/30	Declaration of Interest To receive declarations of interest under the Council's Code of Conduct related to business on the agenda	
24/31	Minutes of the last meeting (previously circulated) To agree the minutes of the last ordinary council meeting on 10 th July 2024 and the minutes of the extra ordinary meeting on 29 th July 2024	
24/32	Matters Arising from meeting on 10th July and 29th July 32.1 Resignation of Councillor Simon Little 32.2 Footpath near Ufford Bridge	
24/33	Planning - To receive details of planning applications and note or resolve council responses	
	33.1 24/00800/LBC replace two dormer windows – Bottom Farmhouse. Permission granted	
	33.2 24/28/1 24/00810/HHFUL - Removal of railings to south boundary and installation of black galvanized steel gate and fencing (Part retrospective) – The Old Diary Barn, Main Street, Southorpe. Decision pending	
	33.3 24/01084/CTR - T.1 - Willow x2 (red) - Crown raise to 3m, T.2 - Alder (blue) - Reduce by approx. 1.5m and shape. Decision pending – Rose Cottage, Main Street, Southorpe. Decision pending	
	33.4 24/00849/HHFUL - Proposed single storey rear extension, front porch enclosure and minor alterations including window and door replacement – Stonecroft, Main Street, Southorpe. Permission granted	
	33.5 To discuss Nest Storage	
	33.6 To receive and note any new applications arriving after the agenda issued to see if can be agreed now and in clerk's absence	
24/34	Ward Update	
	34.1 Report from Ward Councillor Irene Walsh	
	34.2 Report from Ward meeting if applicable	
24/35	Finance	
	35.1 To receive and discuss finance report with bank reconciliation	

	35.2 To appoint Councillor Brown as a signatory on the bank account	
	35.3 To discuss CLF Funding payment	
	35.4 To discuss appointing Internal Auditor for year end	
	35.5 To discuss wish list for next budget to be agreed at November meeting	
	35.6 To discuss Scheme of Delegation to clerk	
	35.7 To discuss Ufford Burial payment	
	35.8 To discuss VAT reclaim	
	35.9 To discuss an ink subscription	
24/36	Payments – to authorise payments to be made as follows:	
	36.1 Clerk mileage for September 18 miles @ .45p a mile	£ 8.10
	36.2 Clerk wages for September and October @ £129.60	£259.20
	36.3 Payroll provider PCVS for July, August and September	£ 36.00
	36.4 Zurich Renewal of insurance	£196.00
	36.5 Community Heartbeat Defibrillator support	£162.00
	36.6 Transfer £1000 from BMM account to Business account	£1000
24/37	Environmental	
	37.1 To discuss Multi Agency Meeting	
24/38	Traffic	
	38.1 To discuss speed restrictions	
	38.2 To discuss A47 improvements	
	38.3 To discuss Barnack Ward Traffic Group	
24/39	Local Plan – to discuss meeting held at PCC on 11th September	
24/40	Risk Assessment – to discuss implementing a Risk Assessment for the Council in line with audit requirements	
24/41	.GOV Domain – to discuss the possibility of adopting a .gov domain name for website and for email addresses	
	41.1 To consider a proposal to change to a gov.uk domain name, to agree the name of the new domain and to continue to own the current domain Southorpe-PC.gov.uk, Southorpeparish.gov.uk, Southorpeparishcouncil.gov.uk	
	41.2 To consider appointing a .gov.uk Approved Registrar to register the new domain name and provide support	
	41.3 To review the current provision of the website hosting and consider a quotation to convert the current website to .gov.uk	
	41.4 To review who will have .gov.uk email addresses	
24/42	Date of next meeting To agree that the date of the next Parish Meeting is Wednesday 13 th November 2024 at Barnack Village Hall at 7.15 pm	