**Minutes of the normal meeting of Templeton Community Council**

**Held on 17th December 2020**

Present: Cllrs Peter Morgan (Chair), Liz Burns, Elwyn Morse, Barbara Priest, Kathrin Williams, Mark Simpkins, Jason Jennings, Charles Hughes.

Cllr Morgan welcomed everyone to the meeting.

1. **To accept apologies for absence**. No apologies were received.
2. **To disclose personal and prejudicial interests in the items listed below**. Personal interests were declared by Cllrs Morse and Simpkins in the agreement for one booking of the Hall.
3. **To sign the minutes of the previous meeting**. The minutes of the meeting on 19th November had been previously circulated. These were agreed as correct and would be duly signed by the Chairman.
4. **To report on matters arising from previous minutes and decide further action as required**:

Cllr Hughes joined the meeting at this point.

**Hall**. The weekly rota for safety checks and furniture was discussed. Concern was expressed about Cllrs acting as facility managers, but it was agreed that at the moment the finances and general uncertainty would not allow for the employment of a caretaker for this work. It was agreed that a listing of requirements for the regular groups would be drawn up and circulated. Furniture stored in the kitchen was used by the majority of the groups if required, but YFC required additional furniture from the storeroom for their sessions.

Thanks were expressed to those Cllrs who had helped put up the Christmas tree outside the Hall, the outside noticeboard for the Hall, and planted the Keep Wales Tidy trees on the upper Green.

**Enhancing Pembrokeshire Grant**. The Clerk reported that this was still awaiting formal authorisation by PCC. Email permission had been granted but it was agreed to delay a decision on starting until the January meeting.

**Play Park.** The replacement timbers had been installed. The car parking signs would be installed as soon as possible. The damage reported recently would be repaired as soon as possible. The circulated PCC inspection costs information was discussed, and it was agreed the Clerk should go back to them with information about the 2014 agreement that had been made, as well as asking for a breakdown of the proposed SLA cost.

**Knights Court turning head.** The Council discussed the letter from PCC Planning enforcement and agreed to respond with details of how the situation had come about, and requesting their help finding a resolution with the contractor.

**Footpath past Hall**. The Council was awaiting contact from PCC to sign the deed of dedication, before the work could commence. The Clerk would chase up on this.

**Car parking on Council owned land.** Although vehicles were still using the layby, the car park by the Hall was not often being used by non-Hall users. This would continue to be monitored.

**Community Speedwatch**. The Clerk had circulated a report on this, which was discussed. It was agreed to do one more publicity drive when the impending lockdown appeared to be finishing encouraging more volunteers to come forward. Thanks were expressed to Cllr Simpkins for opening and closing the Hall for the ID checks to take place.

1. **New items of business:**

**Third party items on Council Facebook and website.** This had been raised as a result of a couple of recent requests to put adverting up in those places. It was agreed that such requests should be directed to alternative locations, and that the Council’s website and social media should be retained for information and Council or Hall business.

**Quarterly repairs review.** This was postponed to the January meeting.

**Budget for 2021-22 and related precept request.** A draft proposed budget had been previously circulated. This was discussed in detail and amendments made interactively online. Agreement was reached by all on the Council budget, and subsequently it was agreed that a precept of £16621 should be requested from PCC. The Hall budget was then reviewed and agreed.

**History of Templeton and the area – book.** The Clerk summarised the recent discussions with the author. It was agreed that the Clerk could publicise the book on the Council website and social media page and work with the author regarding the locally supplied copies. The Council were very pleased the book had been produced, and fully supported it.

1. **Items of correspondence**
* Notice of firing – Templeton Airfield. This was noted.
* Welsh Government elections newsletter. This was noted.
* One Voice Wales free training. This was noted.
* EU settled status scheme – information from PCC. This was noted.
* PCC LDP update. Covid related changes. This was noted.
* PCC – Digital Connections information. This was noted.
* Police and Crime Commissioner priorities for 2021-22 – consultation. This was noted.
* Learning Pembrokeshire – available courses and classes. This was noted.
* Play Park car park mobile shop enquiry. This was noted.
1. **County Councillor’s report**. Cllr Morse reported that the Leylandii hedge at the Boar’s Head junction had now been trimmed; that PCC’s sweeper lorry had been around Templeton and Cold Blow to gather up the debris, stones and earth left after the recent storms at the weekend; that current planning consents do not allow for the extension of the 30mph zone further up Pembroke Hill / Carne Road. He also stated he had done an extensive check of Picton Close after residents reported concerns about the surface sinking. The evidence had been reported to PCC Streetcare who should provide an update early next month.
2. **Financial statement and bank reconciliation – Council main and reserve accounts**.

The annual external audit had been completed and returned. The Council had received an unqualified audit, with no advisory concerns. The Clerk/RFO was thanked for all her work achieving this on behalf of the Council.

Bank statement for main account £23,544.31 as at 11th December 2020

Reserves account £2,681.00 as at 11th December 2020.

Income banked, payments made and income received as per the provided bank reconciliation.

Current invoices: Clerk – salary, expenses, tax.

 PCC – balance of outstanding rates invoice - £909.83

 Stephen Martin – Play Park repairs - £550.00

Cllr Jennings joined the meeting at this point.

The expenditure, reconciliation and payment of the invoices were all agreed by those present. The delayed £70.00 donation to Templetots from last year had been presented.

1. **Planning**

20/0699/PA. Outline application for three dwellings including access. Land to rear of Templeton Farm, Templeton. SA67 8RZ. There were no objections.

20/0679/PA. Change of use from 10 touring caravan pitches to 5 static caravans and 3 glamping pods. Redford Caravan Park, Princes Fate. SA67 8TD. It was confirmed with map evidence why this Council were consultees for this application. There were no objections.

20/0772/PA Ty Henlloy, Molleston – demolition of existing buildings and erection of 2 storey extension. There were no objections.

20/0004/PA. Proposed stable block and tack room together with access track. Land adjacent to Ogmore House, Templeton. Planning application withdrawn.

1. **Community Hall financial statement and bank reconciliation**.

Bank statement and reconciliation for the account was provided as £3,997.65 as at 11th December 2020

Current invoices: Dwr Cymru - £100.00 direct debit

 Hall cleaner - £97.50

 Window cleaner - £15.00

The expenditure, bank reconciliation and invoices as listed were agreed by those present.

1. **Councillors’ reports and matters for next meeting**.

Cllr Priest thanked the Cllrs who had assisted with removing and emptying the hanging baskets.

Cllr Hughes stated that debris after the weekend’s storms was still on the roads in Cold Blow – Cllr Hughes would confirm the extent of this and Cllr Morse would request the sweeper revisit the area if necessary.

1. **Next meeting**.

The next meeting was provisionally agreed to take place on Thursday 21st January 2021, to be held using Zoom.

Cllr Morgan then thanked everyone for attending the meeting and wished everyone a good, and safe, Christmas – a sentiment which was agreed by all. There being no further business, the meeting closed at 10.45pm.