



WHITTINGHAM, CALLALY & ALNHAM PARISH NEIGHBOURHOOD PLAN STEERING GROUP

Dear Steering Group member,

Please find below the Minutes of the Meeting of the NP Steering Group on **Tuesday 14th July 2026 at 7:30pm** at **Whittingham Memorial Hall**.

Present: Paul Bradley (PB), Stuart Knox (SK), Neil Blackshaw (NB), Jacqui Pringle (JP), Sandra McCormack (SMc), Chris Breeze (CB), Charles Ashby (CA)

Apologies: Neil Blackshaw (NB), Karen Weech (KW)

1. Apologies for absence received.
2. New member Karen Weech has joined the SG. Unable to attend due to a prior meeting. Welcome Karen.
3. Minutes from previous meeting reviewed, all actions completed
4. **PB** provided an update on the draft survey. The Parish Council had asked to see the survey prior to being made public. This will be discussed at the next PC meeting on the 21st July.
5. A discussion was held on how the PC review of the survey could affect the planned roll out of the survey. Agreed that if minor clarifications needed then these would be completed on the night of the 21st and the PC asked to approve on trust that these had been done. Failure to get to print that week would delay posting and likely delay the process for 2 months due to Vale News cut offs.
6. The group discussed arrangements for the survey assuming printed prior to end of July.
 - Delivery to be discussed 28th July with Parishes divided up within the group
 - 2 surveys delivered per house with a QR code for printing additional from the PC website. An electronic copy to be worked on so a pdf can be electronically completed and emailed to the Chair of the SG. The Parish Clerk will assist in the web page link for the QR code
 - **SMc** has discussed with Rev. Richard having a survey return box in Whittingham church. Rev. Richard was pleased to help and offered to raise at Sunday service when details were confirmed



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- **SMc** has a contact name for Alnham church and will contact them to discuss a drop off point there
- **PB** will provide a drop off in Callaly at his home
- **CB** and **CA** agreed to make up secure boxes for survey returns at the churches. These will be emptied regularly and survey data inputted throughout the return period
- Cut off for returns will be 30th September with final reminders in the Sept Vale News and Whittingham Facebook and PC website.
- Drop in Q&A's will be arranged subject to deliveries been end of July/start Aug at:
 - i. Village Show (15th Aug) **PB** has arranged a table
 - ii. Alnham Church (22nd Aug) **SMc** contacting Alnham
 - iii. Whittingham Memorial Hall (29th Aug) **PB** to arrange

(all dates subject to confirmation)

7. **SMc** provided an update on the feedback from the children of Whittingham School. Grateful thanks to all the children, teachers and the Head for such fantastic comments regarding what they like now and what they would like in the future
8. **SMc** provided an update from engagement with the Scout Leader. Scouts has now broken up for summer but will be back in September. Ninette is keen to get the groups feedback as a community group. As the closure date will be end of Sept this will allow time.
9. Prof. J. Clark has provided a link to a NALC session on the 16th December 'Keeping Plans on Track: The next chapter for Neighbourhood Plans'. A session (£35+VAT) to discuss funding options and ways forward. **PB** to investigate more and request funding from the PC NP fund.
10. Date of next meeting 28th July 2026, Whittingham Memorial Hall, 7.30pm.