

Stinsford Parish Council

Parish Clerk: Miss Kirsty Riglar
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Date: 8 January 2024

Dear Councillor

MEETING OF STINSFORD PARISH COUNCIL

You are hereby summoned to attend a meeting of the Parish Council to be held on **Monday 15 January 2024 at 7.00pm, in The Old Library, Kingston Maurward College**, to transact the business as listed on the agenda below.

Please note that members of the Press and Public are welcome to attend all meetings of the Parish Council.

AGENDA

- 1. Apologies** – To receive any apologies for absence.
- 2. Declarations of Interest** – To receive any declarations by members of the Council of disclosable pecuniary interests in respect of the following items.
- 3. Public Participation Time** – An opportunity of up to 30 minutes for residents to raise issues of concern or interest, ask a question, make a representation or give evidence to the Parish Council.
- 4. Dorset Studio School Capital Project** – To receive an update from Dr Annetta Minard (Executive Principal), Ms Nicola Keynes (Project Director, Free Schools and FE Capital Transformation Fund, Department for Education) and Mr Chris Hedges (Project Manager, Department for Education).
- 5. Dorset Council matters** – To receive a report, if any, from Dorset Councillor David Taylor.
- 6. Minutes** – To confirm the minutes of the meeting held on 13 November 2023 and discuss any matters arising.
- 7. Co-option** - To consider any expressions of interest for co-option to fill the vacancies on the Parish Council.

8. Finance

(a) Expenditure

- (i) To consider the following payments and any others received before the meeting:
 - HMRC (PAYE) (Quarter 3 2023/24) – £284.80
 - Clerk's salary (Quarter 3 2023/24) + expenses + operational expenses for 2023/24 - £609.39
- (ii) To note the following payments made by Direct Debit:
 - HugoFox – Website – November 2023 – £11.99
 - HSBC – Bank Charges – November 2023 - £9.00
 - HugoFox – Website – December 2023 – £11.99
 - HSBC – Bank Charges – December 2023 - £8.00

(b) Budget and Precept

- (i) To consider and agree the budget estimates for 2024/25.
- (ii) To set the precept for the financial year 2024/25.

9. Planning Matters - To consider the following applications:

- (i) [P/PAAC/2023/07353](#) – Land and buildings North East of Cuckoo Lane, Higher Bockhampton – Change of use and conversion of agricultural building into 1 No. dwelling (Class C3)
- (ii) [P/VOL/2023/07167](#) – 6 Stinsford House, Church Lane, Stinsford DT2 8PT – Attic conversion with dormer windows and rooflights. Move modern wall on ground floor. Add timber shutters to windows (with variation of condition 2 of listed building consent P/LBC/2021/00775 to amend approved plans
- (iii) [P/HOU/2024/00011](#) – Greenwood, Higher Bockhampton, Dorchester DT2 8QJ – Demolish existing conservatory and erect new conservatory

10. Consultation – To agree a corporate response, if any, to the following consultation:

- (i) Dorset Council Active Travel Infrastructure Plan [Click here](#)

11. Parish Council Assets – To consider

- (i) any updates on the maintenance of the parish noticeboards and telephone kiosk; and
- (ii) investigation of cost and logistics for provision of a defibrillator at Higher Bockhampton.

12. Dorset Community Tree Project – To receive feedback from the recent webinar and consider whether to progress an application for support for a tree-planting project.

13. Community Land Trust – To receive a briefing from the Chair.

14. North of Dorchester Garden Community – To consider any current matters or updates.

15. Road Safety, Traffic Management and Rights of Way – To consider any current matters or updates.

- 16. Delegation of Powers** – To review the decision initially made on 24 May 2021 and most recently extended on 31 July 2023, that
- (i) authority be delegated to the Clerk, in consultation with the Chairman and Vice-Chairman, to take any actions necessary with associated expenditure to protect the interests of the community and ensure council business continuity, informed by consultation with members of the Parish Council.
- 17. Correspondence** - To discuss any matters arising from recent correspondence received by the Parish Council.
- 18. Items for next/future Agenda**
- 19. Date of future meetings** – Monday 12 February (reserve date) and Monday 11 March 2024.

Kirsty Riglar
Clerk to the Parish Council