

Swaffham Town Council - Accounts for JANUARY 2020

7.1

No	Payment	Name	Details	Price	VAT	Total
Paid - 1st -15th January 2020 Town Council meeting						
486	Card	Lloyds Bank	Monthly credit card fee	£ 3.00	£ -	£ 3.00
487	Card	DFSK Parts Up	Truck parts - AJ63 LXN	£ 116.50	£ 23.30	£ 139.80
488	d/d	Public Works Loan Board	Loan repayments - PW494979 - PAID Nov 19	£ 1,219.28	£ -	£ 1,219.28
489	d/d	Unity Trust Bank	Manual Handling Charge - Oct-Dec19	£ 53.30	£ -	£ 53.30
490	d/d	Unity Trust Bank	Service Charge - Oct-Dec19	£ 60.60	£ -	£ 60.60
491	d/d	Hitachi	Truck Lease - Jan 20	£ 336.88	£ 67.37	£ 404.25
492	d/d	SSE Southern Electric	Public Toilets - electricity - Dec 19	£ 150.02	£ 7.50	£ 157.52
493	d/d	SSE Southern Electric	Cemetery Chapel - electricity - Dec 19	£ -	£ -	£ -
494	d/d	SSE SWALEC	Buttercross - electricity - Dec 19	£ -	£ -	£ -
495	d/d	SSE SWALEC	Rec Ground Toilets - electricity - Dec 19	£ -	£ -	£ 13.99
496	d/d	Vodafone	Mobile Phone bills - Dec 19	£ 41.00	£ 8.20	£ 49.20
497	d/d	WorldPay	Monthly payment charges - Dec 19	£ 10.00	£ 2.00	£ 12.00
498	d/d	Public Works Loan Board	Loan repayments - PW492650/492651	£ 3,870.00	£ -	£ 3,870.00
Sub Total				£ 5,860.58	£ 108.37	£ 5,982.94

To be authorised and paid - post 15th January 2020 Town Council meeting						
	BACS	Net Salaries <i>incl. staff travel expenses</i>	Town Council salaries	£ 15,324.18		£ 15,324.18
	BACS	Inland Revenue	Tax	£ 1,901.60		£ 5,145.67
			Employer National Insurance contribution	£ 1,758.28		
			Employee National Insurance contribution	£ 1,485.79		
	BACS	Norfolk Pension Service	Employer Contribution	£ 4,394.27		£ 5,802.04
			Employee Contribution	£ 1,407.77		
	d/d	Breckland Council	Town Hall - Rates	£ 1,031.00	£ -	£ 1,937.00
			Market - Rates	£ 344.00	£ -	
			Cemetery - Rates	£ 187.00	£ -	
			Public Toilet - Rates	£ 375.00	£ -	
	d/d	Immervox (Dec 2019)	Town Council - Fax & Broadband 720469	£ -	£ -	£ -
			Museum - Telephone 721230	£ -	£ -	
			Town Council - Telephone 722922	£ -	£ -	
			Town Council - Alarm 724968	£ -	£ -	
			Town Wi-Fi	£ -	£ -	
			Petty Cash	£ 157.18	£ -	£ 157.18
	BACS	Anglian Chemicals	Public Toilets - general supplies	£ 196.94	£ 39.38	£ 236.32
	BACS	Brook HR	HR Services - Dec 19	£ 135.00	£ -	£ 135.00
	BACS	Cooleraid	Town Hall drinking water - Dec 19	£ 11.85	£ 2.37	£ 14.22
	BACS	Corona Corporate Sols Ltd	Photocopier usage - July - Dec 19	£ 369.40	£ 73.88	£ 443.28
	BACS	E-On	War Memorial - electricity - Oct - Dec 19	£ 12.02	£ 0.60	£ 12.62
	BACS	Go Bright	Town Hall - quarterly window cleaning	£ 50.00	£ -	£ 50.00
	BACS	ICO Systems	Replacement power supply unit	£ 62.94	£ 12.59	£ 75.53
	BACS	JP Skips	Allotment - skip clearance	£ 175.00	£ 35.00	£ 210.00
	BACS	Lyreco	General Stationery	£ 65.32	£ 13.06	£ 78.38
	BACS	R K Resprays	Truck Repairs - AJ63 LXN	£ 125.20	£ 14.24	£ 139.44
	BACS	Staff Expenses	Team event - Dec 19	£ 177.58	£ 35.52	£ 213.10
	BACS	Swaffham Building Supplies	Cemetery - top soil	£ 33.33	£ 6.67	£ 40.00
	BACS	Swaffham Service Station	Monthly Fuel - Dec 19	£ 100.90	£ 20.18	£ 121.08
	BACS	T K Drakes	Town Hall - call out repairs & supplies	£ 90.00	£ 18.00	£ 108.00
	BACS	Travis Perkins	Campingland - fence post & mix	£ 42.29	£ 8.45	£ 50.74
	BACS	Veolia	Waste Collection - Dec 19	£ 114.90	£ 22.98	£ 137.88
Sub Total				£ 35,989.32	£ 411.29	£ 36,414.60

Late Bills - received after agenda issued						
				£ -	£ -	£ -
				£ -	£ -	£ -
				£ -	£ -	£ -
				£ -	£ -	£ -

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				£ -	£ -	£ -
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				£ -	£ -	£ -
				£ -	£ -	£ -
TOTAL				£ 35,989.32	£ 411.29	£ 36,414.60

Bank Transfers			
	Transfer	Unity Trust Bank	From deposit to current - <i>cover monthly pymts</i>
			£ -
	Transfer	Unity Trust Bank	From current to deposit - <i>excess funds</i>
			£ 128,000.00

Summary of Income - December 2019 (market rents, allotment deposits, cemetery invoices, room rentals, loan payments etc)					
03-Dec-19	Cash Analysis	Cash & Cheques taken over the counter			£ 864.42
10-Dec-19	Cash Analysis	Cash & Cheques taken over the counter			£ 1,597.86
17-Dec-19	Cash Analysis	Cash & Cheques taken over the counter			£ 692.95
Total BACS		Total Additional Income received by BACS, including <i>Tesco/Milngate S106 part payment</i>			£ 122,582.47
TOTAL					£ 125,737.70

Items of expenditure to be reclaimed					
Watton TC	Monthly reclaim	£ 1,186.60	£ 2.05		£ 1,188.65
Museum	Museum - Telephone 721230	£ -	£ -		£ -
Sues News	Electricity - <i>Dec 19</i>	£ 36.70	£ 7.34		£ 44.04
TOTAL					£ 1,188.65