

**Minutes of the Extraordinary Meeting of Misson Parish Council  
Held on Friday 8<sup>th</sup> June 2018 – 6.00pm – 6.45pm in The Garden Room, Misson.**

**Parish Councillors Present:** Jayne Watson, Mark Watson, Julie Watkins, Andrea Wilcox, and Peter Edwards.

	<b>Urgent Agenda Item and Supporting Detail Provided by the Parish Clerk</b>	<b>Action Agreed</b>
1.	<p><b>The matter of the Burial Authority Fee and a burial that took place in 1932.</b></p> <p><b>The Issue :</b> The Marsden family has recently dealt with the death of Mr George Marsden. The family has paid the £360 fee that is required for the internment of a deceased person who died outside of the Parish boundary and in their own home. The family will also be charged the published fee of £360 that is required to place a headstone and mark the grave. Because these fees are published annually, they cannot be waived or reduced, and the family will therefore pay a total of £720 in respect of this relative.</p> <p>The Marsden family are also taking this opportunity to mark the grave of a relative who died in 1932. Winifred Mary Marsden lived in the village and died aged 38 and is buried in the cemetery. The published fee that is required to place a plaque and mark the grave of a resident who has died is £120 in 2018, but certainly would not have been that cost in 1932.</p> <p>The stonemason has asked the Parish Council to consider if anything can be done to reduce the costs to the family. Having looked at the guidance, the Parish Council could choose to waive the Burial Authority fee of £120 in relation to Winifred Mary Marsden and allow her family to mark the grave at the cost of having the plaque made only.</p>	<p>Following discussion, the meeting resolved that the adornment of the grave of Mar Winifred Marsden should be considered as ‘an enhancement to an existing grave’ for which permission only must be given by the Burial Authority, but for which there is no fee required or published.</p> <p>The Clerk was duly instructed to implement this decision of the meeting and communicate that no charge will be made in respect of the enhancement of a headstone to the grave established in 1938.</p>
2.	<p><b>The matter of the quote for Newington Notice Board.</b></p> <p><b>The summary of this matter is;</b> Harry Stubbings Ltd have quoted £983.25. They are the company who made the new notice board on the Village Green) last year; the cost was £1104 and included the mounting post. It would be preferable to order the same style as the board on Misson Green to demonstrate uniformity with the Newington corner of the Parish.</p> <p>Last year, this company was chosen from a range of market quotes and the minutes of last year indicate they were selected on the grounds of quality and value for money. This being the case, there is no need to go to the open market again if the Parish Council are content with the quote for the Newington Notice Board. Currently, there is no Finance Sub-Committee and it would be good to get this ordered before the next ordinary meeting in July as the Notice Board will take several weeks to make.</p>	<p>The attendees were unanimous in their support of the quote received and expedite the ordering of the Notice Board for Newington hamlet.</p> <p>The Clerk was duly instructed to implement this decision of the meeting.</p>
3.	<p><b>To approve the Audited Accounts for 2017/18.</b> These had been returned today and the necessary documents completed for submission. If this extraordinary meeting could approve them, they could be filed ahead of the deadline of 30<sup>th</sup> June 2018.</p>	<p>The meeting approved the Audited account which were signed by the Chair. The Clerk was duly instructed to implement this decision of the meeting.</p>