

PETROCKSTOWE PARISH COUNCIL

Parish Clerk: Fiona Lowe, Fourwinds, Fore Street, Witheridge EX16 8AH
07989 638315 E-mail: petroc.clerk@hotmail.com

Dear Councillors, you are duly summoned to attend the Petrockstowe Parish Council Meeting to be held at 7.30pm on Tuesday 15th March 2022, in the Baxter Hall, Petrockstowe, to discuss the following business. Parishioners are invited and welcome to attend.

7.30pm Public Question Time

This section (at the Chairman's discretion may last up to 30 minutes) is not part of the formal meeting of the Council and minutes will not be produced. [Public Bodies \(admissions to meetings\) Act 1960 s 1 extended by the LG Act 1972 s 100.](#)

Report from Unitary Councillor/s if required

AGENDA

- 1) **Apologies of Absence** Council is asked to receive apologies and approve reasons for absence.
- 2) **Declarations of Interest** Council is asked to declare any personal interests and any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for the relevant item).
- 3) **Minutes** Council is asked to consider for approval the minutes of the Parish Council Meeting of 18th January and the Planning Meeting of 15th February 2022, the minutes having been previously circulated.
- 4) **Planning**
 - a) Feedback on recent planning meeting, from applicants agent - **Clerk**
Council is asked to discuss the below planning application/s and inform the Clerk of its comments to forward to Torridge District Council. Any planning applications received after the distribution of this agenda will also be considered.
Application: none
Council is asked to receive planning application decisions made by Torridge District Council. Council is asked to note the below decisions:
Decision: Ref: 1/1323/2021/FULM Date: 23rd February 2022 Proposal: Part retrospective application for covering of an existing silage clamp Location: Heanton Barton Farm, Petrockstowe, Devon. Decision: **GRANTED**
- 5) **Correspondence** Please see below list of correspondence e-mailed to Councillors for consideration/information. Council is asked to confirm receipt and give comments if necessary.
- 6) **Matters arising from previous minutes**
 - a) **Virtual Attendance** – Update from **Clerk** on purchase of equipment

- b) **The Queen's Platinum Jubilee Central Weekend 2022** – update from **Clerk, Cllrs Busby, Brasier and Harris**
 - c) **Recreation Ground** – Update on signs - **Cllr Busby/Clerk**
 - d) **Recreation Ground donation** from Merton PC – update from **Clerk** if available
 - e) **Millennium Bench** – update on repairs from **Cllr Fisher**
 - f) **Neighbourhood Plan** – update on information being passed from **Cllr Fisher** to **Cllr Busby** and how to proceed
 - g) **Banking Arrangements** - update from **Clerk**
 - h) **Annual Parish Meeting** - update from **Clerk** and discussion on how to proceed
 - i) **Play Park** – how often is the equipment inspected? - **Clerk** to ascertain
- 7) **Current Business**
- a) **Chairman's Allowance** - **Clerk**
 - b) **Great British Spring Clean 2022: Will You Take Part?** – To consider/discuss involvement (email sent on 14/02/2022)
 - c) **Asset condition** – Bench by the bus shelter and PC Notice Board – **Cllr Fisher**
 - d) **Pay scale agreed** – to advise all that the 2021-2022 pay scale has been agreed at 1.75%. As previously agreed, this will be backdated and paid to the Clerk.
 - e) **Internal Audit** – to approve the appointment of an Internal Auditor.
- 8) **Clerk/Parish Councillors Reports** for information if required and available.
- 9) **Finance** – as at 08/03/2022
- Receipts: To note receipt of income**
none
- Expenditure: To approve any expenditure**
Clerks expenses from July 2021 to March 2022 - £60.85
- Previous Account Balance** £2053.53
- Receipts £0.00
Payments £60.85
- Total Balance** £1992.68 (once approved)
- 10) **Confirm date of next meeting**
The Annual Parish Meeting will be on Tuesday 19th April 2022 at 7.30pm in Baxter Hall, with a planning meeting directly afterwards if required. The Annual Meeting will be on Tuesday 17th May 2022 at 7.30pm
- 11) **Part 2**



Fiona Lowe
Parish Clerk
08/03/2022

Correspondence sent to Councillors from 15/01/2022 to 08/03/2022 inc.

15/01/22 – DCC - From today, people without COVID-19 symptoms no longer need a PCR test to confirm a positive lateral flow in England

15/01/22 – Healthwatch Devon - Healthwatch Devon E-bulletin, 12 January 2022

15/01/22 – ICO - Latest news from ICO

15/01/22 – DCC - Devon's COVID-19 cases stabilising, but still very high

15/01/22 – Cllr Saywell - FW: Devon Covid-19 vaccination briefing

18/01/22 – DALC - Latest Walk-in Clinic information

20/01/22 – TDC - New Fund Launch for Businesses & Community Organisations - Grants of £2,500 - £25,000 available

20/01/22 – DCC - Director of Public Health Devon advises caution in response to PM's statement

20/01/22 – Healthwatch Devon - Healthwatch Devon E-bulletin, 20 January 2022

21/01/22 – TDC - Grant Funding Opportunities - 21st January 2022 Update

25/01/22 – Cllr Saywell - FW: Stakeholder vaccination briefing

25/01/22 – TTVS - FW: Welcome to Velocity - Exciting funding available

26/01/22 – DCC - FW: Parish and Town Council Conferences

26/01/22 – DCC - Team Devon launches UK's largest Community Renewal Fund programme

26/01/22 – TDC - Council's New Leisure Arm – Active Torridge – commence key appointments in personnel and staffing structure

27/01/22 – Healthwatch Devon - Healthwatch Devon E-bulletin, 27 January 2022

31/01/22 – Cllr Saywell - Emergency closure A386 Great Torrington

31/01/22 – Cllr Saywell - RE: Emergency closure A386 Great Torrington

31-01/22 – Cllr Saywell - Further update - Emergency closure A386 Great Torrington

31/01/22 – DCC - Restrictions change but caution still advised; vaccine deadline approaches for care workers; how does Devon compare?

31/01/22 – Cllr Saywell - FW: NHS Devon CCG Vaccination Briefing - 28 January 2022

02/02/22 – Cllr Saywell - RE: Further update - Emergency closure A386 Great Torrington

02/02/22 – TDC - Torridge District Councillor censured for refusal to apologise for breach of code of conduct

02/02/22 – Devon Climate Emergency - February Newsletter

02/02/22 – Cllr Saywell - RE: Further update - Emergency closure A386 Great Torrington

02/02/22 – NDHT - Stakeholder update from NDHT, February 2022

03/02/22 – DCC - Active Travel – workplaces

03/02/22 – TDC - Government gives go-ahead for County Deal for Devon, Plymouth and Torbay

03/02/22 – Healthwatch Devon - Healthwatch Devon E-bulletin, 03 February 2022

03/02/22 – DCC - Active Travel - workplaces update

03/02/22 – DCT - Free upgrades and personalised support - we can help people get online this winter

07/02/22 – TDC - Carbon Savvy Resolutions - #2 - Addition, not Subtraction

07/02/22 – TDC - £150 Council Tax Rebate Announced by Government

07/02/22 – Cllr Saywell - FW: A386 at Orford Mill partially reopens

07/02/22 – TDC - New year, new job? Lots of exciting opportunities at Active Torridge!

08/02/22 – TDC - Winter Wildlife Walk and Mud Dipping! - Family Fun on Northam Burrows

08/02/22 – TDC - Grant Funding Opportunities - 8th February 2022 Update

14/02/22 – TDC - Avian Flu - Local Cases Reported - Housing Order Still in Place

14/02/22 – PCSO Baker - Illegal Off Roding

14/02/22 – Cllr Saywell - FW: Stakeholder vaccination briefing

14/02/22 – Healthwatch Devon - Healthwatch Devon E-bulletin, 10 February 2022

14/02/22 – TDC - Have your say on the protection of public spaces from anti-social behaviour arising from dogs

14/02/22 – ICO - Latest news from ICO

Newsletter 7414/02/22 – Healthwatch Devon - The Healthwatch Voices Winter 2022 Issue is out now!

14/02/22 – DCC - New fund launched to help businesses and local organisations, carers urged to come forward for vaccine, new video reassures children and their parents about the vaccine, booster bookings open to severely immunosuppressed adults and second COVID vaccine...

14/02/22 – TDC - Torridge District Council Business Updates, News and Support

14/02/22 – TDC - Public Spaces Protection Order - Dog Control - Consultation Notification

14/02/22 – Keep Britain Tidy - Great British Spring Clean 2022: Will You Take Part?

14/02/22 – ODCTG - Newsletter 74

17/02/22 – Devon Local Nature Partnership - Wild About Devon Parish and Town Council February Newsletter: Wildlife Network Event, Birds webinar on Thursday and funding opportunities

17/02/22 – PSE - Achieving Net Zero in the Public Sector

17/02/22 – Plymouth CC - Sub-national Transport Bodies Conference 26th May 2022

17/02/22 – TDC - Red Weather Warning issued by the Met Office for Friday 18th February

17/02/22 – Cllr Saywell - Briefing – Storm Eunice

17/02/22 – Healthwatch Devon - Healthwatch Devon E-bulletin, 17 February 2022
24/02/22 – PCSO Baker - March Theme from the Rural Affairs Team
24/02/22 – TDC - Torridge District Council Business eBulletin - 21st February 2022
24/02/22 – Cllr Saywell - FW: Young people encouraged to grab a job at half term; holiday food support continues and Devon Work Hub network expands
24/02/22 – Cllr Saywell - FW: Stakeholder vaccination briefing
24/02/22 – DCC - Devon Wildlife Community of the Year Awards
24/02/22 – DCC - 'Look out for each other,' urges Devon's Director of Public Health as government announce Living with COVID plan
24/02/22 – TDC - Torridge District Council agree Council Tax and Capital Programme for 2022-23
24/02/22 – Charities Buying Group - Further sanctions against Moscow could raise energy bills for UK firms
24/02/22 – TTVS - TTVS working with Cosmic - 2022 Velocity Programme
24/02/22 – TDC - Grant Funding Opportunities - 23rd February 2022 Update
24/02/22 – Healthwatch Devon - Healthwatch Devon E-bulletin, 24 February 2022
02/03/22 – TDC - Torridge Climate Change News Letter - 25th February 2022
02/03/22 – DCC - What the COVID-19 changes mean for Devon residents; help is on hand to start a new enterprise and simple ways to protect yourself and others
02/03/22 – DCC - Free support for small businesses and community groups
02/03/22 – Cllr Saywell - FW: NHS Devon CCG Vaccination Briefing - 25 February 2022
02/03/22 – TDC - FW: Stop Loan Sharks Winter Newsletter
02/03/22 – TDC - Community Electric Bike and Electric Car Rental Scheme Survey Launched
04/03/22 – Healthwatch Devon - Healthwatch Devon E-bulletin, 3 March 2022
04/03/22 – TDC - Letting your Property with Torridge District Council - Help for Landlords
05/03/22 – Cllr Saywell - FW: Covid Vaccination briefing
07/03/22 – DCC - Invitation: Nature Recovery in your Community
07/03/22 – Devon Climate Emergency - March Newsletter
07/03/22 – TDC - Torridge Raises Ukrainian Flag at Council Headquarters in Solidarity with Ukrainian People
08/03/22 – TDC - Great Torrington's 'Castle Hill Work Hub' Launched