

DRAFT MINUTES

2018/001

ASHENDON PARISH COUNCIL
Draft Minutes of Parish Council Meeting
held in Ashendon Village Hall
Monday 15th January 2018 at 8pm

PRESENT: Councillors: Kevin Nash (KN), Les Curtis (LC), Sian Miller (SM), Peter Smettem (PS), Chris Rand (CR), Venetia Davies (Clerk and RFO). Paul Irwin (PI), BCC and AVDC.

Parishioners: There were 17 Parishioners present including Rhona Weeks, Contract Manager, Connecting Counties on behalf of BT Openreach.

Parishioners Question Time

There were no questions.

NB: Action points highlighted

1. Apologies for Absence

There were no apologies.

2. Approval of Minutes – Monday 18th December 2017

Draft Minutes were accepted as a true record and signed by Chairman, KN.

3. Matters Arising

- **Roundabout at the Westcott junction.** ACTION: PI to set-up meeting between representatives of the Parish Council and Westcott Venture Park management for discussions on routing of HGVs.
- **Road at Lower Pollicott and Telegraph Pole.** KN has contacted Steve Essam at BCC to ascertain responsibility of road. BCC has no details of the scheme. If Councillors feel it prudent, bollards to be requested from BCC.
- **Sentinel Speed Training.** ACTION: PI to issue protocol and hire agreement for signature in line with requirements from Aon Insurance. SM to arrange hire of equipment from peters@waddesdonparishcouncil.gov.uk and co-ordinate a volunteer training session to take forward to first observation. PS to produce Risk/Health and Safety assessments. CLERK to inform Aon insurance of training dates and speed assessment dates.
- **Kerbing of the Causeway.** ACTION: Councillors to attend site visit on Saturday 3rd February at 10am. 3 estimates to be obtained. Specification to be agreed with BCC.

4. Declarations of Interest

There were no interests declared

5. Connecting Ashendon – Broadband

Rhona Weeks, Contract Manager from Connecting Counties provided an update and answered Parishioners questions (circulated in advance of the meeting). Ashendon is still on track for a 24th March 2018 delivery (contract dated 23rd March 2017). One new fibre cabinet has been installed outside East Farm, the second in Pollicott. Rhona will report back on outstanding queries to SM. It was reinforced that the responsibility of BT Openreach is to provide fibre to cabinet. Service thereafter is the responsibility of the internet service provider. ACTION: SM to summarised responses to questions and circulate to Village. CLERK to upload on Parish Council website.

6. Contributions from BCC Cllr and AVDC Cllr

PI reported that there is still no news on Unitary. The NIC report has highlighted 155,000 new homes between Buckingham and Bicester. The route of the Express Way is expected within the next 2 months. It is thought

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this will take the shape of the East West Rail Route. HS2 works will start this year focussing mostly on environmental issue.

7. Reports from Councillors attending meetings and outside organisations

There were no meetings attended since the December meeting.

8. Correspondence

Quotations for Grass Cutting have been received from ToolShed (for grass cutting under devolved services) and from Reg Porter (for cutting the playing field). **ACTION: CLERK to agenda for March meeting. Quotations to be sought for Boughtons Peace).**

9. Litter Pick

It was agreed to undertake a Spring litter pick on **Sunday 4th March at 10am.** **ACTION: CLERK to advertise in Bernwode News and on www.ashendonparish.org.uk**

10. Finance

a. Balance from Minutes of previous meeting (18th December 2017): £15,245.23

- Receipts: £0.00
- Debits: £0.00
- Plus unrepresented cheques: **£0.00**
- Less standing orders: **£476.68** (Clerk Salary)
- Balance of Bank Account: £14,768.55 (10th January 2017)
- Available Funds: £14,768.55 (balance of bank account less unrepresented cheques)

b. Orders for Payment: £133.95

- Venetia Davies - **£13.95** Clerk travel
 - Ashendon Village Hall - **£120.00** Hire of Village Hall for 2017
- BALANCE: £14,634.60**

11. Planning

- **17/04551/ALB - Pollicott Manor, Lower Pollicott, Ashendon, Buckinghamshire HP18 0HQ**
Alterations and extension to rear including demolition and replacement of conservatory
Case Officer: Bibi Motuel 01296 585163. Comments by: 25th January 2018
ACTION: CLERK to return NO OBJECTIONS to AVDC.
- **17/04875/COUAR - Land at Upper Pollicott, Ashendon, Buckinghamshire**
Determination as to whether prior approval is required in respect of transport & highway impact, noise, contamination risk, flooding and locational considerations for the conversion of agricultural barn into three dwellinghouses (Class Q(a)) and in relation to design and external appearance of the building (Class Q(b)). Case Officer: David Wood 01296 585218. Comments by: 6th February 2018
ACTION: CLERK to return NO OBJECTIONS to AVDC but request that any hedges removed be re-instated.

12. Items for Information including Diary Dates

- **BCC Town and Parish Council Conference** – 1st February 2018. 9.30 (to 2pm).
- **Councillor Site Visit (Kerbing)** – 3rd February at 10am
- **AVDC Parish Liaison Conference** - 20th February 2018 at 17.30 (to 19.30), The Gateway.
- **LAF Meeting** – 26th February 2018
- **Calvert Landfill LCM Meeting** - 15th March 2018 at 6:30pm.

13. Date and Time of Next Meeting:

Monday 19th March at 8pm in Ashendon Village Hall