

Minutes of a Parish Council Meeting Held on Tuesday 5th December 2017 at Ivinghoe Old School Village Hub at 7.30pm.

In attendance: Councillor K Groom (Chairman), Councillor C Bamber (Vice Chair), Councillor S Lott, Councillor P Roach, Councillor A Dicker and Councillor S Bexson.
Bucks County Councillor A Wight, AVDC District Councillor C Poll and AVDC District Councillor S Jenkins.

1 member of the public.

Bridget Knight – Clerk.

Apologies: Councillor Stone and AVDC District Councillor D Town.

| Items on Agenda | | | |
|---|-------------------------|---|---------------|
| C/197/17 Public Question Time | 197.1 197.2 197.3 | An Ivinghoe Aston resident asked about a defibrillator for IA if Ivinghoe get one. A resident asked if the parish council could purchase a flood light for the Christmas tree. Councillor Dicker agreed to canvas views on how best to decorate the Christmas Tree next year. | Clerk |
| C/198/17 Attendance and Apologies | 198.1 | Apologies were received and accepted from Councillor Stone and Malcolm Stubbs – NDP. | Clerk |
| C/199/17 Declaration of interest | 199.1 | Councillor Bamber declared an interest in planning application 17/03037/APP and 17/04135/ACL - Bruce Grove House, Great Gap, Ivinghoe. | Clerk |
| C/200/17 To approve the minutes of the previous meeting | 200.1 | It was PROPOSED, SECONDED and APPROVED that the minutes held on 7 th November 2017 were correct and were signed by the Chairman. | Clerk |
| C/201/17 To receive reports from District and County Councillors | 201.1 201.2 | Bucks County Councillor Wight gave her report and covered the following points: <ul style="list-style-type: none"> • Remembrance Day Services • Station Road Cheddington Diversions • Dacorum Local Plan • Ivinghoe Aston Broadband • Winter Preparedness • Bucks Adult Social Care Consultation • Avril Davies being made an Honorary Alderman of the Council at Buckinghamshire County Council. • Bucks CC Appeal for presents for vulnerable children. • Christmas Wishes AVDC Councillor Poll gave his report and covered the following points: <ul style="list-style-type: none"> • AVDC waste department have 8 new vehicles. • The waste collection days might be affected. • The brown bin service might be extended to all year, to be reviewed in the new year. | Clerk |
| C/202/17 Planning Applications | 202.1 202.2 | 17/03986/APP – Vicarage Farm, Great Gap, Ivinghoe. Construction of garage. No update. 17/01466/APP – Odd Hours, Station Road, Ivinghoe. First floor side extension, demolition of existing conservatory and garden buildings and erection of a | Clerk/ All |

Signed:

Date:

| | | | |
|--|--------|--|--------------|
| | 202.3 | single storey rear extension. Demolition of existing garage, and erection of a new garage. Update: Approved by AVDC. PI Ref: APP/J0405/X/17/3173665 and AVDC Ref: 17/00054/NONDET – Land to the rear of Handpost Cottage, Church Road, Ivinghoe. Continued use of the land for B8 storage and distribution purposes. Appeal by Handpost Cottage representative. Objection by AVDC, comments from application available online. No update. | |
| | 202.4 | 17/03037/APP – Bruce Grove House, Great Gap, Ivinghoe. Erection of a pre-fabricated timber granny annexe for ancillary residential use. Update: Refused by AVDC. | |
| | 202.5 | 17/04135/ACL – Bruce Grove House, Great Gap, Ivinghoe. Application for a lawful development certificate for a proposed siting of a structure/caravan/mobile home. No update. | |
| | 202.6 | 17/02970/ACL – Poppetts Farm, Beacon Road, Ivinghoe. Continued use of dwelling without compliance with agricultural occupancy with condition 3 of planning permission 49/00043/WG. Update: Certificate issued by AVDC, but only for the period of occupancy by applicant, following which it reverts to Agricultural use. | |
| | 202.7 | 17/03091/ALB – Low House, 33 High Street, Ivinghoe. Two storey side and rear extension. No update. | |
| | 202.8 | 16/04574/APP – Ivinghoe Driving Range, Horton Road, Ivinghoe. Creation of 170 berth inland waterways marina including associated parking, supporting facilities buildings and chandlery. Update: New documents are available on AVDC planning tracker. No update. | |
| | 202.9 | 17/03614/COUOR – Beacon House, Orchard Farm, Ivinghoe Aston. Determination as to whether prior approval (Class O) is required in respect of transport and highway impact, contamination risk, flooding and noise for the conversion of offices into one dwelling. Update: Change of use approval not required, approved by AVDC. | |
| | 202.10 | 17/03583/APP - Bull Lake Farm, Ford End, Ivinghoe. Sub division of bungalow to create two agricultural workers dwellings. No update. | |
| | 202.11 | 17/03919/APP – 18 Maud Janes Close, Ivinghoe. Part two storey and part single storey and rear extension, including demolition of existing conservatory and creation of front porch. No objections. PROPOSED by Councillor Bexson and SECONDED by Councillor Lott and carried unanimously. | |
| | 202.12 | 17/03746/ALB – 8 High Street, Ivinghoe. Retrospective application for external alterations. No objections, if AVDC conservation/heritage officer approves. | |
| | 202.13 | 17/03776/APP – 11 Swan Close, Ivinghoe Aston, Bucks. Single storey front porch extension. No update. | |
| C/203/17 Neighbourhood Development Plan | 203.1 | Councillor Bexson confirmed that the consultation ends tomorrow. There has been a comment from Grove Farm regarding the settlement boundary. | SB/ Clerk |

Signed:

Date:

| | | | |
|---|---|--|--------------|
| C/204/17 Footpaths, Bridleways, Trees and Playgrounds | 204.1 204.2 204.3 | The IA stile has been repaired by Bucks CC. The memorial tree will be placed in Great Gap and the local resident that suggested it was delighted. Wicksteed have replied to the query about the height of the equipment – a report has been distributed to the Councillors. | Clerk |
| C/205/17 Highways, Streets and Transport (to include Street Lighting and Speed Watch) | 205.1 205.2 205.3 205.4 205.5 | TfB have replaced the two damaged bollards opposite the Kings Head. The Clerk has asked TfB for a quote to replace the third post which is different to the new bollards. Brownlow Bridge – the traffic count analysis will take place this week. Councillor Lott has repaired the dog bin in IA. Speedwatch – there have been two training sessions this month. A new resident in IA has offered to organise a litter pick in IA and has been training to use the sentinel. | Clerk/ CB |
| C/206/17 Allotments | 206.1 206.2 206.3 | Peter Snowdon will do the winter clearance of the allotments. Plot 14 is looking neglected, Chair to talk to allotment holder. A new family have taken on a new plot, they were given a shed. They haven't paid their rent. A letter will be sent to the 3 allotment holders who haven't paid their rent, they must pay before the end of the month or their contract will be terminated. | Clerk |
| C/207/17 Councillor Roles & Responsibilities | 207.1 | The Councillor roles and responsibilities were agreed and will be published on the IPC website (appendix to these minutes). | Clerk |
| C/208/17 Data Protection | 208.1 | The Clerk was appointed as Data Protection Manager and Councillor Bamber will assist with this and any future FOI requests. | Clerk/CB |
| C/209/17 Luton Airport Visit | 209.1 | Luton Airport Noise Team will be holding a meeting at Ivinghoe Old School on 18 th January between 4pm – 7pm. This is on the website. | Clerk |
| C/210/17 Ivinghoe Rag Pits | 210.1 | No update. | |
| C/211/17 Registration of land | 211.1 | Advice has been taken from Open Spaces Society which the Clerk has distributed to the Councillors. No update. | KG/Clerk |
| C/212/17 Ivinghoe Flag | 212.1 | No update. | Clerk |
| C/213/17 Ivinghoe Aston Noticeboard | 213.1 | Councillor Bexson will speak to IA residents about the noticeboard. | Clerk |
| C/214/17 Ivinghoe Well | 214.1 | Bucks County Councillor Wight has agreed to offer financial support to purchase a replica well for Ivinghoe Lawn. | Cler/KG |
| C/215/17 GDPR | 215.1 | General Data Protection Regulations – under review. Councillor Lott will research changing the domain name and having .gov email addresses. | Clerk/SL |
| C/216/17 Defibrillator | 216.1 216.2 | Ivinghoe: the WI have offered to purchase a defibrillator for Ivinghoe. It was agreed to accept the WI offer and purchase a defibrillator PROPOSED by Councillor Dicker and SECONDED by Councillor Bamber and Councillor Lott abstained. An Ivinghoe Aston resident offered to help look after this. It was agreed to purchase a defibrillator for IA PROPOSED by Councillor Bexson and SECONDED by Councillor Roach and Councillor Lott abstained. | Clerk |

Signed:

Date:

| C/217/17 Parish Council Website | 217.1 | The council has received a request from the public to have a 'dangerous' dogs section on the website. A link will be made on the IPC website to link to the dog warden. | Clerk/SL | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|-------------------------------------|--|----------|-------------|------------|-----|------|-----------------------|--------|--|----------|--------------------------|---------|--------|-------|--------------------------|--------|--|---------------|-----------------|-------|--|------|------------------------|---------|---------|----------------|---------------------------------|---------|--|-------------------|-------------------------------------|---------|--|-----|----------------------------|---------|--|---------------------|----------------------|--------|--|------------------------------|------------------------------------|--------|--|-------------|-----------------------------------|--------|--|----------|-----------------|---------|--|---------------|---------------------------------|---------|--|---------|--|--|-------------------------------|----------|---------|-----------|--|--------|----------------|--|---------|----------------------------------|--|--------|--------------------------------------|--|--------|-----------|--|--|-------------------|--|-----------|--------------|--|------------|----------------|--|-----------|-------|--|------------|-------|
| C/218/17 Clerks Report | 218.1 | Clerk's Report. The report was circulated prior to the meeting with a list of correspondence. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| C/219/17 Precept | 219.1 | The council agreed to set the precept at £41,000. PROPOSED by Councillor Lott and SECONDED by Councillor Roach. Councillor Bexson abstained. | Clerk | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| C/220/17 Financial Matters, Payment of Accounts and Balances. | 220.1 | <p>Accounts for Payment 5 December</p> <table border="1"> <thead> <tr> <th>Payee</th> <th>Description</th> <th>Total Paid</th> <th>VAT</th> </tr> </thead> <tbody> <tr> <td>BALC</td> <td>Clerk Training Feb 18</td> <td>£74.12</td> <td></td> </tr> <tr> <td>AJ Groom</td> <td>Lawn Mowing - October 17</td> <td>£240.00</td> <td>£40.00</td> </tr> <tr> <td>Almar</td> <td>November Office Supplies</td> <td>£34.84</td> <td></td> </tr> <tr> <td>Anglian Water</td> <td>Allotment Water</td> <td>£9.60</td> <td></td> </tr> <tr> <td>AVDC</td> <td>Dog Bins IA & Ivinghoe</td> <td>£801.70</td> <td>£133.62</td> </tr> <tr> <td>Bridget Knight</td> <td>Salary & Reimbursement Expenses</td> <td>£927.16</td> <td></td> </tr> <tr> <td>Bucks CC Pensions</td> <td>Clerk Pension EE & ER Contributions</td> <td>£197.67</td> <td></td> </tr> <tr> <td>Eon</td> <td>Street Lighting - November</td> <td>£128.55</td> <td></td> </tr> <tr> <td>Ivinghoe Old School</td> <td>Room Hire 5 November</td> <td>£16.00</td> <td></td> </tr> <tr> <td>Ivinghoe Town Hall Committee</td> <td>Room Hire - Clerk's Meeting Jan 18</td> <td>£24.00</td> <td></td> </tr> <tr> <td>Karen Groom</td> <td>Reimbursement office mobile phone</td> <td>£21.51</td> <td></td> </tr> <tr> <td>Lonsdale</td> <td>Beacon Printing</td> <td>£372.40</td> <td></td> </tr> <tr> <td>Michael Roach</td> <td>Litter Collection - November 17</td> <td>£100.00</td> <td></td> </tr> </tbody> </table> <table border="1"> <thead> <tr> <th colspan="2">Income:</th> <th></th> </tr> </thead> <tbody> <tr> <td>BCC Reimbursement Accessories</td> <td>Sentinel</td> <td>£415.00</td> </tr> <tr> <td>Lawn Hire</td> <td></td> <td>£25.00</td> </tr> <tr> <td>Beacon Adverts</td> <td></td> <td>£241.00</td> </tr> <tr> <td>Allotments (cheque to be banked)</td> <td></td> <td>£11.02</td> </tr> <tr> <td>Mentmore PC Reimburse Clerk Training</td> <td></td> <td>£74.12</td> </tr> </tbody> </table> <table border="1"> <thead> <tr> <th colspan="2">Balances:</th> <th></th> </tr> </thead> <tbody> <tr> <td>Community Account</td> <td></td> <td>£6,529.66</td> </tr> <tr> <td>Main Account</td> <td></td> <td>£77,919.48</td> </tr> <tr> <td>Beacon Account</td> <td></td> <td>£2,796.99</td> </tr> <tr> <td>Total</td> <td></td> <td>£87,246.13</td> </tr> </tbody> </table> | Payee | Description | Total Paid | VAT | BALC | Clerk Training Feb 18 | £74.12 | | AJ Groom | Lawn Mowing - October 17 | £240.00 | £40.00 | Almar | November Office Supplies | £34.84 | | Anglian Water | Allotment Water | £9.60 | | AVDC | Dog Bins IA & Ivinghoe | £801.70 | £133.62 | Bridget Knight | Salary & Reimbursement Expenses | £927.16 | | Bucks CC Pensions | Clerk Pension EE & ER Contributions | £197.67 | | Eon | Street Lighting - November | £128.55 | | Ivinghoe Old School | Room Hire 5 November | £16.00 | | Ivinghoe Town Hall Committee | Room Hire - Clerk's Meeting Jan 18 | £24.00 | | Karen Groom | Reimbursement office mobile phone | £21.51 | | Lonsdale | Beacon Printing | £372.40 | | Michael Roach | Litter Collection - November 17 | £100.00 | | Income: | | | BCC Reimbursement Accessories | Sentinel | £415.00 | Lawn Hire | | £25.00 | Beacon Adverts | | £241.00 | Allotments (cheque to be banked) | | £11.02 | Mentmore PC Reimburse Clerk Training | | £74.12 | Balances: | | | Community Account | | £6,529.66 | Main Account | | £77,919.48 | Beacon Account | | £2,796.99 | Total | | £87,246.13 | Clerk |
| Payee | Description | Total Paid | VAT | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| BALC | Clerk Training Feb 18 | £74.12 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| AJ Groom | Lawn Mowing - October 17 | £240.00 | £40.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Almar | November Office Supplies | £34.84 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Anglian Water | Allotment Water | £9.60 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| AVDC | Dog Bins IA & Ivinghoe | £801.70 | £133.62 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Bridget Knight | Salary & Reimbursement Expenses | £927.16 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Bucks CC Pensions | Clerk Pension EE & ER Contributions | £197.67 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Eon | Street Lighting - November | £128.55 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Ivinghoe Old School | Room Hire 5 November | £16.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Ivinghoe Town Hall Committee | Room Hire - Clerk's Meeting Jan 18 | £24.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Karen Groom | Reimbursement office mobile phone | £21.51 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Lonsdale | Beacon Printing | £372.40 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Michael Roach | Litter Collection - November 17 | £100.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Income: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| BCC Reimbursement Accessories | Sentinel | £415.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Lawn Hire | | £25.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Beacon Adverts | | £241.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Allotments (cheque to be banked) | | £11.02 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Mentmore PC Reimburse Clerk Training | | £74.12 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Balances: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Community Account | | £6,529.66 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Main Account | | £77,919.48 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Beacon Account | | £2,796.99 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | | £87,246.13 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| C/221/17 Date of Next Meetings | 221.1 | Tuesday 9 th January 2018 at Ivinghoe Old School 7.30pm | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | Meeting closed at 8.55 pm. | Clerk | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Signed:

Date: