

Brandon Town Council
Full Council Meeting
Monday 2nd July 2018

Note: In the case of non-members, this Agenda is for information only

BRANDON TOWN COUNCIL
Old School House, Market Hill, Brandon, Suffolk, IP27 0AA
Telephone 01842 811844

25th June 2018

TO ALL MEMBERS OF THE FULL COUNCIL

You are hereby summoned to attend the **FULL BRANDON TOWN COUNCIL MEETING** to be held in the Council Chamber, Old School House, Market Hill, Brandon on Monday 2nd July 2018 at 7 pm.

Graham Cock
Town Clerk

Members requiring further information, or with specific questions are asked to raise these with the Clerk at least 2 working days before the meeting. If the information requested is available, this will be provided and reported to the Council

AGENDA

- 1 APOLOGIES** for absence and approval of reasons tendered
- 2 DECLARATION OF INTEREST** and additions to Members Register of Interest
- 3 TO RECEIVE, CONFIRM AND SIGN MINUTES**
 - Of the Brandon Town Council Meeting of Monday 4th June 2018
 - Of the Brandon Town Council Extraordinary General Meeting of Wednesday 13th June 2018
- 4 MATTERS ARISING** for information exchange only of the Full Council Meeting of 4th June
- 5 TO RECEIVE A REPORT FROM RAF LAKENHEATH**
- 6 PUBLIC FORUM** Monthly event limited to 3 minutes duration maximum per resident.
- 7 TO RECEIVE WRITTEN REPORTS** from County and District Councillors, Community Groups Representatives
- 8 TO RECEIVE WRITTEN REPORTS** from the Town Clerk and the Chairman's Itinerary.
- 9 CORRESPONDENCE**
 - Suffolk Constabulary – PCSO funding

10 URGENT BUSINESS any items the Chairman considers a matter of urgent business

11 ACCOUNTS To approve the payments for June 2018 (see attached)

12 TO RECEIVE INCOME AND EXPENDITURE STATEMENT AGAINST BUDGET FOR JUNE

13 RESOLUTION from Cllr P Etherington No. 287

Brandon Town Council resolves to amend item 19 of the Full Council Meeting Minutes of 5 February 2018 to read BRANDON TOWN COUNCIL RESOLVES TO APPROVE 2018/19 PRECEPT FIGURE OF £266,664

14 RESOLUTION from Cllr P Etherington No. 288

Brandon Town Council resolves to hold the Annual Town Meeting and the Annual General Meeting on separate dates.

15 RESOLUTION from Cllr P Etherington No. 289

Brandon Town Council resolves to approve the amended Staffing and Finance Committees' Terms of Reference to include months in which meetings are to be held.

Finance Committee: July, November, January and May
Staffing Committee: June, September, December and March
Actual dates to be agreed by Committees and published.

16 RESOLUTION from Cllr P Etherington No. 290

Brandon Town Council resolves to accept a quotation for tree works in Victoria Avenue

17 RESOLUTION from Cllr P Etherington No. 291

Brandon Town Council resolves to accept the quotation from Simpson's Nursery for a cherry tree to be bought and planted in commemoration of Cllr G Hughes

18 RESOLUTION from Cllr P Callaghan No. 292

Brandon Town Council resolves to appoint a working party of councillors and residents to investigate the feasibility of a Brandon Festival for 2019 and to report to the Council in September.

19 RESOLUTION from Cllr I Horner No. 293

Brandon Town Council resolves to appoint an additional Office Assistant for 12.5 hours per week and give to the Staffing Committee permission to interview and appoint

20 RESOLUTION from Cllr V Lukaniuk No. 294

Brandon Town Council resolves to put in place a Portland stone plaque on the War Memorial to commemorate 100 years since Armistice Day

To read: BRANDON REMEMBERED
1918 - 2018

At a cost to not exceed £350 fitted.

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21 TO RECEIVE A REPORT ON RECYCLING from Cllr D Palmer

22 RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS

That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACT

23 RESOLUTION from Cllr I Horner No. 295

Brandon Town Council resolves to approve payment of outstanding overtime for the Office Assistant

24 NEW CEMETERY