

WARBLETON PARISH COUNCIL

www.warbletonparishcouncil.co.uk

Jeanne Peterson
Clerk to Warbleton Parish Council
Tel: 07355 574998

18 October 2025

Email: warbletonparishclerk@gmail.com

Members of Warbleton Parish Council are summoned to the Parish Council meeting to be held on Thursday 23 October 2025 at 7pm in Dunn Village Hall, Rushlake Green.

The meeting is open to members of public & press who are welcome to attend, unless the council otherwise resolve to enter private session when public & press are excluded.

Signed: *Jeanne E Peterson*
Clerk to Warbleton Parish Council

AGENDA

1. Attendance & apologies for absence: resolution required to note apologies
2. **Declarations of Interest**
Councillors are reminded to declare their interests on any items on this agenda in accordance with Warbleton Parish Council's Code of Conduct.
3. **Minutes: resolution required 3.1**
 - 3.1 To **resolve** that the minutes of the Meeting of the Council held on 25 September 2025 be taken as read, and confirmed as a correct record and signed by the Chairman.
 - 3.2 Matters arising from the minutes not covered on the agenda.
4. **Public Participation**
Up to fifteen minutes will be available for the public to make representations, answer questions or give evidence in respect of any item of business included on the agenda, in accordance with Standing Orders.
5. **Reports – those noted as circulated will be taken as read.**
 - 5.1 To receive reports from County Councillor as circulated for September
 - 5.2 To receive report from District Councillors
 - 5.3 To receive report from PCSO if available
 - 5.4 To receive reports from Parish Councillors as available, to include reports from attending external meetings
 - 5.5 Clerk's Report (on items not included on the agenda) as circulated
6. **Committee reports**
 - 6.1 To receive proceedings of the following committee meetings:
Planning & Development – 16 September 2025 draft minutes have been circulated.
The planning committee meeting due to be held on 7 October 2025 was postponed as there were no new applications to consider.

7. Finance: resolutions required 7.1 7.2

- 7.1 To authorise the bills for payment (October 2025 payment lists circulated).
- 7.2 To approve the Finance Reports at 30 September 2025; bank reconciliation, budget monitor and reserve movements (reports circulated).
- 7.3 To note the budget sheet for current year 2025/26 (as circulated) and prepare to share any additional considerations for discussion at the November council meeting for the budget 2026/27.

8. Speedwatch

To receive a report following communication with the ex-Speedwatch Group, and an update on any progress to arrange, in conjunction with the MP, for an hours' police speed check at Rushlake Green.

To note that the temporary road safety posters have been ordered.

9. Rushlake Green Village Sign: resolution required

There is a brass plaque on the village sign which says "Erected by Warbleton Parish Council July 2011 with the help of a donation by the Warbleton Charity".

The council has been approached with a question as to whether this plaque remains appropriate.

The council will consider the plaque and decide its status.

10. Council Policies & Procedures: resolution required 10.1

- 10.1 **Rushlake Green Bye-Laws:** To receive an update from the Byelaws working Group as to the proposed change of wording to the Rushlake Green signs. The following wording has been suggested "*Horse Riding Prohibited on the Green unless authorised by the Parish Council. Contact the Parish Council for information*". To agree and approve any actions as necessary.

11. Requests to use Rushlake Green: resolution required 11.1

- 11.1 Rude Mechanical Company – to receive and approve an application to use the green for live theatre performance on 28 June 2026.
- 11.2 Warbleton Bonfire Society – to receive any feedback on the event approved and held on 18 October 2025.

12. Annual Parish Assembly 2026: resolution required

The Annual Parish Assembly must take place between 1 March -1 June in any year. It is proposed that the meeting for Warbleton Parish 2026 takes place during April.

The council to agree on the format of the meeting and decide how the event will be organised with timeline.

13. Urgent matters at the discretion of the Chairman for noting and/or inclusion on a future agenda.

14. Date of next meeting – The next meeting of the Council will be held on Thursday 27 November 2025 at Dunn Village Hall, Rushlake Green 7pm.