Seend Parish Council

Minutes of the Council Meeting

Date	Tuesday 27 October 2026
Time	18:30–20:30
Venue	Irene Usher Pavilion

1. Attendance

Councillors present: Cllr Savage, Cllr Akerman, Cllr Springate, Cllr Taylor, Cllr Halliday, Cllr Johnstone and Cllr Robinson Gordon.

Apologies: Cllr Lack proposed Cllr Savage and Cllr Springate

Also present: Cllr Tamara Raey, Seven residents.

2. Declarations of Interest

Cllr Taylor declared an interest as a Director of CLT.

Bridget I too declare a disclosable pecuniary interest in agenda item 10 ref: Reserved Matters application PL/2026/06463 Coronation Cottage, 56 Sells Green, Seend, Melksham, SN12 6RW
Proposal Approval of Reserved Matters (Appearance, Landscaping, and Scale) Following Outline Planning Permission PL/2024/03274 for 2No. single storey dwellings

Please be clear that although we are responsible for obtaining the Outline Planning Permission PL/2024/03274, we are not the applicant for the plans which address Reserved Matters PL/2026/06463. However, my husband & I are the owners of the land which is under a verbal offer to purchase.

I declare a disclosable pecuniary interest in agenda item 10, the Reserved Matters application PL/2026/06416 for the erection of a dwelling and garage at 7 The Stocks, Seend, pursuant to outline approval PL/2024/03269.

I am one of the the applicants and owner of the land. In accordance with the Code of Conduct, I will take no part in the discussion on this item and I am happy to leave the room while it is considered.

3. Minutes of the Previous Meeting

The minutes of the previous meeting Tuesday 29th September were approved as a correct record and signed by Cllr Halliday.

Legal reference: Local Government Act 1972, Schedule 12, paragraph 41.

4. Public Participation

Members of the public were invited to address the Council in accordance with the Council's Standing Orders. Each resident was allowed up to three minutes to speak. This item was for comments, questions and matters brought to the Council's attention; it was not a debate, and no decision was made unless the matter appeared as a separate agenda item.

Bolland's Hill: A resident reported storm damage and raised concerns about cycle access to the canal, an overgrown hedge and traffic congestion caused by double-decker buses. Blocked gullies in Seend were also reported. The Clerk will raise these matters with Wiltshire Council.

It was reported that the traffic lights at the bottom of the road remained in operation.

A resident expressed concern about HGV traffic and asked whether the Parish Council was treating the matter with sufficient urgency. The issue is recorded on the action tracker and the agenda, and Speed Watch has also identified it as a significant concern. The resident thanked the Council for its support. The Clerk will write to the Area Board before its meeting on 9 November. The Chair confirmed that the Council had responded to the freight strategy consultation.

5. Action Tracker

- **Bleed kits:** Ordered; training dates were being arranged.
- **Councillor training:** Held on 29 September 2026, 16:00–18:00
- **Sells Green sockets:** Not yet completed; the What3words information is available.
- **White gates:** Scheduled for 15 October to be chased.
- **Bus Stops Lights –** Wiltshire Council – Cllr Raey

6. Councillor Representative Updates

Cllr Savage reported that email housekeeping was required because some messages appeared to be unauthorised.
The quarterly VAT return was noted we have not received it.

Cllr Robin Gordan reported that three attempts had been made to provide notification concerning byway signage. The matter should be referred to Alison Rasey, Countryside Access Officer at Wiltshire Council, at Alison.rasey@wiltshire.gov.uk.

Cllr Taylor's updates

- **Minutes and working-group approval:** Draft minutes should be clearly labelled. Business and Tourism papers submitted on 25 September had not been circulated as requested; circulation through Aubergine was proposed so the full Council could approve the plans.
- **Lye Field:** The fête raised £9,190, with costs of £6,000. The former newsroom is now a 12-person boardroom at £10 an hour. From January 2027, hall and kitchen hire rises from £12.50 to £15 an hour for parish users and £15.50 to £20 for others, reflecting energy and insurance costs. The Ivy Cottage fence is complete; boiler and roof replacement grants are being explored. Village Green status was considered incompatible with sports-field use. Chris Downham will replace Brian Hunt as trustee, with another trustee sought. WI hut storage agreements and school promotional signage are being investigated.
- **Walking map:** Artist publicity is underway through Spotlight, Facebook and posters, with applications closing on **30 November**. Six potential sponsors are being approached for a suggested minimum £300 contribution, including map recognition and promotional QR codes; responses are awaited.
- **Vacancy information:** Contradictory councillor recruitment information on the website, Facebook and November's Spotlight needs correcting.
- **Community Land Trust:** Initial ideas had been shared with some councillors, and a Council meeting remains requested. Friday evening or weekend arrangements would be needed for Gerard to attend. The second public meeting addressed earlier consultation questions and discussed building on the existing Neighbourhood Plan. Proposals depend on residents' support. Local discussion groups will consider housing and amenities across Seend Cleeve and The Stocks, Sells Green and Martinslade, with Seend Head approached separately; area representatives could join the steering group.
- **Neighbourhood Plan oversight:** Cllr Taylor questioned the absence of regular reviews, annual progress reports and delivery of future projects, requesting a progress review as the **first item at November's meeting**.
- **Neighbourhood Plan governance and engagement:** Publication of group minutes, clarification of working-group versus steering-committee status, and an urgent terms-of-reference review were requested. Revision priorities should receive full Council approval unless authority has been delegated, with resident engagement central to the process.
- **Planning information and developer engagement:** Cllr Taylor stated that no CIL was due on the Hook Hollow self-build, queried a missing housing-completions attachment, and questioned the Council's approach to

commercial developers and the CLT, which has almost 400 members. These were points raised, not agreed Council conclusions.

- **Highways and HGVs:** Traffic should feature in the Plan review. Supporting evidence includes information gathered since 2020, a 7.5-tonne restriction recommendation dating back 15 years, a July 2025 public meeting attended by 50 residents and a private meeting with the MP. Work continues with Cllr Reay and Speedwatch; Wiltshire Council has upgraded the rat-run issue to “severe”.

- **Community Centre — Cllr Jamie Halliday and Cllr Phil Springate:** AGM is on Thursday.
- **Neighbourhood Plan — Cllr Bridget Johnstone, Cllr Pamela Akerman, Cllr Debbie Savage, Cllr Jamie Halliday and Cllr Helen Robson-Gordon:** Minutes will be published on the website. Cllr Halliday will arrange for them to be sent to the Clerk.
- **Area Board — Cllr Jamie Halliday and Cllr Pamela Akerman:** No Updates
- **Police Representative — Cllr Pamela Akerman:** Clerk to make contact with the local reps.
- **Speed Watch — Cllr Debbie Savage:** No Updates

7. Update from Wiltshire Councillor, Cllr Raey

Melksham Bypass Cancellation

Following the Government's decision to cancel the Melksham Bypass, Cllr Nick Holder (Bowerhill) and I are calling for Wiltshire Council to undertake an urgent strategic review of the highway and road safety implications of planned growth across Melksham and Bowerhill. Major developments, including the proposed Gompels distribution centre and significant new housing, are moving forward on the basis of transport assessments prepared when the bypass was still expected to form part of the area's long-term transport strategy. With that scheme no longer progressing, there is now no clear plan for accommodating future traffic growth on the A350 or managing wider impacts on routes such as the A365 and A3102.

We believe the Council must now assess the cumulative impact of existing traffic and proposed development on congestion, journey reliability and road safety across the wider Melksham area, including Seend. Particularly the routes serving Melksham Oak Community School, as well as the potential impact of the forthcoming Gompels Reserved Matters application and additional housing growth. Future planning decisions cannot be considered in isolation from the wider transport network. We are therefore seeking a comprehensive review of highway capacity and traffic movements to ensure that development is supported by a robust, evidence-based transport strategy in the absence of the bypass.

Grants available to support Wiltshire town centres

A new £220,000 funding programme has launched to support events, pop-up activities and the occupation of vacant premises in Wiltshire town centres.

Funded through the Wiltshire Towns Programme, Activating Places aims to increase footfall, support local businesses and create more reasons for people to visit town centres.

Funding is available through three routes:

- Events grants (£5,000 to £12,500)
- Pop-up and temporary use grants (£1,000 to £3,000)
- Long-term occupation grants (£5,000 to £12,500)

Applications are welcomed from businesses, charities, social enterprises and town and parish councils. Funding is available for projects located within designated town centre and primary shopping areas in Amesbury, Bradford on Avon, Calne, Chippenham, Corsham, Cricklade, Devizes, Downton, Ludgershall, Malmesbury, Marlborough, Melksham, Mere, Pewsey, Royal Wootton Bassett, Salisbury, Tidworth, Tisbury, Trowbridge, Warminster, Westbury and Wilton. These designated areas cover the commercial heart of each town rather than the whole settlement. Wiltshire Towns Programme - Wiltshire Council

Planning Scheme of Delegation

At a recent meeting of Full Council, councillors considered proposed changes to Wiltshire Council's Constitution in response to planning reforms introduced by the Labour Government. The planning reforms mean that more planning applications will be determined by Planning Officers, rather than Planning Committees, and therefore members of the public and Parish Councillors will not have an opportunity to speak in a public meeting.

Conservative Councillors voted against the constitutional changes, reflecting concerns about the impact on local democratic oversight and public participation. However, councillors were advised that the Monitoring Officer has the authority to implement any changes required to ensure the Council remains compliant with national legislation.

Devizes Area Board Meeting – 9 November

Residents are invited to attend the next **Devizes Area Board** meeting on **Monday 9 November at 6.30pm at Needham House, Victoria Road, Devizes SN10 1FA**. The meeting will include an update on the Area Board's priorities for the coming year, including work with **Devizes Town Council**, **Wiltshire Council**, the police and other local partners to reduce anti-social behaviour in the town. Thank you to Cllr Pamela Akerman for representing Seend at Area Board.

Operational Flood Working Group
The Operational Flood Working Group Meeting takes place on Wednesday 11 November (10am-12noon) Monkton Park Chippenham and Teams. This is a regular meeting bringing together partners such as Highways, Wessex Water, Network Rail etc. to maintain a focus on persistent flooding issues.

Concerns have been raised about possible overspill from the sewage treatment in Seend Cleeve – Cllr Philip Springate will raise this at the meeting.

Local Highways Footpath Improvement Group
The next meeting of LHFIG takes place on Thursday 5 November. Recommendations will then be tabled for ratification at the Area Board meeting on 9 November. Thank you to Cllr Jamie Halliday for representing Seend.

Dial Close, Road Closure: 9-13 November
A closure is scheduled in Dial Close for patching. I am confirming with Highways that access will be permitted where possible. https://one.network/?GB152583868

Tamara Reay
Wiltshire Councillor for Devizes Rural West.
Tel: 07711 824864 Email: tamara.reay@wiltshire.gov.uk

8. Working Group Updates

- **Business and Tourism Working Group:** Include the minutes.

Business and Tourism Working Group
Notes from meeting 13th October 2026

Feed back on suggestions for map:
Note routes that are pushchair and wheelchair friendly
Disused railway route at Sells Green to be corrected

Tasks to be completed before next meeting (11th November?)
Publicity re:
1. Commission details: Insert in Spotlight (insert); Repeat callouts on Facebook (DS)
2. *Other local businesses for smaller-scale sponsorship (acknowledgement somewhere eg Spotlight and Facebook) eg Windsmere; Coppard. (DS)*

WG to approach potential sponsors:
1. *Agree figure (minimum £300 for a QR code to include 300-400 words - promotion, opening hours, contact details etc)*

2. *Identify potential sites for placing maps for maximum exposure to visitors*

The Brewery Inn, (PA)
The Three Magpies (BJ)
Devizes Caravanning and Camping (BJ)
Rusty's Community Bar and Café, (DS)
Exception: Foxhangers Canal Boats (to feature on map - ask for image of boat they would like represented) (PT)
The Barge Inn (PT)
Research costings for professional map artwork eg Dru (BJ)
Costings for map artwork (to give us an idea what a seasoned professional might charge ie Dru) (BJ)
Costings for printing and mounting on aluminium dibond (PT)
Costings for carpentry and erection when sites agreed (PT)

Sent to Hayley 25th September

Parish Walking Map – Artist Brief

Seend Parish Council is commissioning a new **pictorial walking map** to be displayed at key locations across the parish. We are inviting local artists to take part in a three-stage selection and commissioning process to create an attractive, subtly-coloured map that will guide visitors along three walking routes around Seend.

Overview of the Project

The final map will illustrate three colour-coded walking routes:

- Circular Walk

- Industrial Heritage Walk

- Skyline Walk

Routes should clearly differentiate between footpaths and roads, and include approximate timings for each walk.The finished map will be printed on 1m x 1m aluminium dibond signage, properly mounted and installed at approximately six sites across the parish.

Artistic Approach

We are seeking a subtly-coloured pictorial style that is:

- Appealing and welcoming for visitors

- Accurate enough for orientation

- Light, simple, and not too cluttered

- Enhanced with small line-drawn illustrations of key landmarks

Photographs of significant buildings will be provided to support the creation of recognisable line drawings. To avoid overcrowding, QR codes or similar will be used to provide additional information on points of interest, local websites, opportunities for the sponsors and the artist to promote themselves.

Funding

We envisage 5 sponsors at £300 (with additional sums from other local businesses who may wish to contribute). They will feature on the map with a QR code on the board carrying further details of opening hours etc = £1,500+ Mounting and erection costs possibly £400 labour and materials.

Commission Structure

Stage 1 – Initial Submission

Artists are invited to send photos of appropriate examples of their past work, along with a short explanation of what approach they would take with the map. (This stage is simply to understand each artist's style and suitability to be engaged for the project). No fee is attached to Stage 1.

Stage 2 – A3 Working Sketch

Selected artists will then be asked to produce an A3 or larger, working sketch showing their proposed pictorial approach for the Seend Parish Walking Map, including how they would depict the three walking routes key landmarks and views. Fee: £50 to cover time and materials for producing the A3 sketch.

For Stage 2 we will supply working models for each the walks with details of features we would like represented. We have photos for nearly all the line drawings and we will supply Know Your Place maps and examples of map styles we have agreed that we like. All this will be sent to the artists for producing the A3 working mock-up.

Stage 3 – Final ArtworkOne artist will be commissioned to create the final 1m x 1m original artwork, incorporating the agreed style, colour-coding, route details, and landmark illustrations.

Because of the need for continuing input and discussion with the artist chosen, with advice from local experts eg Anne Ewing, Seend Ramblers etc etc, involving a great deal of cross-referencing with existing published walking routes and OS mapping etc. AS a result, the map will need to evolve over time with additions, subtractions etc before the final version is produced. For that reason the fee needs to be at least £900.

Fee: £900? on completion

Submissions to be emailed to Seend Parish Council .....

Acknowledgement

The chosen artist will have ownership of their contribution and will be fully acknowledged and celebrated as part of this community project.

Spotlight Version

Call for Local Artists – Seend Parish Walking Map

Seend Parish Council is creating a new pictorial Walking Map to be displayed at key points around the parish, and we'd love to involve local artists. The map will show three colour-coded walking routes and include simple line drawings of key landmarks, based on photos we will provide.

Artists are invited to send photos of appropriate examples of their past work, along with a short explanation of what approach they would take with the map. Selected artists will then be asked to produce an A3 working sketch (£50 fee). One artist will be commissioned to create the final 1m x 1m artwork (£900 fee).

If you enjoy drawing or sketching and would like to contribute to a community project that will be enjoyed by residents and visitors for years to come, please get in touch with Seend Parish Council via email, the website or Facebook.

Facebook Version

Calling Local Artists!

Seend Parish Council is creating a new Walking Map for the village and would love to include artwork from local residents.

Artists are invited to send photos of appropriate examples of their past work, along with a short explanation of what approach they would take with the map. Selected artists will be asked to create create an A3 sketch (£50), and one will be commissioned for the final 1m x 1m map (£900).

This is a lovely chance to help shape a community project that will be enjoyed by walkers and visitors. Message us or email the Parish Council if you're interested.

Neighbourhood Plan Working Group: The Neighbourhood Plan Review Group met on Thursday 22nd October 2026, with seven members present.

On membership: Phil Springate has resigned due to a conflict of commitments, and Helen Robinson-Gordon is no longer taking part; we thank them both. The group has agreed to invite Jan Clark of Ore House to join. Members agreed that regular attendance is important, and we will follow up with anyone who misses two consecutive meetings.

On the review itself,:Wiltshire Council's feedback matches Place Studio's initial view: the current plan remains sound but needs amending in some areas. Place Studio's

work will set the detail and the timetable, including when the Housing Needs Survey should happen.

We have reviewed Place Studio's fuller quote. Before anything comes to council for a decision, we have asked them to revise the scope and identify tasks the group could do itself to bring the cost down.

On the Community Land Trust: the group sees the Neighbourhood Plan as being separate from the CLT's work, in that it addresses some different and more detailed issues. The NP should guide the scale, placement and community value of any not-for-profit development. We want to work with the CLT on facilities throughout the Parish, such as a play or recreation area in Seend Cleeve.

It was noted that the Lye Field and the Pavilion were in fact bought with monies raised by organising Traction Engine Rallies which was a major community effort involving the whole village and several farmers in the Parish. It was not gifted as was mentioned in the Introduction to the CLT meeting on 15.10 2026. The Pavilion was named after Irene Usher to recognise her commitment to the welfare of the residents of Seend.

The group has two points for Council. First, Bridget Johnstone has suggested the developers of her land attend this council meeting, and the group asks that the Stocks application be discussed here. Second, the group would like the council to make asking developers to engage with the Parish a standard part of how we work.

The group will also ask Place Studio about Biodiversity Net Gain and invite an expert to speak, and is finding out where the recent call-for-sites list is published.

The next Review Group meeting is on Thursday 19 November. Updates will continue to be published in Spotlight and on the Seend Facebook group.

9. Councillor Protocol

The Council considered the Councillor Protocol.

Resolved: The recommendation to adopt the Councillor Protocol, Proposed Cllr Taylor Cllr Savage Seconded.

10. Planning Applications

Clerk to discuss the list with CIL officer at Wiltshire

- **CLT:** 10 units plus one self-build. The self-build may not yet be complete; CIL is assumed to be due.
- **Former Bell Inn:** Three units completed.
- **Land adjoining the former Bell Inn:** Construction under way.
- **Adjacent to Rose Cottage, Sells Green:** Believed to be built.

- **56 Sells Green:** Two units; planning application considered at the meeting.
- **Appleyard, Sells Green:** Completed.
- **Blossom Hill:** Two units completed.
- **Land adjacent to Woodpeckers, Berhills Lane:** Completed.
- **Rew Farm:** Two units; status to be checked with Cllr Halliday.
- **15 Dial Close:** Completed.
- **7 The Stocks:** Self-build planning application considered at the meeting.
- Questions were raised about yew trees and replacement planting. The application number is to be confirmed.

Cllr Johnstone left the room at 19:34 while the Council considered the following planning application.

Cllr Johnstone declared a disclosable pecuniary interest in agenda item 10: Reserved Matters application PL/2026/06463, Coronation Cottage, 56 Sells Green, Seend, Melksham, SN12 6RW.

Proposal: Approval of reserved matters relating to appearance, landscaping and scale, following outline planning permission PL/2024/03274 for two single-storey dwellings.

Cllr Johnstone confirmed that she was responsible for obtaining outline planning permission PL/2024/03274 but was not the applicant for the plans addressing reserved matters application PL/2026/06463. She also confirmed that she and her husband owned the land, which was subject to a verbal offer to purchase.

Cllr Savage confirmed that she had reviewed the application against the Seend Neighbourhood Plan. It was agreed that a comment confirming this would be submitted to the planning portal.

Cllr Johnstone returned to the meeting at 19:38.

Cllr Robson-Gordon left the room at 19:39.

Cllr Robson-Gordon declared a disclosable pecuniary interest in agenda item 10: Reserved Matters application PL/2026/06416 for the erection of a dwelling and garage at 7 The Stocks, Seend, pursuant to outline approval PL/2024/03269.

I am one of the applicants and owner of the land. In accordance with the Code of Conduct, I will take no part in the discussion on this item, and I am happy to leave the room while it is considered.

Councillors noted the environmental benefit and fits within the NHP. Comment to be made on the planning portal.

11. Secure Wildlife Buffer

A request was made for the leaves to be removed.

It was confirmed that the Clerk would investigate options for establishing a secure wildlife buffer, including relevant biodiversity information, canal-boat considerations and engagement with organisations such as the Canal & River Trust and Wiltshire Wildlife Trust. The Clerk will provide the information to Cllr Johnstone and the Council for consideration.

12. Parish Steward and Highways Matters

- A request was made for the leaves to be removed.

13. Finance and Payments

The Council received the income and expenditure summary, bank reconciliation and reserves statement, approved the payments listed below, and confirmed the councillors authorised to approve payments.

Payee	Amount
Hugo Fox	£23.99
Scribe	£37.20
Clerk's salary	£479.09
Irene Usher Hall	£75.00
Irene Usher Hall	£200.00
Irene Usher - Mowing	£60.00
Cllr Savage - Varnish	£72.95
RLB	£83.00

14. Next Meeting

The next ordinary Council meeting will be held on Tuesday 24 November 2026, being the last Tuesday in November, at 18:30. The venue is to remain Irene Usher Pavilion unless otherwise notified.

15. Clerk's Absence and Updates

To note that the Clerk will be absent from the November meeting due to a local government commitment at the Houses of Parliament. Cllr Robson-Gordon will take the minutes in the Clerk's absence.

Legal position: The Clerk's absence will not, by itself, prevent the Council from making lawful decisions. The Council may determine business only where the meeting has been properly convened, the matter appears on the published agenda, the meeting is quorate, and proceedings comply with the Local Government Act 1972 and the Council's Standing Orders. Any matter that does not meet those requirements must be deferred, and no decision may be made on it.

Legal reference: Local Government Act 1972, Schedule 12, Part III, including the provisions governing parish council meeting procedure and quorum.

Remembrance Day: Councillors are to be at the church by 10:40 am.

16. Next Steps and Responsibilities

Next step	Responsible person or group	Deadline or status
Raise the storm damage, canal cycle access, overgrown hedge, bus congestion and blocked gullies with Wiltshire Council.	Clerk	Not stated
Write to the Devizes Area Board about HGV traffic and agenda item for Resident.	Clerk	Before 9 November 2026
Arrange bleed kit training dates.	Clerk	Kits ordered; dates being arranged
Complete the Sells Green sockets work.	Cllr Savage	Outstanding
Chase the installation of the white gates.	Cllr Savage	Outstanding
Follow up the bus stop lights matter with Wiltshire Council.	Cllr Tamara Reay	Not stated
Carry out email housekeeping and investigate apparently unauthorised messages.	All Councillors	ASAP
Follow up the outstanding quarterly VAT return.	Clerk	Outstanding

Refer the byway signage issue to Alison Rasey, Countryside Access Officer at Wiltshire Council.	Cllr Robson – Gordon	Three previous notification attempts recorded
Send the Neighbourhood Plan minutes to the Clerk for publication on the website.	Cllr Jamie Halliday	Completed
Contact the local police representatives.	Clerk	Not stated
Raise concerns about possible overspill from the Seend Cleeve sewage treatment works at the Operational Flood Working Group.	Cllr Philip Springate	11 November 2026
Represent Seend at the Local Highways and Footpath Improvement Group meeting.	Cllr Jamie Halliday	Completed Clerk provided email to the chair
Circulate the Business and Tourism Working Group minutes to councillors for approval.	Clerk / Business and Tourism Working Group	Completed
Investigate grants for replacement of the Lye Field boiler and roof.	Lye Field trustees	In progress
Investigate whether a formal storage agreement is required for organisations using the WI hut.	Women's Institute	Not stated
Investigate signage promoting the school and its facilities.	Not specified	Approved for investigation
Add a CLT meeting with the Parish Council to a future agenda.	Clerk / Chair	Requested for the next agenda
Review progress on the Neighbourhood Plan.	Parish Council	Requested as the first item at the November meeting
Review the Neighbourhood Plan group's current terms of reference and clarify whether it is a working group or steering committee.	Parish Council	As soon as possible
Revise the Neighbourhood Plan review scope and identify tasks the group can undertake to reduce costs.	Place Studio	Before a proposal is presented to the Council

Ask Place Studio about Biodiversity Net Gain, invite an expert speaker and identify where the recent call-for-sites list is published.	Neighbourhood Plan Review Group	Before or for the next review meeting on 19 November 2026
Repeat the call for local artists on Facebook and approach smaller local businesses for sponsorship.	Cllr Taylor	Before the next working group meeting; artist deadline 30 November 2026
Approach the Brewery Inn about sponsorship or map siting.	Cllr Pamela Akerman	Before the next working group meeting
Approach the Three Magpies and Devizes Caravanning and Camping, and obtain professional map artwork costings.	Cllr Bridget Johnstone	Before the next working group meeting
Approach Foxhangers Canal Boats and the Barge Inn; obtain printing, aluminium mounting, carpentry and erection costings.	Cllr Taylor	Before the next working group meeting
Agree the minimum sponsorship amount and identify suitable map locations.	Business and Tourism Working Group	Before the next working group meeting
Discuss the CIL development list with the Wiltshire Council CIL officer.	Clerk	Not stated
Check the status of the Rew Farm development.	Cllr Jamie Halliday	Not stated
Submit the agreed comments on applications PL/2026/06463 and PL/2026/06416 to the planning portal.	Clerk	Not stated
Investigate options for a secure wildlife buffer, including biodiversity information, canal-boat considerations and engagement with the Canal & River Trust and Wiltshire Wildlife Trust; report back to Cllr Johnstone and the Council.	Clerk	Not stated
Arrange removal of leaves under the secure wildlife buffer and highways items.	Parish Steward	Requested

Take the minutes at the November Council meeting during the Clerk's absence.	Cllr Robson-Gordon	24 November 2026
Attend the church for Remembrance Day.	All councillors	By 10:40 am on Remembrance Day