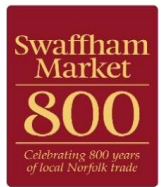




# Swaffham Town Council

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**PLEASE REPLY TO:** Richard Bishop, Town Clerk

**E-mail:** townclerk@swaffhamtowncouncil.gov.uk

## SWAFFHAM TOWN COUNCIL – NOTICE

Councillors are hereby summoned to a meeting of the Town Council, to be held on **Monday 11<sup>th</sup> October 2021 at 6.30 p.m.** in the **Council Chamber at the Town Hall.**

(NOTE: In the case of non-members, this agenda is for information only.)

### DECLARATIONS OF INTEREST

Councillors, please note that members are asked at the relevant point on the agenda to declare any interests they may have in any items on the agenda. Declarations include the nature of the interest, and whether it is a personal or disclosable pecuniary interest.

Claire Smith

**Deputy Town Clerk**

Summons issued on 6<sup>th</sup> October 2021

## **AGENDA**

*For a meeting of the **Full Council** on **Monday, 11<sup>th</sup> October 2021 at 6.30pm** in the Town Hall, Swaffham commencing with prayers led by the Mayor.*

***PLEASE NOTE - We will be Live Streaming the meeting on Facebook. We can only accommodate a small number of public attending. It would be appreciated if you could book a space, to avoid disappointment.***

### **1. To receive APOLOGIES & REASONS FOR ABSENCE**

**2. To receive DECLARATIONS OF INTEREST** – for items included on the Agenda.

*To adjourn the meeting to allow members of the public to address the Town Council in a **PUBLIC OPEN FORUM** (Maximum of 15 minutes)*

### **3. To receive and consider REPORTS: police, principal authority etc**

**N.B.** Councillors have an opportunity to ask questions after each report and where appropriate can consider to bring forward or discuss items further down the agenda where the representative can make a positive contribution towards the debate: -

**3.1** To receive a POLICE report from a local PC (PC Button) on police matters for the past month.

**3.2** To receive a COUNTY COUNCILLOR report from County Councillor Ed Colman.

**3.3** To receive a BRECKLAND COUNCILLOR report from Cllrs I Sherwood, E Colman, D Wickerson

### **4. To receive REPORTS from the Mayor, the Town Clerk, Committees, Working Groups & Outside Bodies**

**4.1** To receive Mayor's Announcements including a report on Civic Events attended.

a) To note the Royal British Legion centenary celebration on 11<sup>th</sup> November

**4.2** To receive and consider urgent reports, correspondence, or information at the mayor's discretion - prior notice must be given.

4.3 To receive the Town Clerk's Report and Councillors' questions relating to ongoing business.

**5. To receive and/or agree the MINUTES:**

- 5.1 \*\* Wednesday 8<sup>th</sup> September 2021 - Full Council.
- 5.2 \*\* Wednesday 29<sup>th</sup> September 2021 – Full Council Extraordinary meeting

**6. FINANCE:**

- 6.1 \*\* To receive and consider Accounts for payment for October 2021 (*recorded as Appendix 1*).
- 6.2 To receive an update on the management of the open spaces on the development south of Norwich Rd

**7. To receive and consider CORRESPONDENCE or INFORMATION**

**7.1 GENERAL:**

- a) To note receipt of weekly correspondence or information (a list is recorded as **Appendix 2**).
- b) \*\*To receive and consider a request to support the Climate and Ecological Emergency (CEE) Bill.
- c) \*\*To receive and review the streetlighting proposed for land south of Norwich Rd Development
- d) \*\*To receive and consider style of bus shelters for Norwich Rd – supplied by developer of land south of Norwich Rd
- e) To consider a request for suggestions to be included on the information board to commemorate Monkspath and the PROW
- f) To consider a request to allow a vendor to sell smoked fish in the town centre
- g) To receive an update on the HAZ project

**7.2 NORFOLK COUNTY COUNCIL**

- a) \*\*To receive and note the notice of Decision – Swaffham Footpath No.51

**8.To notify the DATES of forthcoming meetings and to receive any items for a future AGENDA:**

<u>No.</u>	<u>Meeting</u>	<u>Day</u>	<u>Date</u>	<u>Time</u>	<u>Venue</u>	<u>Staff</u>
8.1	Market Committee	Mon	18 <sup>th</sup> Oct	6.30pm	Council Chamber	CS RO
8.2	Finance Full Council	Mon	25 <sup>th</sup> Oct	6.30pm	Council Chamber	RB CS
8.3	Planning Committee	Tues	26 <sup>th</sup> Oct	4.00pm	Council Chamber	RB KF
8.4	HR & Governance Committee	Mon	1 <sup>st</sup> Nov	12noon	Council Chamber	RB CS
8.5	Full Council	Wed	10 <sup>th</sup> Nov	6.30pm	Council Chamber	RB HD

**9. ADMISSION TO MEETINGS ACT (PUBLIC BODIES) 1960:**

CONFIDENTIAL BUSINESS following the exclusion of the public and press.

- 9.1 To receive and consider update from the Deputy Clerk on the proposed sale of Days Field.

\*Indicates where copies have been circulated to Town Councillors previously.

\*\*Indicates where copies have been circulated to Town Councillors recently.