

Birdingbury Parish Council

To all Parish Councillors

16th September 2026

You are hereby summoned to attend a meeting of Birdingbury Parish Council convened by the Clerk, to be held on Monday 21st September 2026 in The Birbury, Main Street, Birdingbury at 7.30 pm.

Jackie Chapman
Clerk to Birdingbury Parish Council

Members of the Public and Press are welcome to attend.

AGENDA

- 1. Welcome**
- 2. To receive and accept apologies for absence**
- 3. Declarations of interest**
Councillors are reminded that they should declare either a personal or prejudicial interest. (Councillors with a prejudicial interest should leave the room for the relevant items.)
- 4. Representations from the Public**
Members of the public are invited to address the meeting for a maximum of 5 minutes. The Chair will respond and any items warranting longer discussion will be added to the Agenda for the next meeting of the Council.
- 5. Minutes of meetings**
Minutes of the Parish Council meeting held on 15th July 2026. Enclosure A
- 5.2 Action Plan** Enclosure B
- 6. Reports from Borough/County Councillor**
- 7. Reports from Councillors**
To receive any reports from Parish Councillors
- 8. Planning Applications**
8.1 The following planning application has been received since the last meeting held on 15th July 2026.

Application Number	Address	Proposals	Comments due by
R26/0402	Land adjacent to Masters Court, Leamington Hastings Road, Birdingbury.	Variation of Condition 14 and approved plans and details of R21/0998 (4 new detached dwellings and related facilities (reserved matters application for appearance, landscaping and scale following outline planning approval	22.09.26

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		R18/1987 granted 9th January 2019))	
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8.2 Planning Decisions

The following planning decision has been received since the last meeting held on 15th July 2026.

Planning Number	Address	Decision
R25/0821	Office at Festival Fields, Marton Road, Birdingbury, CV23 8EH	Certificate of lawfulness approved

8.3 Appeals - none received.

9. Financial Issues

9.1 Standing Order/Direct Debit payments made since the last meeting held on 15th July 2026. Enclosure C

Date	Payee	Amount
01.07.26	Clerk June 2026 Salary	
01.08.26	Clerk July 2026 salary	
01.09.26	Clerk August 2026 salary	
01.07.26	HMRC June 2026 salary deduction	
01.08.26	HMRC July 2026 salary deduction	
01.09.26	HMRC August 2026 salary deduction	
31.07.26	Unity Trust Bank fee	7.00
31.08.26	Unity Trust Bank fee	7.00

9.2 Payments for approval

Payee	£
Frank Mann Farmers invoice 3438 31 st July 2025	619.80

9.3 Bank Balance Reconciliation

Bank statement and reconciliation as at 31.08.26 Enclosure D

9.4 Budget Reports

As at 31.08.26 Enclosure E

9.5 HMRC Rebate

Enclosure F

9.6 NALC 2026 – 2027 National Salary Award

To note the contractual wage increase as from 1st April 2026. Enclosure G

9.7 Mowing

For information F M F Contractors went to three weekly mowing from 8th July 2026, due to grass growth slowing. Mowing was then suspended as of 25th August 2026 due to the hot weather. Mowing resumed on 8th September 2026.

10. Recreation Ground

10.1 Legal Advice regarding the slide Enclosure H

To receive the legal advice and determine outcome relating to the slide.

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11. **The Hovel**
No further information has been received.
12. **Local Government Reorganisation**
To note the Local Government Reorganisation for Warwickshire has been put on hold by Central Government.
13. **Code of Conduct** Enclosure I
To review and re-adopt the Code of Conduct.
14. **Risk Assessment** Enclosure J
To review and re-adopt the Risk Assessment Enclosure
15. **IT Policy** Enclosure K
To adopt the proposed IT Policy.
16. **War Memorial**
Update re grants to refurbish memorial
17. **Items for the next Agenda**
18. **Date of next meeting - 19th October 2026**