

Stoneleigh and Ashow Neighbourhood Plan Advisory Committee meeting

23 January 2023

Minutes

In attendance; Gary Kirk (Yourlocale), Richard Hancox, John Astle, Diana Jack, Sophie Matthews, Anthony Bianco, Sue Malone, Tony Hanselman and Becky Maoudis (clerk).

1. Welcomes and apologies
Apologies from Lucia Rolli and Diana Gray.
 2. Minutes
Minutes of the Advisory Committee meeting held on 19th December 2022 were approved.
 3. Declarations of Interest
No declarations of interest.
 4. Designation update
The clerk has requested designation from Warwick District Council (WDC). This has now been referred to the planning policy team at WDC.
 5. Funding
Parish Council have been awarded grant funding in the amount of £4500.
 6. Vision Statement
Clerk to organise a meeting to discuss the vision statement for the NHP. Clerk to send vision statement to Gary in advance of the next meeting.
 7. Questionnaire
Gary recommends using an electronic version of the questionnaire whilst still holding some hard copies for those residents that do not have access to the internet. It is a cost-efficient way of communicating the questionnaire and allows multiple members of the same household an opportunity to answer the questionnaire.

Clerk to send questionnaire outline to Gary in advance of the next meeting.
 8. History of Parish
There is a very active history society in the Parish. Anthony has a two-page document that was previously developed.

This section should be a brief history of the villages, to include photographs and be no more than two A4 pages.

Clerk to contact History Society for information and advice.
 9. Open Event
Preliminary date of Saturday 4th March 2023, 10am-12pm at Stoneleigh Village Hall and 1-2.30pm at Ashow Village Club.
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Attendance rates vary with each event. Richard suggested putting an A5 flyer in the February publication of S&A News and will contact this month's editor.

Yourlocale will supply all equipment and displays. It is an opportunity to let the community know we are developing a neighbourhood plan and give them a chance to give their opinions on what they would like to see included.

'General questions, what does parish need, what would you like to see.

We often ask people to give us their ideas using sticky notes. We usually carry out two main exercises using maps. One is to provide a large map of the whole parish and invite people to put three red stickers where they believe there are good views. We then ask them to put blue stickers where there is good open space/recreational space. After a while it will show clear clusters of dots and show us where the areas of open space and views are that matter most to the Parish.

In the second exercise, we give people the opportunity to put a single green dot where new housing would be appropriate and a red where not appropriate. The exercise is just a point for discussion and opinion, it is not a decision-making exercise. This just refers to single/couple of houses – not a housing estate.

Sue Malone informed the meeting that a previous housing needs survey showed that there was a need for a couple of houses, and they have been built. Would they be incorporated? Richard replied that we would need an up to date housing survey.

Gary stated that there is not requirement to provide additional housing or to allocate sites for development.

Yourlocale will need up to 40 photographs of the Parish for display boards, for interest and to fill out the boards. They should be a selection of housing types – good and bad, environmental areas, play areas open aspects, community facilities, village hall, transport issues, employment sites (Stoneleigh park and Abbey park), golf courses, sewage works, and any village events.

John and Diana will send photographs of the Abbey.

There will be 7 or 8 display boards, including a map of designations including heritage and environmental.

Gary stated that it would be nice if we could provide refreshments such as tea, coffee, and biscuits at the event. Gary clarified that the cost of refreshments could be taken from the grant funding.

We will need approximately 8 tables and 45 minutes before the event commences to set-up the room.

There will need to be someone on reception during the event. Ideally, we will have someone on each of the exercises and someone on the end display, which will be an invitation for people to join us in developing our NHP. Gary suggested this could be Richard so that he could gauge reaction and recruit more volunteers.

Gary will be attending the event with a colleague.

Clerk to request A0 size maps from WDC, one of the whole Parish and one covering the built-up areas of Stoneleigh and Ashow respectively.

10. Date of future meeting(s)

27th February 2023 via Zoom to include finalisation of open event.

Clerk to send out invites.