

Minutes of the Meeting of Cantley, Limpenhoe and Southwood Parish Council
held on Thursday 29th June 2023 at 7pm at Cantley Village Hall

Present: Dot Machin (Chair)
Steve Bennett (Vice-Chair)
Peter Key
Jan Davis
Kevin Francis
Norma Knight
Brenda Pawsey

Also present: Tim Drew, Acting Clerk
4 Members of the Public

1) Public Forum and County Councillor Reports

Cllr Dot Machin explained that, due to the unavailability of Melanie Eversfield, the Parish Clerk, in order to ensure a June meeting of the Parish Council, Tim Drew, a former Clerk of the Parish, had been asked to deputise for the evening.

Cllr Brenda Pawsey reported that she had had complaints from a member of the public concerning the absence of recent Council Minutes from the website. This has been due to the recent unavailability of the Clerk and it is hoped that things will be brought up to date in the near future.

Cllr Norma Knight asked about the costs involved with the recently commenced Food Waste collections and Cllr Jan Davis said that he would be able to produce details at the next Parish Council meeting.

District Cllr Jan Davis presented the District Councillors' Report and circulated copies.

2) To consider apologies for absence

District councillor Laming sent her apologies.

3) Declaration of interest for items on the agenda and applications for dispensation

District Cllr Jan Davis declared a possibility of perceived interest in the Planning Application for 31 Church Road as he is a very close neighbour to that address. It was considered reasonable for him to remain during the business but refrain from making any comment.

4) To confirm the minutes of the meeting held on Thursday 18th May 2023

The Minutes were agreed. Proposed by Cllr Kevin Francis and seconded by Cllr Jan Davis.

5) To consider planning application 2023/1496 31 Church Road, Cantley

Three members of the public commented on the application. Their main concerns were the incorrect statements made in Section 7 regarding the status of trees in the immediate area. District Cllr Eleanor Laming has referred the case to request a Tree Officer to attend and assess the situation. There were concerns that the same Section 7 problems had occurred with a previous application made in 2020. It was explained that the Parish Council does not decide on planning matters but only comments and the Planning Committee has to make their decision. They also take into account all legislation and give a considered decision on that basis.

The Parish Council agreed that an impact assessment on the trees needs to be made and representation will be made to this effect as part of the consultation process.

6) Urgent items to be raised through the Chair

Cllr Dot Machin raised concerns about the Parish Newsletter which has been delayed for the reasons stated earlier. It was agreed that this original Newsletter will be cancelled. It was decided that a brief Newsletter should be produced and it is hoped that this will be available some time in July.

Coronation bottles have not all been delivered but it is hoped that any remaining children in the Parish will receive theirs very soon. Cllr Dot Machin has still to be reimbursed £60 in this regard. It was agreed that any "spare" bottles should be used at Cantley Fun Day as prizes.

Santander Bank have continued to send letters about changes in terms and conditions to Tim Drew, as former clerk and, following a telephone conversation between the Bank and Cllr Dot Machin, they require original signatories to the account to notify changes of details. They refused to name the relevant signatories so an initial letter is to be sent by Tim Drew and a former Chairman of this Parish to see if that will suffice.

7) Highways and Transport

A discussion took place about potholes and a general disappointment was expressed about the general quality of the repairs and that some adjacent damage is not attended to even if directly alongside.

The impact of the re-wilding approach to verge maintenance was discussed and it was agreed that it is very difficult to balance this with safety requirements. Concerns were expressed about visibility in some locations and also the chances of unwanted contact with plant life by vulnerable road users, whether cyclists or walkers.

8) Finance

Cllr Norma Knight reported that Limpenhoe Church were still to receive £365.

The Accounts for 2022/23 were approved. Proposed Cllr Steve Bennett and seconded by Cllr Brenda Pawsey.

The Annual Governance and Accountability Return was agreed then signed by Cllr Dot Machin, with Melanie Eversfield to sign as Parish Clerk in due course.

9) Items for the next meeting agenda

The position of Parish Clerk will be discussed at a later date after further conversation.

The SAM2 has still not arrived and will be chased next month.

The Village Green awaits Parish Clerk involvement.

The PC Website will be addressed once access arrangements have been updated.

10) Date of the next meeting

Thursday 20th July at 7pm at Cantley Village Hall.

Cantley Staithe Trust meeting at 6:30pm.

The meeting closed at 8.30pm