

Wrockwardine Parish Council

Minutes of the Parish Council Meeting held on Wednesday 12th June 2019 at Wrockwardine Parish Hall at 7.30p.m

Present: Cllr Ms N Evans (**Chair**)
Cllr Mr K Ballantyne (**Vice-Chair**)
Cllr Mr P Bevis
Cllr Mrs J Savage
Cllr Mrs E Ballantyne
Cllr Mr G Thomas

In Attendance: Ms J Hancox (**Clerk**)
Cllr Miss J Seymour (Borough Councillor – Wrockwardine Ward)
2 members of the public from the Allotment Society

19/82 Chair's Opening Remarks

The Chair welcomed everyone to the meeting

19/83 Apologies for Absence

Cllr Mr G Baxter (illness)

19/84 Declaration of Interests and Dispensations

Cllr Mr Thomas registered an interest in a planning matter 19/92

19/85 Public Session

The two members from the Allotment Society were welcomed and advised that Allotments were on the agenda. No other members of the public were present.

19/86 Borough Councillor's Report

Cllr Miss Seymour advised the meeting that the Borough Councillor's Ward Fund was again available up to a value of £500. The application forms would be forwarded to the clerk.

Cllr Miss Seymour advised that the issue of the merger of the Shropshire and Telford & Wrekin Clinical Commissioning Groups was ongoing and that the intention is to disband both and start again. However, there remains no explanation of what happens to the Shropshire CCG's debt. Cllr Mr Ballantyne questioned why the Welsh Government were not contributing for the services used. Cllr Miss Seymour suggested that it was only a rumour that they do not pay, but a definitive answer is needed and agreed to explore this issue with the Borough Council and report back to the next meeting.

19/87 To Confirm the Minutes of the Annual Parish Council Meeting held on 15th May 2019

It was **RESOLVED** to confirm and sign the Minutes of the Annual Parish Council Meeting held on 15th May 2019.

19/88 Actions from Minutes

Councillor Training: Two Cllr's attended training and a further two are booked. The clerk was asked to enquire whether there will be further sessions of the planning and highways sessions. **Clerk to action**

Cleaning of bus shelter: The clerk had been unable to contact Mr Crutchley but will continue to pursue for information on what is being paid for. **Clerk to action**

Matting for Orchard: Provider details had been obtained. It was agreed that Cllr Bevis would measure the area again, inform the clerk and costings would then be obtained. **Cllr Bevis & clerk to action**

Wrockwardine Trees: T&W Borough Council had confirmed that they have been monitoring the trees in The Avenue and would take appropriate action once the nesting season is over.

19/89 a) Appointment of Employment Working Group

It was **RESOLVED** to appoint an Employment Working Group and extend it to cover the management of contractors. The members were agreed as:

Chair – Cllr Ms Evans

Vice-Chair – Cllr Mr Ballantyne

Cllr Mr Thomas

b) Review of the EWG Terms of Reference

Members agreed that a meeting of the Employment Working Group should take place quickly and the Terms of Reference and other documents could be considered.

19/90 Allotments

Members agreed that Agenda Item 19/94 be discussed at this point in the meeting to enable the members of the Allotment Society to leave if they wished.

The Chair gave an overview of the circumstances that led to the Allotment Society holding an EGM on 17th May 2019 and asked whether Members had any comments. There were none. The meeting was advised that the Allotment Society held its first Committee Meeting, with their newly elected Management Committee, on Tuesday 14th June 2019. The Chair of the Parish Council attended the meeting and reported that it had been chaired well and the revised constitution and rules were finalised and would be ready for approval by the Parish Council at the next meeting. Members were shown photographs of the uncultivated and cultivated plots at the allotments to illustrate the poor condition of some. The Chair expressed her belief that things would now improve at the site and also made Members aware that the Complaints Procedure had been threatened against her.

It was agreed that the outgoing Chair of the Society be removed from the email access of the Allotment Society and this would be passed on to the newly elected Chair. **Clerk to action**

Members then discussed the Parish Council’s clerk’s time spent on administrative matters relating to the Allotment Society and, whether this should be funded separately. It was agreed to put this as an item for discussion on next month’s agenda. **Clerk to action**

The 2 members of the public left the meeting at 8.15p.m.

19/91 Grants Update

Members were advised that the money from the Police Commissioners Fund for the installation of NAL sockets would shortly be paid into the Council’s bank account. The sockets are on order and the clerk is awaiting a date for installation.

19/92 Planning Matters

1. To consider the following applications:

TWC/2019/0444	42 Pemberton Rd, Admaston	Erection of single storey rear extension	Comments by 21/6/19
TWC/2019/0432	Unit 8 Sutton Road, Admaston	Change of use from residential flat (use class c3) to tattoo studio & beauty salon (mixed use class A1 & sui-generis) (Retrospective)	Comments by 14/6/19
PE/2019/0328	Former British Sugar Beet Site, Allscott	Development of 470no. dwellings, primary school, commercial area, health centre, business enterprise, allotments, sport & recreational facilities, open space & biodiversity enhancement	Comments by 14/6/19

TWC/2019/0444 42 Pemberton Road – **No comment**

TWC/2019/0432 Unit 8 Sutton Road – **No comment**

PE/2019/0328 Sugar Beet Site – This is a Preliminary Application on Reserve Matters and therefore ongoing. A discussion took place regarding comments made at the Shawbirch Meeting at the Methodist Church where an officer from T&W Borough Council suggested that a traffic scheme for Admaston had already been approved in respect of this site. It was agreed that this needed further investigation before comments with respect to the planning application were made. **Chair & clerk to action**

2. To consider applications received after the date of the agenda

TWC/2019/0477	44 Wrekin View, Wrockwardine	Erection of 2 Storey rear extension with a partial single storey rear extension	Comments by 3/7/19
TWC/2019/0473	Land adjacent 17 Charlton	Erection of 2 detached dwellings with associated access	Comments by 3/7/19

TWC/2019/0477 44 Wrekin View – Cllr Thomas declared an interest in this item and left the meeting at 8.30p.m. It was noted that the concerns the Parish Council raised over the previous planning application had been addressed and rectified. The plans however, still referred to a balcony on the property and Members requested that this be amended to avoid any confusion. **Clerk to action**

Cllr Mr Thomas returned to the meeting at 8.35p.m

TWC/2019/0473 Land Adjacent 17 Charlton – **No comment**

3. Permissions

None received

4. To receive any permissions after the date of the agenda

None received

5. Local Plans Awareness

Cllrs Mr & Mrs Ballantyne, Cllr Baxter and Cllr Mrs Savage attended the Shawbirch Residents meeting at the Methodist Church where there was a presentation by T&W Borough Council. Residents gave various views regarding the development land in Shawbirch and whether it should be retained as agricultural land; a science park; housing; or industrial. It was acknowledged at the meeting that whilst the land had been previously allocated as industrial, a lot had changed in the subsequent 40 years. Cllr's reported that the meeting was very well attended and that the majority of questions concentrated on traffic, hence the report on the traffic calming related to the former Sugar Beet site by the officer from T&W. Another concern highlighted was that should the land be unable to be retained as agricultural or industrial then it may become a huge housing estate. The conclusion of the meeting was to invite David Wright, who looks at developments in the Borough, to a further meeting with residents. It was agreed that the Parish Council should continue to be represented at these meetings.

19/93 Parish Matters

a) RoSPA Inspection

It was reported that the current member of the public (a previous councillor) could no longer carry out the inspections on the play parks on behalf of the Parish Council. The Chair requested a letter be sent thanking him for all his help. **Clerk to action**

The Chair requested a volunteer from current Members who could receive training and carry out the inspection role however, there were none. The Chair suggested that a role could be advertised locally. It was agreed to investigate what other Parishes do as it was important to keep the inspections up to date. **Clerk to action**

b) Parish Newsletter & Communications

The Chair reported that the deadline for the newsletter, previously thought to have been missed, had been met. The Chair asked for ideas for the next issue and, an update on the work around traffic calming was suggested, particularly if a date had been received for the installation of the NALs.

Item 19/97 the Annual Parish Meeting was also discussed at this point in the meeting. Cllr Mrs Ballantyne suggested that when the Parish Council awards the March grants that the recipients are invited to the Annual Parish Meeting to receive them, encouraging people to attend. This could also be an item in the newsletter.

Cllr Mrs Savage suggested that the Shawbirch Community Group meeting be included and the update regarding their meeting with David Wright.

c) Rights of Way

Nothing to report.

d) Reports on Local Meetings

Admaston House Trust Meeting

The Chair and Cllr Mr Baxter attended. Discussion at the meeting centred around the delay of the new build and a potential office for the clerk which was an agenda item at 19/93 e).

e) Update on Clerk's facilities – Admaston House

The Chair advised that the Admaston House Trust had offered the front office for use by the Parish Clerk at a cost of £18 per week. This would include use of their facilities although sharing the telephone line might incur extra costs. The Trust had expressed interest in the clerk undertaking 8 additional hours work for them. After discussion it was **RESOLVED** to put these proposals on the agenda for next month's meeting to give time for implications and costs to be considered by all. Member's would also be able to view the facilities on offer as the meeting would be at Admaston House. It was acknowledged that any offer of employment to the clerk would be accepted or not at her own discretion and the Parish Council could not determine this.

f) Public Pride

The weather had prevented further work being carried out. Member's discussed the success of Wrockwardine Summer Fete. The Chair suggested an agenda item in the future for the Parish Council to contribute in some way to local events.

g) War Memorial

Cllr Mr Ballantyne reported that he was waiting for a quote regarding the work needed and hoped to bring this to the next meeting. Discussion took place around the general area around the memorial. It was agreed that the grass should not be cut whilst the wildflowers are seeding. It was requested that the salt bin could be looked at or repositioned. It was requested that the trades person carrying out the Public Pride improvements should be asked to look at the bin. **Clerk to action**

It was acknowledged that the bench also needed attention and Cllr Mr Bevis agreed to look at it.

h) Admaston Green Track

The Chair had met with both firms on site:

- Asset Surfacing & Construction Ltd proposed £11,528 + VAT with work completed in 10 days

- R P & J Minton proposed £8,857 + VAT plus £400 + VAT for markings with work completed in 4 days

A list of materials had been submitted to Leaton Quarry and, it was hoped this might bring the cost down.

The Chair proposed to accept the bid from R P & J Minton. Grants totalling £2,850 held by the Parish Council towards the scheme, would leave a balance of £6,007 for the Council to fund. Members considered the Budget & Expenditure sheet for 2019/2020 and deliberated the spend. The Chair pointed out that the grants already received would need to be spent on a track or returned and, the cost had come down substantially from the initial estimate of £14K.

It was RESOLVED to approve the spend on the Admaston Track of £6,007 with the money to come from reserves.

It was further **RESOLVED** to apply for the Borough Councillor's Ward Fund to fund a picnic table at Wrockwardine Play Park.

19/94 Allotments

See 19/90.

19/95 Finance

- Accounts - It was **RESOLVED** that these be approved and paid as tabled.
- Statements 63 & 73 from Unity Trust and Statement 2 from Nationwide Building Society were tabled, along with the reconciliations and were approved.

19/96 Traffic Matters

a) Traffic Working Group Update

Cllr Mr Ballantyne updated on the work of the group following a site meeting on 10th June 2019 at Station Road bridge. See Appendix 1.

Following discussion, Member's agreed to arrange another Traffic Working Group meeting with SJ Roberts and T&W Borough Council to discuss the proposals further. **Clerk to action**

b) Wrockwardine Road Surfaces

Cllr Mr Bevis requested action regarding the poor road surfaces on Drummery Lane and a problem with blocked drains. It was agreed that this should be reported via MyTelford.

19/97 Annual Parish Meeting 2020 Format

See 19/93 b).

19/98 Correspondence

PODS Picnic in Park Admaston House 5th August – Members agreed to the use of Admaston Green as long as full restoration of any damage, particularly by quad bikes, was undertaken. **Clerk to advise PODS**

ID Lanyards – Lanyards are available for all Parish Councillors at a cost of £1.20 each. Member's agreed these were useful for official business. **Clerk to action**

Telford First Responders – On behalf of the First Responders, Nick Freeman thanked the Parish Council for their kind donation and confirmed the money would be put towards the MOT and servicing of a response vehicle. **NOTED**

19/99 To Note the Date of the Next Meeting

The next meeting of the Council will be held on **Wednesday 10th July 2019** at **Admaston House** at **7.30p.m**

The meeting closed at 10.10p.m

Signed: _____ ***N Evans*** _____ (Chair)

Date: _____ ***10th July 2019*** _____

Appendix 1

Notes from Traffic Working Group 10th June 2019

1. Speed limit reductions to 30mph on all Wrockwardine approaches:
 - agreed as shown on deposited plan other than the proposed 40mph between Allscott and Admaston which should be retained at 30mph;
2. Reduction to 20mph in Wrockwardine village:
 - agreed;
3. Installation of granite rubble strips at all entrances to Wrockwardine village Conservation Area, consistent with 20mph limit:
 - agreed;
4. Delete proposed one-way system for Wrockwardine:
 - agreed;
5. Speed reduction to 40mph between the new Allscott development and Admaston.
 - see 1] above;
6. The junction at Station Road/Shawbirch Road near to the railway bridge:
 - this is a difficult junction and after much discussion it was agreed to seek the installation of shuttle lights and the construction of a footpath along the eastern side of the bridge. Power is readily available and this solution would enhance both traffic and pedestrian safety;
7. Allscott railway bridge between the new Allscott development and Admaston:
 - as traffic lights here are not acceptable to TWC Highways it was agreed to seek the creation of a pedestrian/cyclist/rider refuge area on the west side of the bridge between the bridge and Back Lane and on the east side of the bridge between the bridge and Holland Style;
8. Realignment of the junction near the plough:
 - agreed;
9. Rushmoor Lane speed limit:
 - agreed to seek a] 30mph from The Plough junction to just passed Lawn Farm entrance;
 - b] 40mph from there to the national speed limit at the junction with the High Ercall road;
 - c] speed camera signs following negotiations with Highways Agency; and
 - d] long term improvements to the staggered cross roads on B5063 at Rushmoor Lane;
10. Grove cross roads:
 - agreed to seek a] 2 x permanent SIDs; b] east SID to warn of 'hidden dip', west to warn of 'X roads';
 - c] 30mph speed limit though Walcot; and d] speed camera signs following negotiations with Highways Agency;

11. The Plough - The Duck stretch:

- agreed to seek a] this stretch to be kerbed; b] a pedestrian crossing to the sports field/club facilities; and
- c] rumble strips/paviour pads at intervals along the site frontage;

12. Charlton:

- agreed to seek a] rumble strips; and b] signing;

Compiled by Cllr Mr Ballantyne 10th June 2019