

Minutes of the Parish Council Meeting held on Monday 7th February 2022

Present:

Matthew Judson	(MJ)	Chair
Gill Sellars	(GS)	Vice Chair
Keith Hickson	(KH)	Councillor
Rachel Arnold	(RA)	Councillor
Tony Pentland	(TP)	Councillor
Trudi Gasser	(TG)	Parish Clerk

In Attendance:

6 Members of the public
Dan Levy (DL) County Councillor

MJ welcomed new Councillor Tony Pentland to the PC.

MIN REF	ITEM
22/001	<p>APOLOGIES FOR ABSENCE</p> <ul style="list-style-type: none"> • Joe Deane (JD) Councillor (apologies received, comments to the agenda submitted) • Lysette Nicholls (LN) District Councillor (apologies received)
22/002	<p>DECLARATIONS OF INTEREST</p> <p>GS member of Village Hall Committee</p>
22/003	<p>APPROVAL OF MINUTES FROM 6th DECEMBER 2021</p> <p>Minutes had been circulated for comment and were approved for publication. Matters Arising not covered on Agenda – See ‘Actions Annex’.</p>
22/004	<p>REPORT FROM DC/CC COUNCILLORS</p> <p>County: DL attended the meeting and provided an update (see Annex). District: LN unable to attend but provide a DC report (see Annex).</p> <p>TG raised the replacement road sign required at Steadys Lane with DL – DL to follow up.</p>
22/005	<p>PLANNING</p> <p>CURRENT APPLICATIONS: Reference:22/00054/HHD 22 Flexneys Paddock Stanton Harcourt Witney Oxfordshire OX29 5RS Rear extension and loft conversion with dormer and rooflights</p> <p>The application had been circulated for comment. Although the drawings were not clear regarding windows in the proposed alterations, there were no objections.</p>
22/006	<p>20MPH SPEED LIMIT</p> <p>DL confirmed the next steps to change the speed limit in the parish were:</p> <ul style="list-style-type: none"> • Decide which areas should be reduced • If signs only are to be changed, this is a straightforward process, anywhere currently 30mph can be changed to 20mph. <p>DL suggested the PC put an application in – GS suggested that the PC replicate Eynsham’s application, as it is very thorough.</p> <p>ACTION: GS to circulate Eynsham proposal</p> <p>The next step is for the PC to form a subcommittee to progress the application. Keith volunteer to chair this subcommittee, all agreed</p> <p>ACTION: KH to circulate proposed dates and arrange meeting</p>
22/007	<p>SPEEDWATCH</p>

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	<p>The Speedwatch Group was set up at the end of 2021, it has not been possible to get volunteers together to carry out a survey. The scheme has now changed and is more robust, whereby offenders are given 1 or 2 chances then a fine. Registration is required to the new scheme. The PC has not yet registered, as more volunteers are required.</p> <p>ACTION: RA to draft an article for the next Village Voice to appeal for volunteers.</p>
22/008	<p>GUARDROOM UPDATE</p> <p>Snagging: only a couple of snagging issues are outstanding, most concerning is the leaking doors.</p> <p>Hirer Agreement: A draft was circulated prior to the meeting for comment. Comment received with regard to Capacity Guidelines and the need for Payee details. Hirer Agreement agreed with these two minor additions</p> <p>ACTION: GS to add Payee Details and Capacity Guidelines to the Hirer Agreement ACTION: TG to investigate a separate bank account for Guard Room Accounts. ACTION: All, to spread the load all review and volunteer for any set-up items they are willing to deliver ACTION: GS to finalise set-up plan for agreement at March meeting.</p> <p>Transfer Update: The appointed solicitor will be visiting the site this week to finalise the transfer. ACTION: GS to inform our solicitor of remaining snags to ensure they are suitable covered as part of the legal transfer ACTION: GS to progress the transfer with Hayfield ACTION: GS to write an article for Village Voice</p>
22/009	<p>VILLAGE HALL</p> <p>Car Park Renovation: TG confirmed that £20k donation had been received. The quotes from 4 years ago were notes as £18k, £25K and £28K excluding VAT The original plan will need to be update in line with legislative requirement – including disabled parking and suitable vehicle / pedestrian separation ACTION: GS to circulate the original Car Park refurbish plan to the VHC for review for completeness ACTION: GS to return to the meeting with quotations</p> <p>Solar Energy Project: TG confirmed that S106 funds had been received. The proposal had been shared with Brookes University for specialist review. Three quotes are to be obtained. ACTION: VHC to obtain three quotes for the Solar Energy Project and return to PC with proposal</p>
22/010	<p>RECREATION AREAS</p> <p>MJ suggested that the position of the current Village Play Area could be moved. ACTION: GS to identify whether the VHC would like the equipment moved from the Bury Mead play park to the Leys to provide additional options for the Village Hall long term strategy</p> <p>Future S106 Grants: A sum of money is available for use for play and recreation. Suggestions for projects to be funded are to be an item for discussion at the Annual Parish Meeting.</p> <p>Annual Parish Meeting to be the same format as 2021 meeting. ACTION: TG Annual Parish Meeting Event organiser to be nominated at next meeting ACTION: GS To write an article for Village Voice explaining the S106</p> <p>Maintenance: MJ confirmed that work had been undertake on Bury Mead to clear the wall.</p>

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	<p>The PC had been approached by John Woodward to undertake the grass cutting in the Parish. The Parish Council still to agree the areas to be covered by a maintenance agreement.</p> <p>ACTION: MJ had supplied numbers and will follow-up.</p> <p>ACTION: TG to table Grass Maintenance for next meeting</p>																								
22/011	<p>QUESTIONS FROM MEMBERS OF THE PUBLIC</p> <p>Concern was raised regarding the lorries parking on Main Road and Blackditch waiting to access the Butts Piece site.</p> <p>ACTION: MJ to report concerns to Deanfield Site Manager.</p> <p>Concern was raised regarding the cement spillage on the B4449 by the Cement works</p> <p>ACTION: MJ to report concerns to the Owner</p> <p>It was asked whether there were any plans for the Platinum Jubilee? MJ confirmed that he had been contacted by a member of the Festival Committee suggesting a Street Party on The Green. This could involve a street closure to make the event safe for children. It was suggested that Portaloos be hired, with a booking being made sooner rather than later.</p>																								
22/012	<p>FINANCE</p> <p>Cheques Issued:</p> <table border="0"> <tr> <td>Village Hall</td> <td>VH Insurance</td> <td>£1199.33</td> </tr> <tr> <td>J Woodward</td> <td>Maintenance</td> <td>£287.57</td> </tr> <tr> <td>R Smith</td> <td>Maintenance</td> <td>£70.09</td> </tr> <tr> <td>M Judson</td> <td>Maintenance Costs</td> <td>£6.00</td> </tr> <tr> <td>T Gasser</td> <td>Clerk</td> <td>£647.05</td> </tr> <tr> <td>HMRC</td> <td>Clerk</td> <td>£207.06</td> </tr> <tr> <td>Dragon IT</td> <td>IT/Admin</td> <td>£75.12</td> </tr> <tr> <td>WODC</td> <td>Bin Emptying</td> <td>£297.26</td> </tr> </table>	Village Hall	VH Insurance	£1199.33	J Woodward	Maintenance	£287.57	R Smith	Maintenance	£70.09	M Judson	Maintenance Costs	£6.00	T Gasser	Clerk	£647.05	HMRC	Clerk	£207.06	Dragon IT	IT/Admin	£75.12	WODC	Bin Emptying	£297.26
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22/013	<p>CORRESPONDENCE</p> <p>Platinum Jubilee assistance request from Festival Committee, see 22/009</p>																								
22/014	<p>OTHER BUSINESS</p> <p>WODC Provision of free training:</p> <p>What do you do and Why do you do it? 16 February 18:00 - 20:00 GS to attend</p> <p>People Power – Working with Volunteers No attendee</p> <p>Don't Fear the Data 20 April 18:00 - 20:00 KH and RA to attend</p> <p>ACTION: GS, KH & RA to feedback after training</p> <p>GS prepared a list of priorities for the PC:</p> <ol style="list-style-type: none"> 1 Transfer and Start up of The Guard Room 2 Support the VHC with the Solar Energy Project 3 Speed Reduction Project (20mph) 4 Village Hall Car Park Refurbish 5 Roof on the Stock 6 Annual Event 7 Priorities S106 spending 																								
22/013	<p>NEXT MEETING:</p> <p>Monday 7th March 2022</p>																								

Signed

Date

County Council report.
February 2022

I am writing this prior to the County Council meeting on 8 February, at which the budget for 2022-23 will probably be approved. However, I can confidently confirm that there are some important details contained in it which will effect the Eynsham Division.

Some of the biggest items in the budget are the major infrastructure plans – the bridge over the railway and river on the Oxford bypass which has to be replaced, HIF1 (which is the road being built as part of the housing project imposed on South Oxfordshire and Vale of White Horse near Watlington and Didcot) and our very own A40 HIF2 project. Unfortunately the previous administration signed up for each of these without taking account the inevitable cost and time overruns that occur with major projects. So although the HIF bids have funding from central government, any cost overrun may well end up having to be paid for by the County Council, which in turn may well impact on other, better projects. The cabinet member for finance in the previous administration said recently in a public meeting that they weren't expecting inflation, so they assumed it would all be ok!

The HIF2 A40 project will go to planning committee within the next few months. As you may know I have been very critical of the whole project, but we are going to have to make the best of it. There is still work to do to iron out some of the flaws and to improve the bits that require improvement.

There is money in the budget for a feasibility study for the potential railway between Witney, Eynsham and Oxford. This is a real first step towards making the railway happen, and is fantastic news.

There is also preparatory work for building a cycle path from Eynsham along Lower Road to Hanborough station. This is also fantastic news, as it is very much needed, to allow people from Eynsham and from Salt Cross to get to the transport hub at Hanborough without driving and in safety. It is also worth remembering that the County Council has applied for funding from the government for active travel schemes, and that the path from Botley to Eynsham is on the list of possible uses.



The County Council continues to prioritise active travel. The small zero emissions zone in central Oxford prevents the use of non-electric vehicles in a few streets, and has led to a boom in the use of cargo bikes, like the one in the photo

In other places there has been a requirement to make some difficult choices. There will be a continuous cycle route on Woodstock Road, to encourage people to cycle, including to the numerous schools in the area. At the moment there are parts of the route where even young pupils have to cycle on the main road. This will mean some of the bus lanes will have to be removed – this is regrettable, though it is worth remembering that most of Woodstock Road currently has no bus lanes.

Our Sewage Treatment Works continue to be in the news, unfortunately. South Leigh's plant is out of operation, and sewage is being taken by lorry to

Cassington. And Cassington STW has been filmed apparently putting untreated or partially treated sewage into the Thames even when it isn't raining. Aston continues to have problems with the pumping station. I was pleased to see a number of local residents at the demonstration in Port Meadow recently calling for Thames Water to invest in infrastructure and stop polluting our rivers. One of the local MPs made an impassioned speech – unfortunately it wasn't our MP. I will continue to have a dialogue with TW- who to their credit recognise there is a problem, and have been more responsive recently when there has been local sewage flooding. Finally, could I urge everyone to remember that Covid hasn't gone away, and therefore to keep being careful and considerate. Numbers in Oxfordshire, and specifically in West Oxfordshire, are increasing rather than decreasing. As ever, please contact me with any issues, comments or suggestions.

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District Councillor update:

The A40 consultation portal is open on the county council website and can be accessed via the WODC website as well.

The WODC Welch Way office in the town centre is being refitted to accommodate more front line staff to meet customers so will be closed for a few weeks whilst this takes place.

The local plan is being reviewed this year to ensure we have enough land supply to meet housing requirements. Have been advised we do (5.6 years worth) but will keep you updated .

West Oxfordshire District Council is offering free online training courses to help local businesses remain Covid resilient as restrictions ease.

The courses take place online beginning on Monday 7 February at 2pm for two hours and every Monday and Friday until 4 March. Interested persons can register online and find out more <https://www.eventbrite.co.uk/e/260592839197>.

West Oxfordshire District Council will no longer pick up engine oil from the kerbside for recycling with immediate effect, (due to lack of demand) as it remains focused on providing a value for money waste service, which responds to the needs of its residents.

Lysette Nicholls

ACTIONS CARRIED FORWARD FROM EARLIER MEETINGS:

21/117	ACTIONS CARRIED FORWARD	
Pre-June	<p>TG – re-roofing the stocks The PC has been looking to rethatch the roof over the stocks for well over a year but unfortunately the thatcher's keep letting us down. Replacing the thatch with a tiled roof was discussed. Trudi is going out for quotes again the month and also looking for quotes to replace with a slate roof.</p> <p>The stocks did not originally have any cover, this is a fairly recent addition so it was felt that installing thatch was not absolutely necessary and resulting in additional ongoing costs</p>	Cfw
Pre-June	<p>GS – B4449 Reducing the noise and vibration</p> <p>BT OpenReach replaced the wrong manhole cover. The one by 10 Beaumont Green has been recorded as Urgent by both OCC Highways and BT OpenReach</p>	Cfw
CFW from June mtg	21/064 TG to create and circulate a list of current policies (a PC Policy Register) ready for review.	Cfw
CFW from July mtg	<p>21/092 All/PC to continue logging TW complaints with DL/OCC None received – Notice to be put on Village Voice (Hardcopy & Facebook) asking all issues to be sent to Parish Clerk with the Title 'Water Issues' PC will then progress with Thames Water. Action MJ</p> <p>TG to report on issue type statistics at future meetings (standard agenda point)</p>	Cfw
	21/096 Village Communication - MJ to progress the suggestion of two Parish Meeting	Cfw
	21/097 S106 MJ to obtain quotes for additional Play Equipment	Cfw
	21/100 Finance TG to investigate possibility of changing banks for Parish Council Account	Cfw
CFW from Nov mtg	Relocation of the new footpath on the Green Legal agreement to be progressed - MJ and TG to progress	ACTIONED
	JD to look at sensors for electric lights once transferred to the PC	Cfw
	Car Park refurb once we have received the donation	ACTIONED
	TG to continue chasing donation	
	GS to resurrect plans for discussion at next meeting	
	21/122 Public Session	Cfw
	Archive in the Guard Room? GS to see if we can install sufficient storage	
CFW from Dec Mtg	<p>21/132 Guard Room</p> <p>TG to chase up hand-over date</p> <p>TG to insure building from hand-over date the insurer has activated the insurance free of charge until April 2022</p> <p>TG to order furniture once hand-over date confirmed</p>	ACTIONED ACTIONED
	21/133 Communication Boards	Cfw
	TG to confirm cost of 3 x aluminium boards with lift-up fronts plus 2 sets of mounting posts	Cfw
	TG to add Notice Board (all around the village) on next meeting Agenda	
CFW From Feb Mtg	<p>22/006 20mph project</p> <p>GS to circulate Eynsham proposal for 20mph areas</p> <p>KH (chair of 20mph Sub committee) to circulate proposed dates and arrange meeting</p>	Cfw Cfw
	22/007 SPEEDWATCH	Cfw
	RA to draft an article for the next Village Voice to appeal for volunteers.	

	<p>22/008 Guard Room Update GS to add the Capacity Guidelines to the Hirer Agreement TG to investigate a separate bank account for Guard Room Accounts. All, to spread the load all review and volunteer for any set-up items they are willing to deliver GS to finalise set-up plan for agreement at March meeting. GS to inform our solicitor of remaining snags to ensure they are suitable covered as part of the legal transfer GS to progress the transfer with Hayfield GS to write an article about the Guard Room for Village Voice</p>	Cfw
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	<p>22/011 Questions From Members of the Public MJ Inconsiderate lorry parking on main road concerns to be reported to Butts Piece Site Manager. MJ to report concerns to the Owner Cement Works about the spillage on the B4999</p>	Cfw
	<p>22/014 Other Business GS, KH & RA to feedback after attending WODC training</p>	Cfw