



ALDBOROUGH and THURGARTON PARISH COUNCIL

NOTICE OF MEETING & SUMMONS TO ATTEND

THE ANNUAL PARISH COUNCIL MEETING OF ALDBOROUGH and THURGARTON PARISH COUNCIL WILL BE HELD AT THE COMMUNITY CENTRE ON MONDAY 11 MAY 2026 AT 7PM

The Public are welcome to attend this Parish Council meeting.

In the interests of openness and transparency, councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council

AGENDA

1. APOLOGIES FOR ABSENCE

To receive and accept Apologies for Absence as previously notified to the Parish Clerk.

2. MINUTES

To receive, confirm and sign the minutes of the meeting held on 9 March 2026.

3. ELECT A CHAIRMAN

To elect a Chairman and sign acceptance of office.

4. ELECT A VICE CHAIR

To elect a Vice Chair and sign acceptance of office.

5. RE-AFFIRM DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS

To receive, and re-affirm Members' Declarations of Interest in Agenda items and note the granting of any Request for Dispensation.

6. TO ADJOURN THE MEETING TO ALLOW MEMBERS OF THE PUBLIC TO SPEAK

Public questions, comments, or representations.

7. REPORTS

7.1. Reports from District and County Councillor

8. FINANCE AND REGULATORY

8.1. To review the budget vs actual, and balance sheet for year ending 31 March 2026.

8.2. To review the final bank reconciliation for year ending 31 March 2026.

8.3. To receive current invoices and agree payment.

8.4. To confirm the appointment of Internal Auditor.

8.5. To consider the Internal Auditor's report for year ending 31 March 2026.

8.6. To consider whether to exempt from external audit and if so to authorise the Clerk and Chair to sign the form.

8.7. To consider the assertions on, and complete, the Annual Governance Statement and to authorise the Clerk and Chair to sign.

8.8. To consider and approve the Accounting Statements and to authorise the Chair to sign.

8.9. To approve the dates for the Exercise of Public Rights 3 June 2026 until 14 July 2026.

8.10. To confirm the Insurance Renewal.

8.11. To consider a one-off clerks expense of purchasing MS Office package.

8.12. To receive an update on the current HMRC position.

8.13. To consider a Direct Debit for HMRC employer contributions.

9. THE GREEN

9.1. To consider repair options for the village sign.

9.2. To consider a memorial bench by the village pond.

9.3. To consider the replacement of the previously removed litter bin.

9.4. To receive an update from the playground inspection.

10. PARISH MATTERS

10.1. To discuss the Ramblers Association request for feedback on pathways.

10.2. To decide on the requested notice board for Margeret Lilly Way.

11. PLANNING

11.1. To discuss Rectory Farm Appeal PF/20/0578

ALDBOROUGH and THURGARTON PARISH COUNCIL

Mrs Sadie Prime, Parish Clerk

email clerk@aldboroughandthurgarton-pc.gov.uk

- 12. TO DEAL WITH CORRECSPONDENCE**
- 13. TO NOTE ITEMS FOR INFORMATION/FUTURE AGENDA**
- 13. CONFIRM DATE AND TIME OF NEXT MEETING**