



## ROLVENDEN PARISH COUNCIL

**MINUTES** of the Parish Council Meeting held on Tuesday 16<sup>th</sup> May, 2017 at 7.30pm, in the Pre-School Room, Rolvenden Village Hall, Maytham Road, Rolvenden, Cranbrook, Kent TN17 4ND.

**Present:** Cllr. Mr. D. Murray, Cllr. Mrs. D. Curtain, Cllr. Mrs. I Newman, Cllr. Mr. Brian Hindley, Cllr. Mr. M. Hook, Cllr. Mr. J. Wilkins and the Clerk to the Council.

### **307. Declaration of Acceptance of Office.**

Forms were duly signed by members with the exception of Cllr. Mr. Graham Tiltman and Cllr. Mrs. Jacky Stace who were not present.

### **308. Election of Chairman of the Parish Council.**

Cllr. Mrs. Denise Curtain nominated Cllr. Mr. Duncan Murray to continue in his position of Chairman. This was seconded by Cllr. Mr. Michael Hook. The Chairman enquired as to whether there were any other nominations. There being no other nominations, Cllr. Mr. Duncan Murray was appointed Chairman for the following year.

### **309. Declaration of Acceptance of Office of Chairman.**

This was duly signed and witnessed.

### **310. Election of Vice Chairman of the Parish Council.**

Cllr. Mrs. Irene Newman nominated Cllr. Mrs. Denise Curtain. This was seconded by Cllr. Mr. John Wilkins. The Chairman enquired as to whether there were any other nominations. There being no other nominations, Cllr. Mrs. Denise Curtain was appointed Vice Chairman for the following year.

### **311. Declaration of Acceptance of Office of Vice Chairman.**

This was duly signed and witnessed.

*Cllr. Mr. Brian Hindley asked for a note to be added to the Minutes to say that the work of the Chairman and Vice Chairman over the past twelve months has been greatly appreciated by the Parish Council.*

**Apologies for absence:** Cllr. Mr. Graham Tiltman (Holiday) and Cllr. Mrs. Jacky Stace (Holiday).

**(a) Declarations of Members' Disclosable Pecuniary Interests:** *under the Localism Act 2011 to be made relating to items on this Agenda – None.*

**(b) Declarations of Members' Other Significant Interests:** *under the Kent Code of Conduct adopted in August 2012 by the Parish Council, to be made relating to items on the Agenda. – None.*

**(c) Declarations of Members' other Interests:** *not required to be disclosed under (a) and (b) but voluntary announcements made only for transparency reasons – Cllr. Mr. Michael Hook declared his membership of the Weald of Kent Preservation Society and Cllr. Mr. John Wilkins declared an interest in that as he has been researching the grass cutting, he is a member of the Fabric Committee of St. Mary's Church.*

*Cllr. Mrs. Denise Curtain made a statement informing the Parish Council that she is no longer the book keeper for Jon Oakeley, the Contractor engaged in the grass cutting for the Parish Council. In view of this, she is now able to discuss and vote on matters concerning the grass cutting.*

### **312. Election of Representatives to the following:**

- (a) Village Hall Management Committee.  
*Cllr. Mr. John Wilkins is happy to continue.*
- (b) War Memorial Trust.  
*Cllr. Mr. Brian Hindley agreed to stand down from this role and was re-elected.  
Additional representatives are: Cllr. Mrs. Denise Curtain, Cllr. Mrs. Irene Newman  
and Mr. Peter Garrett.*
- (c) Kent Association of Local Councils.  
*Cllr. Mr. Duncan Murray and Cllr. Mrs. Denise Curtain will continue.*

**313. DRAFT MINUTES** of the Parish Council Meeting held on Tuesday 18<sup>th</sup> April, 2017, copies having previously been sent to each Parish Councillor, were agreed, approved and signed as a Correct Records.

**314. Public Participation:** An opportunity for members of the public to speak prior to the beginning of the business of the main Parish Council Meeting.

*This session is at the discretion of the Chairman and will be limited to two minutes per individual unless the subject in question warrants further time. The session does not form part of the official Minutes.*

### **315. Planning.**

**[i]** Applications for CONSULTATION received from Ashford Borough Council were accepted and considered.

**I7/00619/AS** Erection of a storage building in rear garden.

Beechingland, Mounts Lane, Rolvenden, Cranbrook, Kent TN17 4NX.

*The Parish Council supports the Application.*

**[ii]** Applications for CONSULTATION received from Ashford Borough Council between 9<sup>th</sup> May and 16<sup>th</sup> May were accepted and considered.

None.

**[iii]** Consent GRANTED by Ashford Borough Council to the following Applications were accepted and considered.

None notified.

**[iv]** Halden Field: related matters were accepted and considered.

Cllr. Mrs. Irene Newman was concerned that the sign erected by the Developers does not mention the two bedroom houses that were requested by the Parish Council.

The Clerk to write to Lucy Wilmore of Barton Wilmore for clarification.

**[v]** Barratt Field: related matters were accepted and considered.

Nothing of note to mention.

**[vi]** Planning Related Issues: items not mentioned elsewhere on the Agenda were accepted and considered.

None.

**316. Neighbourhood Development Plan:** related items were accepted and considered.

Cllr. Mrs. Denise Curtain reported that the Planning Consultant had suffered a mild heart attack which has set him back slightly.

**317. Highways:** all related matters were accepted and considered.

**[i]** Consider action to protect trees and verges/green in Sparkeswood Avenue.

*A member of the public was invited to give her comments regarding the issues in Sparkeswood Avenue.*

Cllr. Mrs. Denise Curtain informed the Parish Council that she met with Toya Bicker from Ashford Borough Council regarding another matter but she also mentioned the access issues.

Chris Miller from Ashford Borough Council is looking into the possibility of providing white lines to prevent parking in locations that cause obstructions and access issues.

Detailed discussion ensued with the result that the Clerk will arrange for signs to be placed at the four affected locations asking people to keep clear for disabled access. This is a temporary measure whilst a permanent solution is sought.

[ii] Other Highways related issues were accepted and considered.

Cllr. Mrs. Irene Newman expressed concern over the uneven road crossing at Rolvenden Station despite work being recently carried out there. It was decided that this matter would not be pursued.

### **318. B.T. Telephone Boxes in The Layne and The Streyte.**

The Clerk reported that the Telephone Kiosk at Rolvenden Layne is now the property of Rolvenden Parish Council. The telephone has been removed and a sign put up informing the public that the kiosk is no longer in use.

The Kiosk on the Streyte is available for purchase and a consultation between B.T. and Ashford Borough Council is now under way. We will be provided with a Contract once the consultation period has expired.

### **319. Grass Cutting in the Parish.**

Cllr. Mr. John Wilkins advised that at the current time he has nothing to report and this item was deferred.

Cllr. Mr. Brian Hindley reminded a member of the public Mr. Steve Bryant that the Parish Council awaits details regarding the equipment that is needed to carry out grass cutting works to the parish Council's specification.

### **319(a). Provision of Monies to the Village from the Halden Field Development.**

The Clerk reported that he was awaiting a reply from Ashford Borough Council on this matter.

Lucy Holloway from Ashford Borough Council informed Cllr Mrs. Denise Curtain that there is no record of the letter sent to them by the Parish Council approximately two years ago.

### **319(b). Yellow Lines in Halden Lane.**

Cllr. Mr. Brian Hindley suggests that the Parish Council writes to Ashford Borough Council to express their concerns over the provision of the yellow lines, particularly once the housing development is in place, despite the decision being already taken.

### **319(c). Defibrillators.**

Cllr. Mr. Brian Hindley advised that the six monthly electrical check on the defibrillators has been carried out with no problems reported.

**320. Finance:** all related matters were accepted and considered.

**[i] It was resolved to pay** the following:

J.P. Oakeley	£580.00
Rother Valley Press	£112.00
Mr. S. Brooks	£120.00
Mr. G. Willard	£344.40

**[ii]** Accounts presented at the meeting were accepted and considered.

Linklaters account for the supply of refreshments for the Annual Parish Council Meeting was presented and a cheque raised in the sum of £79.55.

**[iii]** Financial Matters not included elsewhere on the Agenda were accepted and considered.

The Chairman advised that Ashford Borough Council Legal Services were surprised that each individual item for regular payments are included on the Agenda. This is normally left for the Clerk to arrange payment with only 'one off' items appearing under Finance on the Agenda.

This was communicated to Cllr. Mrs. Denise Curtain by Terry Mortimer whilst speaking to Legal Services on another matter.

The Clerk advised that he is just continuing the process that was inherited from the previous Clerk.

It was agreed to leave the current process in place.

**321. Other Matters for Information** – *Issues may be raised which involve no more than an exchange of information. NO DECISIONS may lawfully be made on matters raised under this exchange.*

LGA 1872 Sch. 12.

- (i) Cllr. Mrs. Irene Newman advised that she had been in contact with South East Water regarding a water leak in Maytham Road.
- (ii) Cllr. Irene Newman also advised that the footpaths were overgrown on Maytham Road between Kingsgate Lodge to the Rolvenden Layne sign.