



DRAFT MINUTES OF ORDINARY MEETING OF THE PARISH COUNCIL HELD ON

MONDAY 5th NOVEMBER 2018. STARTING AT 7.30PM.

189/18 To record those present and list of apologies

Those Present:

Councillors: G Clements – Chairman, K Percival, B Swan, K Allen, C Johnson, K Lamb, J Worrall, S Peall. Also present Cllr S Carey – County Councillor, 12 members of the public and Clerk.

Apologies:

Were received Mr G Harrison.

190/18 To declare any Disclosable Pecuniary Interests (DPI), Other significant Interests (OSI's) or a Voluntary interest relating to items on the agenda.

Resolved: There were none declared.

191/18 To note and agree the minutes of September meeting.

Resolved: The minutes were **agreed** and signed as a true record.

192/18 To consider any matters arising from the Minutes.

Flowering Cherries - The trees have been inspected and the trees will be planted.

Community Assets - The Clerk is to compile a list of assets for discussion before the next meeting. The list is to be reviewed in six months time.

Drain - The storm drain adjacent to Hubble Cottages has yet to be cleared. The Clerk is to email Pauline Rocket.

Recycle now plastics - Cllr Worrall and parishioners advised that they had not received leaflets regarding the Recycle Now Plastics scheme. The leaflets will be delivered to all households. Folkestone and Hythe District Council are looking at costings to supply stickers to go on the bins advising items suitable for recycling.

The Well - Cllr Clements would like to thank Mr Flanagan for the woodwork to the structure of the Well and Mr Fagg for the painting in time for the Remembrance Parade.

193/18 Public Contributions

The meeting was adjourned to allow members of the public to ask question and raise any concerns they may have to Councillors.

A parishioner requested confirmation that his email sent to the Clerk on 1st October 2018 will be addressed under agenda item 196/18. The Clerk confirmed that it would be.

The Council were advised that pre-approval application Y18/1065 – Exted Hill was refused. The parishioners would like it **noted** that this application received 35 letters of objection. This was a pre-approval application, the considerations with this type of application are the siting, design and external appearance of the proposed building as the land is agricultural land and therefore does not require planning permission to be used as a poultry farm.

The Council were asked if they had considered the installation of white village gateways to demark the boundary of Elham. After a discussion about locations, contractors with public liability insurance, who would finance it, maintenance, it was agreed that the Clerk would write to KCC Highways to ascertain the costings for gates and where KCC Highways considered an appropriate position for the gates to be sited. Once the Council have received a response from KCC Highways we can discuss further.

A parishioner raised their concern about the state of the pavements and gullies to The Avenue / New Road and Vicarage Lane. The gullies are full, and the surface water is running down Vicarage Lane and the pavement is slippery. There have been signs up advising the public of no parking due to gully cleaning on 28th October, but as to date this has not happened. The Clerk is to email Cllr. Peall the locations of the pavements. Cllr Carey will check that the gully cleaning noted on the no parking signs is in the system to be actioned. Cllr Carey advised the meeting that members of the public need to report blocked drains / gullies to KCC Highways either by telephoning or reporting online. The Clerk to report blocked gullies to the High Street and The Avenue.

194/18 Finance

Resolved: The following invoices were **agreed**, and cheques signed:

Name	Reason	Gross (VAT)
Harmer and Son	Ground Maintenance	£108.00 (£18.00)
Viking	Stationery	£32.67 (£5.45)
Mr Flanagan	Planters / The Well	£160.70 (£22.78)
Viking	Stationery	£28.89 (£4.82)
Clerk	Salary	£700.58
Clerk	Expenses	£63.33 (£10.39)
Mr Fagg	The Well	£180.00
SLCC	Cilca (training)	£350.00
RBL Poppy Appeal	The Wreath	£25.00

b) **Resolved:** The submitted draft budget was **approved and accepted**. It was suggested that the Clerk includes footnotes regarding certain headings of

expenditure. For the purpose of the budget we have increased the precept requested by 3% on last year.

195/18 County Councillors Report

Elham are lucky to have a Post Office service, albeit not 5 days a week. Lyminge are close to having a new Post Master appointed and are hoping that this will be before Christmas, this will benefit Elham as well as surrounding villages as it will be a full-time service.

Age Concern based in Lyminge have opened a new dementia wing. This facility is available to people outside of the Lyminge area. This has been partially funded by Folkestone and Hythe District Council. Cllr Carey will be issuing a grant for some much-needed equipment.

One of largest single client groups for Kent County Councils' expenditure is people with learning difficulties. The largest growing part of the population are those aged 85 plus, this gives huge budget pressures that Kent County Council has had to face since 2005 but in particular since 2010. The Governments budget has brought good news for the aging population with a significant amount of money being allocated for social care. A significant amount of money has also been allocated for roads for the next financial year. There are still long-term issues for the funding of social care but for the next financial year Kent County Council should be able to balance the budget.

District Councillor Report

Cllr Peall reported that one of the new big belly bins (solar power compactor bins) located within The Coastal Park, one of the top award-winning attractions to the area, has been subjected to vandalism. The bin is insured, apart from the excess of the insurance there will not be a cost implicated with replacement.

Streetlighting to the corner of The Row/Cullens Hill, there has been a change in the contractor process between KCC and Folkestone and Hythe District Council. Folkestone and Hythe District Council engineer have requested a quotation from KCC to action.

The bin previously requested for the Burial Ground has been delivered.

A litter / dog litter bin was requested for the bottom of Duck Street. This has now been installed.

Folkestone and Hythe District Council have introduced the concept of Area Officers across the district. An Area Officer is someone with practical capability to resolve problems. If the item/problem reported is within their capability they will deal with it, eg item graffiti, broken bins etc. The process for anyone who identifies a problem is to report it to the Clerk, who will report to the Area Officer team. There is a particular email request process, c.c Cllr Peal.

Community Warden

The Community Warden had given his apologies and sent a report:

My only items to report to this meeting are that there have been some metal gates stolen from a property in Rhodes Minnis, a motorcycle stolen in Stelling Minnis and a shed broken into also in Stelling Minnis. All in the last two weeks.

196/18 Correspondence

Date	From	Contents	Action required
01/10/18	Mr Stanyon	Approval of Financial expenditure.	To Note / Informative
02/10/18	Elections FHDC	Electoral register information.	Informative.
05/10/18	Mr Stanyon	Planning application Y18/1065	Informative.
Received 08/10/18	Mr R Knight	Poultry farming in Elham Y18/1065	Informative.
09/10/18	Mr C Burrows	Agricultural permitted Development in an AONB – Y18/1065	Informative.
09/10/18	Ms. P.Rocket	Winter 2018/2019 – salt supply	Clerk responded.
10/10/18	K. Claw	Planning Y18/1227 Charcoal Farm, Charcoal Lane, Bladbean	Clerk to action by 6/11/18.
10/10/18	J. Daniels	Planning Y18/1245 Rigdens, The Square	Clerk to action by 6/11/18.
11/10/18	Mr Stanyon	Intention to stand of elections.	Informative.
12/10/18	Cleverley and Spencer	Application for Mr Marshall memorial	Clerk responded.
16/10/18	Mr Rossi	Community Assets / ERA	To Note/Informative
17/10/18	A.Leva	Litter/poo bin for Elham. CC email to Cllr S Peall	Informative.
18/10/18	J.Fells	Enquiry into the position with the Gore, possibly purchasing a property next to The Gore.	Clerk responded 18/10/18.
24/10/18	Mr P Corkhill	Planning Y18/1065 determination date	Clerk responded 28/10/18.
24/10/18	M. Holland	Planning Y18/1065 copy of correspondence to FHDC	Informative.
26/10/18	Beth Lennon	Y18/1065 – no extension on determination date.	To Note/informative.
29/10/18	FHDC	6 th November – 6months to elections and casual vacancies.	Informative.
29/10/18	FHDC	St Marys Road signs will be installed within the next 3 weeks.	Informative.
30/10/18	FHDC	Precepts.	Informative.
01/11/18	Mrs Stanyon	Tommys in place.	Informative.

5/11/18	Mr Stanyon	Approval of financial expenditure – not received a response.	Email to the Council dated 1/10/18 was read out to the meeting. The Council confirmed that the expenditure is within the budget.
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197/18 Update on the Allotments.

The Elham Allotment Partnership and the Clerk have signed the new tenancy.

Christopher Robinson from Canterbury Diocese is locating the file regarding Elham Allotments to advise what action is required from the Parish Council to extend original agreement.

198/18 Update on the Gore

There has been no further correspondence received from the Trustees. The Council will write to the Trustees in the hope to receive a response before the next Parish Meeting.

The Clerk has received two quotations for solicitors. Boys and Maughan in Margate, who were recommended by KALC, estimated costs of £1300.00 + VAT and Whitehead Monkton in Canterbury estimated costs of £1000.00 +VAT, we are still waiting to receive the third quote.

199/18 Churchyard Wall

The Churchyard wall requires a survey carried out by a Civil Engineer to establish the extent of the works that are required. The Clerk to speak to the Diocese for their recommendations.

200/18 Remembrance Parade

The road closure has been granted by Folkestone and Hythe District Council and is displayed in the 5 locations required. Gary Harrison is unable to attend this year; Cllr Swan will take the role of Lead Marshal. The main closure points will be blocked off by vehicles. Volunteers are required for the remaining locations.

201/18 Burial Ground

A working party for the burial ground tidy up was **agreed** for Sunday 25th November 10am-12 noon. This is to be advertised on the village notice board and social media to encourage volunteers from the village.

The Clerk is to get quotations for a notice board.

202/18 Planning

- 1) Y18/1215/FH – Ottinge Court Farm, Canterbury Road, Ottinge – Certificate of lawful development (proposed) for the use of a section of an existing agricultural building for the processing of milk. **Resolved:** This has been noted.

- 2) Y18/1227/FH- Charcoal Farm, Charcoal Lane, Bladblean. Erection of a detached garage building with playroom over and installation of tennis court with associated fencing (2.75m high and floodlighting). **Resolved:** No objections.
- 3) Y18/1245/FH – Rigdens, The Square, Elham – Crown reduction of a cherry tree situated within a conservation area comprising the reduction in height by 2.5 m and the reduction of lateral branches by 2m. **Resolved:** No objections.
- 4) Y18/1296/FH – Lower Court, Shuttlesfield Lane, Ottinge - Erection of an extension to be used as an entrance hall to join the main dwelling and existing garage, erection of external walls to the existing garage and boiler room to allow the garages to be used as a utility room, erection of a porch to the existing barn, installation of gates in existing boundary walls along with the installation of a tennis court and an external swimming pool and detached pool house building. **Resolved:** No objections.
- 5) Y18/1297/FH – Lower Court, Shuttlesfield Lane, Ottinge – Erection of an extension to be used as an entrance hall to join the main dwelling and existing garage, erection of external walls to the existing garage and boiler room to allow the garages to be used as a utility room, use of part of the existing barn as a boot room along with the erection of a porch and associated internal works, along with the insertion of internal walls to subdivide the existing family room to provide a home gym **Resolved:** No objections.
- 6) Y18/1298/FH – Coopers, High Street, Elham – Listed building consent for repair and refurbishment of 4no. sash windows to the front elevation and the creation of 1 off road car park space by removing a section of the rear boundary masonry wall. **Resolved:** No objections.
- 7) Y18/1338/FH – The Old School House, The Square, Elham – Works to trees situated within a conservation areas comprising: T1 Field Maple - fell to ground level -T2 Birch – fell to ground level, T3 Holm Oak – crown reduction by up to 2 meters and lift away from neighbours roof by 1 meter, T4 Red Robin - cut away from summer house by 1 meter, T5 Bay – trim into a conical shape, T6 Larch – Lift to 5 meters above highway. **Resolved:** No objections.

Decisions made by Folkestone and Hythe District Council.

No decisions received.

203/18 Casual Vacancy

Following a verbal report from Emily Arnold-Newing and Steve Jacob, the Council carried out a ballot vote. The votes were counted by the Clerk and a member of public. **Resolved:** Cllr Emily Arnold-Newing becomes a member of Elham Parish Council.

204/18 Chairman's and Councillors Report

Cllr C Johnston

A report has been prepared for Cllr Worrall to send to Kent County Council requesting yellow lines adjacent to the War Memorial.

Cllr J Worrall

Traffic mirror on Rose and Crown has been damaged. Cllr Worrall will speak to the landlord to verify whose responsible for the replacement.

The Speed Indictor Display reports have been circulated to the Council and shows generally speed limits are being observed to apart from the occasional early morning or late night driver.

205/18 Date for next meeting & Close

The next meeting will be on Monday 3rd December 2018, there being no further business the meeting closed at 9.20pm.