

ITEM 4

SUBJECT: BUDGET AND FINANCE 2024-2025

REPORT TO: FINANCE AND AUDIT COMMITTEE
BETLEY, BALTERLEY AND WRINEHILL PARISH COUNCIL

DATE OF MEETING: 20th March 2025

REPORTING OFFICER: Parish Clerk and Responsible Financial Officer

(i) APPLICATIONS FOR FINANCIAL ASSISTANCE

There are no applications for financial assistance

(ii) CO-OP BANK TRANSFER TO UNITY TRUST BANK

Members are asked to transfer the sum of £3,000.00 to the Unity Trust Bank Account.

(iii) TRANSACTIONS – UNITY TRUST BANK

To approve the following transactions in the Unity Trust Bank (some transactions may have been made under the authority of the Financial Regulations).

PAYEE/PAYER	DETAILS	RECEIPTS	PAYMENTS
Laura Lee	Book Sales Donation	£22.50	
Robert Bettley-Smith	Reimbursement for waterproof connector		£14.92
Lumalite	Festoon Bulbs		£188.40
M Clough	February Salary		£446.93
M Clough	February PAYE		£118.20
Staffordshire Pensions	February Pension		£165.54
Lumalite	10 X Cold White Bulbs		£35.88
Unity Trust Bank	Monthly Service Charge		£6.00
Elancity	SIDS Extended Warranty		£449.46

(iv) TRANSACTIONS – CO-OP BANK

There have been no transactions involving the Co-op Bank since the last meeting of the Parish Council held on 27th February 2025.

(v) PAYMENT OF INVOICES AND REIMBURSEMENTS

To approve the following forthcoming payments (additional payments may need to be authorised that are received after the despatch of the Agenda):-

M Clough	March 2025 Salary	£446.93
HMRC	March 2025 PAYE	£118.20
Staffordshire Pension	March 2025 Pension	£165.54
HugoFox	.GOV Email Account for Clerk	£120.00 + VAT

(vi) BUDGET EXPENDITURE TO 13th MARCH 2025 – UNITY TRUST BANK

To note the following Budget Head expenditure to 13th March 2025:-

Budget Head	Total	Budget Allocated	£ Difference
Salary	£6,721.74	£7,200.00	£478.26
Pension	£1,971.45	£1,660.00	-£311.45
Admin - Insurance	£898.92	£900.00	£1.08

Admin - Audit Fees	£502.00	£625.00	£123.00
Admin - Venue Hire	£366.50	£450.00	£83.50
Admin - Subscriptions	£313.45	£330.00	£16.55
Admin - Website	£203.85	£135.00	-£68.85
Admin - Other	£979.38	£950.00	-£29.38
Highways	£1,049.46	£999.00	-£50.46
Footpaths	£3,445.85	£3,446.00	£0.15
Grants	£750.00	£1,200.00	£450.00
Miscellaneous	£320.31	£321.00	£0.69
Sandy Croft	£0.00	£102.00	£102.00
Memorial Garden	£2,814.40	£4,000.00	£1,185.60
Neighbourhood Plan	£0.00	£0.00	£0.00
Chair's Expenses	£0.00	£250.00	£250.00
	£20,337.31	£22,568.00	£2,230.69

(vii) EXPLANATION OF VARIANCES

Due to the unanticipated offer of extending the warranty for the Speed Indicator Devices, Members are asked to authorise the Clerk and Responsible Financial Officer to vire funds from underspent budget heads to overspent budget heads, at the end of the financial year.

(viii) BANK RECONCILIATION AS AT 13TH MARCH 2025

To approve the following Bank Reconciliation for Co-op Bank and Unity Trust Bank as at 13th March 2025:-

Bank Reconciliation 13th March 2025	
BETLEY BALTERLEY AND WRINEHILL PARISH COUNCIL	
Financial year ending 31 March 2025	
Prepared by: Muna Clough, Parish Clerk & RFO	
Balance per bank statements as at	£
Current Account UNITY (20500409) - 28th February 2025	£3,203.03
Reserve Account CO-OP (49148300) - 4th February 2025	£23,965.25
Less: any unpresented cheques/payments	
Current Account UNITY (20500409)	£449.46
Reserve Account CO-OP (49148300)	
Add: any unbanked cash - Unity	
Net bank balances as at 13th March 2025	£26,718.82
The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows	
CASH BOOK	
Opening Balance	
Unity Trust Bank @ 1st April 2024	£420.69
Co-op Bank @ 1st April 2024	£23,099.25
Add: Receipts in the year	

Unity Trust Bank	£2,670.19
Co-op Bank	£20,866.00
Less: Payments in the year	
Unity Trust Bank	£20,337.31
Co-op Bank	
Closing balance per cash book [receipts and payments book] must equal net bank balances above	£26,718.82

(ix) UNITY TRUST BANK STATEMENTS

- 28th FEBRUARY 2025

Your Account Statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

Mrs Muna Clough
Betley Balterley And Wrinehill Parish Council
Peach Tree House
Calveley Hall Lane
Tarpoley
CW6 9LG

Date: 28/02/2025

Account Name: Betley, Balterley And Wrinehill Parish Council

Swift Code (BIC): NWBKGB2L
IBAN Number: GB93NWBK60023571418024

Sort Code: 608301
Account Number: 20500409

Your arranged overdraft limit is £0.00

Go Paperless! Receive your statements online and we'll notify you by SMS or email when they're available to view. Simply log into Your Online Banking and update your statement preferences or give us a call on 0345 140 1000



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: FSCS.org.uk or refer to our FSCS Information Sheet and Exclusions List at unity.co.uk/fscs

Contact Us

- Call us: 0345 140 1000
- Email us: us@unity.co.uk
- Visit us: unity.co.uk

Table with 6 columns: Date, Type, Details, Payments Out, Payments In, Balance. It lists transactions from 31/01/2025 to 28/02/2025, including balance brought forward, faster payment debits, and a credit.

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Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. Unity Trust Bank is entered in the Financial Services Register under number 204570. Registered Office: Four Brindleyplace, Birmingham, B1 2JB. Registered in England and Wales no. 1713124. Calls may be monitored and recorded for training, quality and security purposes. © Unity Trust Bank All Rights Reserved.



Your Current T1 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
28/02/2025	Faster Payment Debit	B/P to: Staffs Pension	£165.54	£0.00	£3,977.48
28/02/2025	Faster Payment Debit	B/P to: HMRC Cumbernauld	£118.20	£0.00	£3,859.28
28/02/2025	Faster Payment Debit	B/P to: Muna Clough	£446.93	£0.00	£3,412.35
28/02/2025	Faster Payment Debit	B/P to: Lumalite	£188.40	£0.00	£3,223.95
28/02/2025	Faster Payment Debit	B/P to: R BettleySmith	£14.92	£0.00	£3,209.03
28/02/2025	Fee	Service Charge	£6.00	£0.00	£3,203.03

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Registered in England and Wales no. 1713124.
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INVESTORS IN PEOPLE
We invest in people Gold



• **CO-OP BANK STATEMENT – 4TH FEBRUARY 2025**

The **co-operative** bank
co-operativebank.co.uk/business

***phone 03457 213 213**



MRS M CLOUGH
C/O Peach Tree House
Calveley Hall Lane
Calveley
Tarporley Cheshire
CW6 9LG



002916 32500 C

Community Directplus Account

Summary	Date	Description	Money out	Money in	Balance
Account title BETLEY, BALTERLEY & WRINEHILL PARISH CNCL	18 NOV 24	OPENING BALANCE			27,965.25
	31 JAN 25	401480 0040071032870000	4,000.00		23,965.25
Statement closing balance					23,965.25

Sort code
089008

Account number
61491483 00

Statement date
4 February 2025

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Statement opening balance
27,965.25

Money out
4,000.00

Money in
0.00

Statement closing balance
23,965.25

International Bank Account Number

GB88 CPBK 0890 0861 4914 83

Bank Identification Code
CPBK GB22

Deposits³ into this account are eligible for the Financial Services Compensation Scheme (FSCS). More information can be found overleaf.

³For further information about the compensation provided by the FSCS, refer to the FSCS website at www.FSCS.org.uk

Abbreviations: **S** Sub Total (Intermediate Balance) **OD** Overdrawn Balance **OD/S** Overdrawn Intermediate Balance **NSTF** Non Sterling Transaction Fee.
Details of overdraft interest rates are shown overleaf. Details of calculations of interest charged are available on request.