

FRIENDS OF DYMCHURCH REC MINUTES

Date: 08-01-2026

Time: 19.00

Venue: Beach 48

Chair: Deana Huurdeman Vice Chair: Chris McCreedy

In Attendance

Deana Huurdeman | Chris McCreedy | Linda Coker | Alanna Noonan | Gerry O'Brien | | Paul Simms

Treasurer Adrian Lawson

Dymchurch Parish Council Attendees – N/A

(2) Apologies

| Debbie Smith | Pat Pettifer | Bilyana Brazier

(3) Declarations of Interest

Paul Simms – Profile Architect's

(4) Approval of minutes

Minutes approved 27/11/25 by Linda Coker & Alanna Noonan

(5) The Pavillion Build

Paul Simms gave a presentation regarding the Architectural programme going forward and the breakdown of costs from Profile Architects (presentation attached)

KEY POINTS

- A 25% discount for the whole project for the FODR Charity,
- There would be a four staged payment programme, with a forward payment of 75% and a 25% on completion payment at each stage,
- Time sheets will record the work completed by Profile Architects and if less work is required a deduction to the final cost will be made.
- Paul informed the trustees that his advice, meetings personal expenses on behalf of the charity is not included in any of the costs for Profile Architects.

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- (6) At 7.20pm Paul Simms was asked to leave the meeting, so the trustees could discuss the proposal of costs.
- (7) Chris McCreedy informed the trustees in more detail on how the next stages would work be completed and the forward and completion payments of each stage by Profile Architects would be paid.
- (8) Adrian Lawson had advised prior to the meeting on the constitution (section 6 Benefits and payments to charity trustees and connected persons) to the Chair and Vice Chair.
- (9) Chris McCreedy proposed to accept the Estimate of costs from Profile Architects,
- (10) Trustees unanimously agreed to accept the proposal.
- (11) The Chair decided to close the meeting at 7.45 due to Storm Goretti for the safety of the trustees getting home. The chair suggested that the remainder of the agenda would be completed early next week, date and time to be confirmed.
- (12) Meeting arranged for Monday 5th January arranged to complete 2nd half of agenda