



Minutes of the Dymchurch Parish Council meeting held on Monday 3rd February 2020 at 7pm in the Committee Room of the Parish Council Offices 13 Orgarswick Road Dymchurch.

Members Present

Cllr. D. Coker -Chair

Cllr. D. Young

Cllr. S. Leverick

Cllr. M. Wright

Cllr. J. Williams

Cllr. J. Carr

Cllr. D. Noonan

Cllr. C. Young

Parish Clerk Mr. J. Lawrence

Project and Finance Officer Mr. A. Lawson

13 members of the public in attendance

1. **APOLOGIES.** Members are reminded of the need to tender apologies with the reason for absence direct to the Clerk if they are unable to attend.

No apologies received although Cllr Carr would be arriving late

2. **DECLARATIONS OF INTEREST**

- a. To declare any personal interests in items on the agenda and their nature.
- b. To declare any prejudicial interests in items on the agenda – any councillors with prejudicial interests must leave the room for the relevant items.

Cllr Coker declared an interest in item 16a- It was agreed that Cllr Coker could take part in discussion as this would assist other Councillors in making a decision but would not be permitted to take part in a vote should there be one.

Cllr Carr expressed a personal interest in item 9 (Day of Syn) due to his position on that Committee.

PLEASE NOTE- The agenda order was changed during the meeting to assist members of the public.

3. **(PREVIOUSLY ITEM 7) APPLICATION FOR SEAWALL SALES LICENCE:**

Members will hear information from a resident requesting a licence to sell from the seawall.

A verbal application was received from a member of the public asking for permission to sell seafood from a stall.

After discussion it was proposed by Cllr. Wright and seconded by Cllr. C Young that the Council would agree in principle to the granting of a licence to sell seafood from a stall on the seawall. This would be confirmed once all the relevant food hygiene and insurance documentation had been seen. The finer details of the terms of the licence would be agreed later.

VOTE- 6 FOR
 1 ABSTAIN

Proposal Carried:

ACTION: Clerk to write to applicant to confirm this decision

Cllr Carr was now present at the meeting

4. (Previously item 7) RESIDENTS PARKING SCHEME- SEAWALL ROAD DYMCHURCH

Members will discuss the proposal to request the introduction of residents parking only at the seawall road Dymchurch considering the proposed changes to parking regulations.

Prior to the council meeting a residents meeting had taken place where residents had raised their concerns at the proposal to introduce all year-round parking.

Cllr Coker declared a personal interest in this item and withdrew from the vote.

During the discussion District Cllr. Wimble (there as a member of the public) agreed to support the proposal if it was put forward by the Council in support of the residents.

After a full discussion it was proposed by Cllr Noonan and seconded by Cllr Wright that Dymchurch Parish Council support the request for a residents parking scheme to be implemented at the above location all year round.

VOTE- FOR- 6
 Abstain- 1
 Excluded from vote 1

Proposal carried

ACTION- Clerk to prepare a document in support of the residents parking scheme Seawall Dymchurch

5. (previously item 8) DISABLED PARKING AREA SEA WALL ROAD DYMCHURCH

Members will revisit the previous decision made by the Council to make the area full disabled parking only considering additional information from residents in the area:

Members had previously agreed that the above carpark should be disabled parking only and relined to increase the capacity. They also agreed that any enforcement would be carried out by the District Council, which had been agreed by them to be carried out by them at no additional cost to the Parish.

The decision was being revisited due to the additional concerns raised by the residents which were discussed at item 4.

After the evenings discussion it was proposed by Cllr Coker and seconded by Cllr Carr that the original decision be upheld, and the carpark be made disabled parking only.

VOTE For – 7
 Against 1

Proposal carried.

ACTION: Arrangements to be made to reline the carpark and arrange signage to advertise the carpark as disabled parking only

6. MINUTES OF THE PREVIOUS MEETING held on 6th January 2020 to be agreed and signed as a true record.

The minutes of the previous meeting were accepted by members present and duly signed by the Chair.

7. MINUTES OF THE ASSETS AND AMENITIES COMMITTEE

Members will acknowledge receipt of these minutes and consider the following recommendations for decision:

- a. Proposal to introduce cashless payments to the Parish Council Carpark to be provided by Pay by Phone

It was agreed that this would be a useful addition to the carpark which would support those using the car park as they would not need to find change, it would prevent businesses being inundated by visitors to obtain change. There is a hope that this may reduce the costs in administering the collections from the meters and will provide an added service for the village.

There are no set up costs for the Council and the company (used by other authorities) provide signage and instructions.

A vote was taken to engage Pay by Phone for the Parish council carpark

A vote was taken, and this was agreed unanimously.

It was raised at this point by Cllr. Williams that the Assets and Amenities group required an additional member due to the resignation of Merlin Redding.

Cllr Coker was proposed and then appointed to the committee.

Cllr Williams raised an issue with debris not being cleared from the seawall. This had resulted in a member of the public falling recently-

The Clerk explained that he would be in contact with the District Council whose responsibility it is to keep the area safe.

8. UPDATE ON ACTIONS FROM PREVIOUS MEETING- Update from the Clerk

Number	Details	Owner	Comments
1	Write to – Community Safety Unit, Kent Police PCSO, KCC Warden Jon Lodge for assistance regarding the nuisance vehicles Martello Carpark	Clerk	The area was visited by the KCC warden and officers from the District Council who advised those attending. The situation will be monitored in future.
2	Write to member of the public to confirm that the Council have agreed to the installation of a Memorial Bench at the Recreation Ground	Clerk	Completed
3	Clerk to arrange payment of £400.00 towards the Romney Marsh Tourist leaflet	Clerk	Completed
4	Obtain further information regarding adopting telephone kiosk in Marine Avenue	Clerk	It was agreed that further information would be obtained to see if the box could be used to house a defibrillator. There is a charity who may be able to assist.

5	Contact volunteer who maintains the Memorial Gardens	Clerk	It was agreed unanimously that the volunteer be paid £150.00 each year to cover the costs for the upkeep of the gardens.
6	Arrange Purchase of Memorial Bench and to contact the RBL regarding a donation for the purchase	Clerk	Letter sent to RBL awaiting reply-
7	To arrange Seawall carpark to be made disabled parking only and costs for relining and signage be obtained by the Clerk.	Clerk	On hold- see agenda item
8	Comments regarding infrastructure issues to be sent to Cllr Mullard the impact of Otterpool on Dymchurch	Clerk	Completed
9	Highstreet regeneration bid to be. Submitted	Mr Adrian Lawson	Completed- Adrian will update- and see agenda item
10	Signs at the seawall to be considered for replacement.	Assets and amenities	Replacement will cost £470.00-There will be a future consultation by the District Council in June regarding signs.
11	Click to Cycle shelter is obstructing work that needs to be carried out by electric Company- Click to Cycle to be contacted	Cllr C Young	Awaiting reply from Click 2 Cycle

9. (Previously item 14) DAY OF SYN-

- a. Request from organisers for hire of the recreation ground
- b. Members will discuss Parish Council involvement with the Day of Syn

- a. After discussion it was agree that the recreation ground would be made available to the Day of Syn between the 28th August until Monday 31st August.

Agreed unanimously

- b. After discussion it was proposed that Dymchurch Parish Council would fund the Day of Syn which was agreed was the biggest event held in Dymchurch. It was proposed that the Council would grant £500.00 a year to the Day of Syn.

Proposed by Cllr C Young and seconded by Cllr Leverick:
VOTE 7 FOR
Proposal Carried

Cllr Carr did not take part on the vote due to his position on the Day of Syn organising group

10. QUESTIONS FROM MEMBERS OF THE PUBLIC- Public Participation

- a. **Mr Weatherhead (declared that he was the nominated as the Hythe West Conservative candidate for 2021) he asked if there was anything that the Parish Council expected from the KCC.**

The main issues were trying to get the repairs completed for the Eastbridge Road.

- b. A member of the public raised concerns that a protected willow tree had been removed from The Ship Inn Garden

Clerk- will investigate this matter

- c. Landlady from the City of London has raised concerns about the safety of the concrete steps which run between her property and the Chinese restaurant- the steps do not belong to either property or people have fallen

Clerk will report the matter to the appropriate authority

11. CORRESPONDENCE AND COMMUNICATIONS

- a. Information from Longacre Nursery that they are closing and will no longer be planting up the hanging baskets.

- b. Request from Marsh Vintage Amusements to use the recreation ground for their fun fair over the Easter period

After discussion it was agreed unanimously that this request would be denied as Dymchurch is adequately covered for this type of event.

- c. Invitation from the Martello 24 group to join a working group on the 13th February- Cllrs D and C Young will be attending

- d. A letter from the Dymchurch retailers regarding a request for the Parish council to take over the arrangements for the annual carol concert.

This was noted by members present

- e. A letter from a member of the public at the Tower Estate asking when the bus shelter will be replaced on the A259 which was demolished during a car accident some time ago.

ACTION- The Clerk will contact the district Council to ascertain when it will be replaced.

12. REPORTS FROM REPRESENTATIVES OF OUTSIDE BODIES

- a. **District Councillor's Report**

No report received

- b. **County Councillor's Report**

County Councillor Martin Whybrow sent a report outlining that it is hoped that improvements will be made to Eastbridge Road during the 2020-2021 financial year.

- c. **Community Warden's Report**

KCC Warden Jon Lodge sent a written report which was read by the Clerk. He covered the following

- I. He has been dealing with a property that has been broken into and has worked with the District Council regarding the waste being caused.
- II. He attended the Car meet in the Martello carpark and has contacted the resident who was concerned.
- III. He has been assisting residents with setting up call blocking on their phones to help stop scam callers.

d. PCSO's Report

No report received

13. PLANNING

There are no planning applications for consideration at the time of publishing the agenda

14. FINANCE

a. Breakdown of expenditure/income since last meeting

No concerns raised by members

b. Authorisation of Payments- Two Councillors will be required to check and sign invoices

Payments were duly authorised

c. Signing of Cheques if required.

Cheques were signed by Cllr Coker and C Young

15. PEDESTRIAN CROSSING A259 NEAR TESCO

Members will discuss the need for, and actions request a pedestrian crossing in the above area.

It was agreed that an additional crossing in this location is needed. It was agreed the Clerk would arrange for a feasibility report to be carried out by Kent Highways and his be brought back to the table for further discussion.

ACTION- Clerk to arrange the above.

16. BULLS FILED CAR PARK- Licence application

- a. Application for an entrance into builder's yard situated at rear of Dymchurch High Street.
- b. Application to reopen a pedestrian gate at the rear of 25 Highstreet-

a. After discussion it was agreed that at this time this request would be denied as members felt that opening a vehicle access would reduce the number of available parking spaces in the carpark. It was also discussed that current licences are issued to assert the rights of the Councils ownership of the land and not to give licence holders a legal right of access or assumed rights of access to the land. The opening of a gate into the builder's yard would need more consideration and would potentially require legal advice before an agreement is made. It was agreed that the Clerk would write to the applicant to explain and invite them to a Council meeting to discuss the potential future arrangements/ use of the yard in question.

b. In contrast to the above Application it was agreed unanimously that a licence be granted to the occupants of number 25 High Street to reopen a pedestrian only access to the rear of the premises. The licence would be issued under the same terms as other residents in the area.

17. BULLS FIELD CAR PARK- Resurfacing

Update and confirmation of grant obtained and future timetable for resurfacing

It was discussed that the carpark funding has been secured and a potential supplier had been identified. It was agreed however that a survey should be completed as there were concerns about flooding and water pooling.

ACTION- Survey to be completed prior to resurfacing taking place

18. PAVILION UPDATE

This item will include an update on the Fields in Trust application and clarification on what areas the deed covers and its restrictions on use of the area in the future. Decisions will be made on

- a. Use of the recreation ground for overflow parking would need consent through the Field Change request Process
- b. Are there any plans to extend the Pavilion in the future and if so, it is being suggested that this building will be excluded from the deed to allow flexibility in future.

After discussion it was agreed that the Clerk would update Fields in Trust that there may be plans to change or develop the Pavilion and as such this should be left out of the deed.

It was also agreed that the Clerk would contact Fields in Trust to discuss how future use of the grounds for parking and one-off events would affect the deed.

19. ANY OTHER BUSINESS

- a. New Romney Day Centre is under threat of losing funding. Could the Council consider supporting the service which is used by residents of Dymchurch-
- b. It has been suggested that the Christmas window competition be run through the year to coincide with other dates in the Calendar. Then perhaps the overall winner could be announced at Christmas.
- c. It is noticed that the Parish Meeting date has not been arranged-
ACTION -Clerk will arrange this meeting
- d. Cllr Williams reminded members that the minutes of the Romney Marsh Forum are available, and the Clerk will circulate them to members-

20. DATE OF NEXT MEETING. 2nd March 2020 unless otherwise advised. The meeting will be held in the Parish Council Office Committee Room at 7.00pm.

Jeff Lawrence

PARISH CLERK

28/01/2020