



Broseley Town Council

The Library Building, Bridgnorth Road, Broseley, Shropshire TF12 5EL

Tuesday 5th November 2019

To: All Members:
Councillors Burton (Mayor), Childs, Harris, L Garbett, Mark Garbett, Michael Garbett, Maltby and Singh-Mohr.

NOTICE OF MEETING

You are hereby summoned to attend a meeting of the Broseley Town Council to be held on **Tuesday 12th November 2019** commencing at **7.00pm** in the Birchmeadow Centre, Broseley TF12 5LP.

Dr Kate Howe
Dr Kate Howe
Town Clerk

AGENDA

1. PUBLIC PARTICIPATION

Members of the public will have the opportunity to raise parish matters for 10 minutes, in accordance with the Council's Standing Orders. Members of the public may make representations, answer questions and give evidence without prior notice on matters which are on the agenda of the meeting. If members of the public wish to speak on matters which are not on the agenda, they must give notice in writing to the Town Clerk at least three clear days in advance of the meeting, with details of the subject on which they wish to speak. Members of the public are not allowed to present or circulate documents at Town Council meetings.

This session is not intended as a forum for debate and issues requiring a response may be referred to the next meeting of the Council.

2. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

3. DECLARATIONS OF INTEREST

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests which are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it.

4. REQUESTS FOR DISPENSATIONS

To consider requests for dispensations (must be notified in writing).

5. MAYOR'S ANNOUNCEMENTS

To receive the Mayor's announcements.

6. MINUTES OF THE MEETING

To receive and approve as a correct record the minutes of the Broseley Town Council meeting held on Tuesday 8th October 2019.

7. MATTERS ARISING

To consider any matters arising from the minutes of the meeting held on 8th October 2019 not appearing elsewhere on the agenda.

8. APPOINTMENTS OF DEPUTY MAYOR.

For decision: to appoint a new Deputy Mayor.

9. APPOINTMENTS TO OUTSIDE BODIES

For decision: to make appointments to the following outside bodies:

- a. Birchmeadow Centre Management Committee (2 appointments)
- b. Severn Gorge Countryside Trust (1 appointment)
- c. Bridgnorth and Shifnal Area Committee of SALC (1 appointments)
- d. Ironbridge Gorge World Heritage Site Steering Group (1 appointment)
- e. JL Edwards Memorial Trust (1 appointment)

10. CLERK'S REPORT AND CORRESPONDANCE

To receive the Clerk's Report on matters outstanding that may not appear on the agenda and any correspondence received.

11. FINANCES

- (a) **Accounts Paid Statement** – To receive the accounts paid statement for November 2019, which will be presented at the meeting.
- (b) **BTC Bank Reconciliation** – **For decision:** to review and approve the BTC bank reconciliation as at 31st October 2019.
- (c) **MUGA Bank Reconciliation** – **For decision:** to review and approve the MUGA bank reconciliation as at 31st October 2019.
- (d) **Quarterly Budget Review** – **To note** the quarterly budget review to 30th September 2019.
- (e) **For decision:** to review options for the investment of £100,000 of the Council's reserve.
- (f) **For decision:** to agree the additional narrative to the MUGA Surface Council Reserve.

12. COMMITTEE & ADVISORY GROUPS

- (a) To approve the minutes of the following meetings held and ratify any decisions/ recommendations reached:
 - Estates Committee – Revised 17th September 2019.
 - Planning Committee – 31st October 2019.
 - Place Plan & Reserves Group – 30th October 2019.
 - Neighbourhood Plan – no update, next meeting 18th November 2019.
- (b) **Matters Arising** – To consider any matters arising and recommendations that require ratification from the minutes of the meetings held above that do not appear elsewhere on the agenda.
- (c) **Estates Committee** – **For decision:** to delegate the purchase of replacement Cemetery Van to Councillors Burton and Mark Garbett. To agree to spend no more than the replacement vehicle reserve of £10,000 on the purchase and setup of the new vehicle.
- (d) **Planning Committee Report** – update from Councillor Mark Garbett.
- (e) **Place Plan & Reserves Group** – update from PPR Committee.
- (f) **Neighbourhood Plan Report** – no update, next meeting 18th November 2019.
- (g) **Highways** – update from Councillor Harris

13. RECORDING MEETINGS - PROGRESS REPORT

TO NOTE: Progress report from Councillor Singh-Mohr.

14. TOURISM

TO NOTE: Update from Councillor Singh.

15. DATE OF NEXT MEETING

To confirm the next Town Council Meeting will be held on Tuesday 10th December 2019 to commence at 7:00pm at the in the Birchmeadow Centre, Broseley TF12 5LP.

16. CONFIDENTIAL ITEMS

Certain items are expected to include the consideration of exempt information and Full Council is, therefore, recommended to resolve "That, in accordance with Section 100A(4) of the Local Government Act 1972, the public be excluded during the discussion of the matters referred to in the items listed below, on the grounds that they involve the likely disclosure of exempt information, as defined in the respective paragraph of Part 1 of Schedule 12A of the Act, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information".

17. CEMETERY CORRESPONDANCE – To receive a confidential report from the RFO.

18. STAFFING COMMITTEE – To receive a Staffing update from the Staffing Committee.