

**Minutes from the Meeting
held on Thursday 1st December 2022 at
19:00 at the War Memorial Hall, Abbots Ann.**

COUNCIL MEMBERS

	In Attendance	Apologies	Absent
Councillor Howard (Chairman)		✓	
Councillor Jones (Vice Chair)		✓	
Councillor Jordan	✓		
Councillor Wallis	✓		
Councillor Cole	✓		
Councillor Heather	✓		
Vacancy	-	-	-

Also, IN ATTENDANCE

Amanda Owen - Clerk, Test Valley Borough Council – Councillor Maureen Flood & County Councillor – Councillor David Drew.

221201	<p>To receive Chairman’s opening remarks. It was agreed that Councillor Andy Jordan would chair the meeting in the absence of the Chair and Vice Chair. Best wishes were extended to the Chairman.</p>																
221202	<p>To receive and accept apologies for absence. Apologies were RECEIVED and NOTED from Councillor Howard and Councillor Jones.</p>																
221203	<p>To receive declarations of Disclosable Pecuniary Interests relating to items on this agenda. There were no declarations of Disclosable Pecuniary Interest relating to items on this agenda RECEIVED.</p>																
221204	<p>To approve the minutes of the full Parish Council Meeting held on Thursday 3rd November. The minutes of the Parish Council meeting held on Thursday 3rd November were APPROVED as a correct record of the meeting.</p>																
221205	<p>To receive updates to already published reports, any further updates & updates to the action plan. Reports can be found at APPENDIX A.</p> <p>Councillor Wallis advised that Mary-Ann Wardman has stepped down with regards to booking Pitch hire. Discussions have taken place with regards to a cleaner but nothing has been agreed.</p> <p>Councillor Flood & Councillor Drew provided an overview of their reports.</p>																
221206	<p>To receive information needing to be distributed. No information was received.</p>																
221207	<p>To note the current financial situation and the reconciliation of the bank balance. The current financial situation and the reconciliation of the bank balance were NOTED with the bank balance as 30th November 2022 being £64,133.67. The bank reconciliation can be found as APPENDIX B.</p>																
221208	<p>To approve the requests for payments for December. The payments as listed in the table below were APPROVED for payment. Proposed by Councillor Jordan, seconded by Councillor Cole. All members voted unanimously to accept this resolution.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">TO</th> <th style="width: 45%;">FOR</th> <th style="width: 15%;">INVOICE NO</th> <th style="width: 15%;">AMOUNT</th> </tr> </thead> <tbody> <tr> <td>Staff</td> <td>Salary</td> <td>December</td> <td style="text-align: right;">£1,035.90</td> </tr> <tr> <td>Staff</td> <td>Expenses</td> <td>November</td> <td style="text-align: right;">£21.79</td> </tr> <tr> <td>Scandor</td> <td>Grounds Maintenance - November</td> <td>18844</td> <td style="text-align: right;">£809.95</td> </tr> </tbody> </table>	TO	FOR	INVOICE NO	AMOUNT	Staff	Salary	December	£1,035.90	Staff	Expenses	November	£21.79	Scandor	Grounds Maintenance - November	18844	£809.95
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Staff	Salary	December	£1,035.90														
Staff	Expenses	November	£21.79														
Scandor	Grounds Maintenance - November	18844	£809.95														

	Hampshire County Council	Street Lighting	3611568583	£194.79
	DM Payroll	Payroll Administration - Oct to March	Inv 2452	£60.00
	SLCC	2023 Membership		£177.00
	War Memorial Hall	2022 Meetings	50	£105.00
			Total	£2,404.43
221209	To agree staff salary from 01 April 2023. It was AGREED To defer this item until the Chairman and Vice Chair were in attendance. Proposed by Councillor Jordan, seconded by Councillor Wallis. All members voted unanimously to accept this resolution.			
221210	To agree to renew SLCC membership. It was AGREED to renew the SLCC membership. Proposed by Councillor Jordan, seconded by Councillor Cole. All members voted unanimously to accept this resolution.			
221211	To agree the budget. It was AGREED to move £1000.00 from budget line Election Fees to 326 – EMR Election Fees. Proposed by Councillor Jordan, seconded by Councillor Wallis. All member voted unanimously to accept this resolution. It was AGREED That the Clerk would make relevant amendments and circulate for the January 2023 meeting. Proposed by Councillor Jordan, seconded by Councillor Cole. All members voted unanimously to accept this resolution.			
221212	To consider a response to the Hampshire Minerals and Waste Plan. It was AGREED that written comments were to be sent to the Clerk no later than the 3 rd January for final discussion at the January meeting. Proposed by Councillor Jordan, Seconded by Councillor Cole. All members voted unanimously to accept this resolution.			
221213	To agree to the purchase of an additional Brushcutter using EMR funding. It was AGREED to purchase an additional Brushcutter using EMR funding. Proposed by Councillor Jordan, seconded by Councillor Heather. All members voted unanimously to accept this resolution.			
221214	To consider the below planning application:			
221214.01	22/03010/VARN Variation of Condition 1 of 21/01735/RESN (Approval of reserved matters for layout, scale, appearance and landscaping; Erection of two buildings for Class B2 (general industrial) and B8 (Storage and Distribution) uses, ancillary office accommodation, parking and areas of landscaping at Units 9A, 9B and 9C, Plot 5 - pursuant to condition 1 of outline planning permission 17/00043/OUTN) Internal and external amendments to Units 9A/9B and Unit 9C and site layout.			

	<p>Units 9A, 9B & 9C, Plot 5, Andover Business Park, Andover, Hampshire</p> <p>The Parish Council had NO OBJECTION to this application. Proposed by Councillor Jordan, seconded by Councillor Wallis. All members voted unanimously to ACCEPT this resolution.</p>
221215	<p>To agree the date of the next meeting as Thursday 5th January 2023.</p> <p>The date of the next meeting was confirmed as Thursday 5th January 2023.</p>

There being no other business, the meeting closed at 20:13.

APPENDIX A

Reports for meeting - December 2022

Footpath Portfolio Report for November 2022

All footpath wardens have now been fully trained for Outdoor First Aid and on Brush cutters and Trimmers inline with Hampshire Countryside Service requirements.

We have now started work on the eight footpaths of the fifteen paths that require maintenance work, and have completed two paths which are one, Pitts path between Dunkirk Road and The Drove and two, Little Park to the A343 road. We plan to complete two more paths in December which are Donkey Path and Bury Hill path.

I have put in a request to purchase another Brush cutter if there are sufficient funds in our Hampshire Countryside account as this would speed up path clearance with two wardens would be able to cut grass and the other hedge trimming.

There have been two spates of fly tipping in the fields between Old Coach Road and Penny path, both have been reported to the Diocesans of Winchester who own the fields.

Owing to the recent heavy rain there has been serious flooding at the end of Duck Street between Hill Side road and the river owing to blockage's in the drainage system in the field owed by the Watercress Company, I have discussed the situation with the estates manager and he has kindly arrange of a digger to clean out the ditches between the outlet and the river (at his cost as the Environmental Agency are not interested in sharing the costs) which has improved the situation after the recent heavy rain. I think we should consider using the Lengthman as one of there duties to keep the drain outlet clear and cut down any vegetation growing the drainage areas.

Councillor John Heather.

Sports and Recreation Update Dec 2022

Sports Field

The Bonfire and fireworks display organised by The School Association (AASA) and Friends of the Sports Field (FOTAAS) was a great success and raised over £8000 to be shared between the two organisations. FOTAAS also received a donation of £1250 from the Fete Committee as their share of the fete profits.

Pavilion

I have replaced the broken (vandalised) downpipe and brackets at the right hand side at the front of the pavilion.

Amanda is obtaining quotes for installation of the new benches.

With the recent wet weather the footballers have been depositing mud in the changing rooms, toilets and corridor. Last week they also left two changing room lights switched on. They have been asked to ensure that the pavilion is clean and tidy and that the lights are off when they leave.

Cllr. Chris Wallis

Chairman's Update for 1 December 2022 Meeting

Amenities

I attended a meeting of the PCC Fabric Committee and said that it would be very useful if the PCC explored the possibility of them getting a grant to help with the cost of The Church Footpaths refurbishment, as AAPC had not been able to get support from TVBC or HCC and were not in the position of being able to progress the project from within their budget. The committee accepted the situation and agreed to approach their grant funding bodies.

Ray Lucas will give a verbal update at the meeting on 1 Dec on the limited progress made with finding more prospective contractors.

The Clerk will update the meeting 1 Dec. on the position with refurbishing the Burial Ground Fence.

King Charles The Third's Coronation Weekend

The Benson Family asked me whether AAPC would be prepared to co-ordinate preparations for a Parish weekend to celebrate King Charles's Coronation. They offered the use of the grounds of The Old Rectory, complete with a marquee, for the weekend. The offer came after the Parish Magazine deadline, but the editor kindly agreed to a late entry notice. So I took the opportunity to ask for volunteers to help plan, organise and run the event.

If Council members agree that AAPC should take the lead on this initiative then I am happy to put together and chair the event's planning committee.

Your thoughts please!

GWH

Environmental Portfolio

Nothing extra to report.

Cllr Anne Jones.

Clerk Report – December 2022

Quotes for the Burial Ground fence are ongoing. I have obtained a quote from Hampshire Metalcraft, and pending a quote from MJH Landscapes. Philip Grob has been kind enough to provide an updated quote.

Once the third quote has been received, the CAF Grant application process can begin (following full council approval). Unfortunately, we need the third quote to be eligible for the CAF Grant application procedure.

Having researched on Test Valley 4 Community, we are eligible to try and obtain grants from the following sources:

- CAF Grant
- Hampshire County Councillor Grant
- Test Valley Borough Councillor Grant

I will provide a further update once the pending quote has been received.

Abbotts Ann Parish Council are now part of the Lengthsman Scheme, our cluster lead is Stockbridge Parish Council. If you have any works that you feel are suitable for the Lengthsman to complete, please let me know.

Sportsfield Group

I have a draft version of application ready, but am waiting for lottery website to update before I send it over to you for a quick review. The lottery are in the process of launching a new on-line application system (I was notified last week that the previous version was being closed down). I want to double check that all sections required are the same as the version I have been working on before sending it to you. Hopefully this will be live by start of next week so I would hope to have sent you the application next week.

There won't be anything controversial in the application (it is based on the questions that I have already shared with you and then using details from the CIL application / some more general info). Hopefully you will be able to review fairly easily and then I will be able to input the details into the online system - would hope that we can get the submission in by end of next week.

Best wishes

Beth

Update from Hampshire County Council – December 2022

Hampshire Highways boost for greener highways maintenance

Hampshire Highways' ability to increase its recycling capacity, for highway maintenance operations, has been boosted with the addition of a specialist vehicle to its fleet

A new mobile Volumetric Concrete Mixer enables concrete to be made completely from the gravel and tarmac taken from previous road repairs and for it to be delivered to work sites right across Hampshire. The mixer's green credentials are further enhanced in that it is fuelled by low carbon hydrotreated vegetable oil (HVO) fuel.

Hampshire Highways is an established collaboration between Hampshire County Council, Milestone Infrastructure and OCL regeneration. This is the partnership behind the cutting-edge Roads Materials Recycling Facility in Micheldever – a first for Hampshire. Here, network waste, including concrete and other aggregates removed during highway repairs, are re-processed cleanly and quietly ready for re-use as road repair materials.

It is from this facility that the 100 per cent recycled raw material for the Volumetric Concrete Mixer will be supplied. Specific concrete mix designs have been created and rigorously tested to ensure they meet the quality standard and specification requirements for use across the highway network.

As a next step, Hampshire Highways will be conducting an assessment of clinker free cement for inclusion in the concrete mix. This emits only 180 kgCO₂e in its manufacture compared to 900 kgCO₂e emitted by the manufacture of traditional Portland cement. This will be another effective innovative solution to combatting the impacts of climate change.

<https://www.hants.gov.uk/News/20221128HantsHighwaysVolumetricMixer>

Free activities and food for Hampshire's most vulnerable children this Christmas

An exciting programme of free activity schemes is set to lighten the additional pressures that Christmas brings for low-income and vulnerable families

Hampshire County Council is funding more than 100 fun and engaging schemes for eligible children over the Christmas school holidays, as part of its Holiday Activities and Food (HAF) programme.

Using the funding provided by the Department for Education, the County Council - with the support of local providers - has secured a programme of activities and healthy meals during the school holidays for children who receive income-based free school meals during term time.

In total, the County Council has awarded more than £600,000 to 49 providers. Schools, childcare providers, community groups, and sports activity providers are among those delivering 127 schemes across the whole of Hampshire this Christmas. Over 22,000 free places have been made available for children who receive income-based free school meals, and for children of other vulnerable families.

Parents and carers wishing to find out what is on offer in their area should search the Family Information and Services Hub and contact their local providers directly to sign up to schemes.

<https://fish.hants.gov.uk/kb5/hampshire/directory/advice.page?id=XRITDNF8hhM>

<https://www.hants.gov.uk/News/20221125HAFChristmas>

Millions more to be spent on help for vulnerable households this winter

Hampshire's most vulnerable residents will not be left out in the cold this winter, thanks to a range of measures to help people with the costs of food, fuel and other essentials

Using its latest round of Household Support Funding from the Department for Work and Pensions, Hampshire County Council will be investing more than £7 million in a wide variety of schemes and initiatives targeting households facing hardship, between now and March 2023.

The initiatives will expand on what was offered in the previous funding round to include support for foster carers registered with the County Council, unpaid carers, care leavers, and people with disabilities. It will also widen the support available to reach out to those who may not be eligible for other assistance but are nevertheless in need.

The schemes will be delivered across Hampshire via the County Council's 'connect4communities' programme and will include:-

- discretionary grants to schools, colleges and early years settings – these may be used to help families with costs relating to food, energy, water, school uniform and other wider essentials, and do not need to be limited to children whose families receive certain benefits;
- food vouchers – these will be made available to eligible Hampshire residents including foster carers registered with the County Council, individuals known to the Care Leavers team, families open to the Disabled Children's Team, residents who receive council tax support, and residents who receive Housing Benefit but are ineligible for other forms of support;
- support for unpaid carers – funding will be made available to organisations working with unpaid carers, to be directed to those in greatest need;
- grants for community and voluntary organisations to help meet needs within their local communities;
- funding for Citizens Advice to provide help with fuel and utility bills.

<https://www.hants.gov.uk/socialcareandhealth/childrenandfamilies/connectforcommunities>

<https://www.hants.gov.uk/News/20221123HSFwinter>

Nearly 100,000 of Hampshire's historic records now available on Ancestry® - and free to access in Hampshire's libraries and record office

Probate records are now available to search online at Ancestry®, spanning 500 years of Hampshire and Isle of Wight history

Hampshire County Council is collaborating with Ancestry, the global leader in family history, to make nearly 500 years of Hampshire Wills and Probates available online for the first time.

The probate records include wills, inventories, and administrations from the church courts of Winchester diocese dating from the 14th Century to 1858. Local people can now access the records on Ancestry free of charge from any Hampshire library or record office.

Ancestry and the County Council have worked together to make these historic documents accessible on Ancestry.co.uk. This is the first time the entire collection of Hampshire Wills and Probates records have been digitised and put online. What's more, if you live locally in Hampshire, you can access Ancestry free of charge at Hampshire public libraries and record office.

<https://www.hants.gov.uk/News/20221122ancestrywillsprobates>

Local Government's looming financial crisis: County Leaders rally to press for urgent Government action

The Leaders of two of the largest upper tier councils in the country, Hampshire County Council and Kent County Council, are calling on the Prime Minister and Government to take urgent action to address the looming financial crisis facing upper tier local government over the next few years

In a letter sent to the Prime Minister, Chancellor and Secretary of State, Hampshire County Council Leader, Councillor Rob Humby, and Kent County Council Leader, Councillor Roger Gough outline the drastic budget implications facing the two authorities, and the need for Government's immediate help and a clear plan for long-term financial sustainability, if the two County Councils are to avoid filing bankruptcy notices within the next year or two.

Councillor Humby explained: "Both Hampshire and Kent are high-performing, financially well-run and long respected County Councils. However, we face budget deficits over the next few years of a scale that has never been seen before – but not of our own doing.

"We have experienced more than 12 years of national austerity and cuts to our core budgets. Inflation continues to grow, along with demand for services such as social care for vulnerable adults and children. We are also constrained by outdated laws created in the 1940s and 1960s and have no autonomy to be able to introduce initiatives for some local services to help generate our own revenue. As a result, our budgets are now at breaking point. We have gone as far as we can to close the budget gaps we have faced to date, and there is nowhere left to go in future without severely impacting some of the most vulnerable people in our society.

<https://www.hants.gov.uk/News/14112022LGFinancialcrisis>

Test Valley Borough Councillor Report – Maureen Flood – December 2022

Parliamentary Constituency Boundaries Review

The Boundary Commission for England final consultation on their Revised Proposals for new parliamentary constituency boundaries closed on Monday 5 December 2022. This was the last opportunity to participate in the 2023 Boundary Review.

The Boundary Commission will analyse the responses received and submit their final recommendations to Parliament by 1 July 2023.

Abbotts Ann Parish and TVBC Anna ward proposed constituency is Romsey and Southampton North CC.

TVBC Draft Local Plan 2040

Neighbouring parishes have agreed to consider submitting a pan parish response ref; 'The Local Gap' at the next consultation stage of the TVBC Draft Local Plan.

APPENDIX B

**Bank Reconciliation Statement as at 30/11/2022
for Cashbook 1 - Lloyds Treasurers Account**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Lloyds Treasurers Account	30/11/2022		64,133.67
			<hr/> 64,133.67
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			64,133.67
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			64,133.67
		Balance per Cash Book is :-	64,133.67
		Difference is :-	0.00