



Minutes of the Ordinary meeting of Bramshaw Parish Council held in the Community room of Bramshaw Village Hall on **Tuesday 25th November 2025 at 19:30.**

MINUTES

All Minutes are draft until ratified at the following meeting

Present: Cllr. Medley (Chair)

Cllr. Coutts

Cllr. Loveless

In attendance: Diana O'Grady, Clerk

2 x members of the public

District Cllr. Derek Tipp

94/25 **Apologies for absence**

- Cllr. Harrison, apology received and reason accepted.
- Cllr. Seabourne, apology received and reason accepted.
- Cllr. Bennison, apology received and reason accepted.
- District Cllr. Reilly.

95/25 **Public Participation period**

- Member of the public has applied for grants for a SID and for an ANPR based community Speedwatch operation. They are keen for speed monitoring to begin as soon as possible.
- Chair expressed the need to set up a sub-committee with defined terms of reference that outlines the project's objectives, scope, stakeholders, governance, budget and initial plan ensuring clarity of intent, transparency and alignment among all involved parties. The Chair also expressed the need to consider other areas of the Parish as part of this Speedwatch project that may benefit from such an activity.

96/25 **Declaration of Interests and dispensation requests**

- None declared.

97/25 **To confirm the Minutes of the Ordinary Meeting held on 28th October 2025**

- Agreed by all who were present and signed by Chair.

98/25 **Parish Representative reports**

- Cllr Loveless attended the Remembrance Day service and laid a wreath on behalf of the Parish Council.

99/25 **District / County Councillor Reports**

- Cllr Tipp's report
 - The NFDC grants are oversubscribed
 - New waste lorry drivers aren't collecting all the bins.
 - The NFDC medium term budget is in deficit

- Government consultation on LGR ends 11th January 2026, Cllr Tipp urged us all to respond.
- National Park Local Plan consultation is current.

Items ongoing

100/25 Village flooding

- Nothing has been heard from the National Trust
- Cllr Medley will discuss with Cllr Thomas

101/25 Hedges around the village

- Cllr Medley will discuss with Cllr Thomas

102/25 Budget and Precept request

- Budget approved by Council
- Precept request of £11,500 approved by Council

103/25 New email addresses

- Clerk to re-send emails on how to set up new addresses

104/25 Approve IT Policy

- Approved by Council.

New items

105/25 Request for funds for village hall works.

- Chair proposed Council donates £500 and this was approved by the Council.

106/25 Documents circulated

- Clerks and Councils Direct November 2025

107/25 Planning

New Applications

None

Trees

25/01283CONS The Old School House, Fritham Court, ROAD THROUGH FRITHAM, FRITHAM, LYNDHURST, SO43 7HH
Fell 1 x Oak tree (T1 on the plan)

Comments: No comments

108/25 Finance

BRAMSHAW PARISH COUNCIL				
CASH FLOW REPORT		Period: Oct-Nov 2025		
PAYMENTS				
Date Paid	Method	Payee	Details	TOTAL
23.10.2025	DD	HMRC	Tax and NI	343.71
27.10.2025	SO	Diana O'Grady	October salary	404.93
24.10.2025	SO	Diana O'Grady	October expenses	36.00
29.10.2025	Online	Diana O'Grady	Back pay from 1st April increase. This was put through without tax and NI coming off in error. After going through a refund of £16.92 was sent to correct it.	117.76
			TOTAL	902.40
RECEIPTS				
Date	Method	Payer	Details	TOTAL
06.11.2025		Diana O'Grady	Refund of overpayment	16.92
			TOTAL	16.92
FOR APPROVAL				
Inv Date	Method	Payee	Details	TOTAL
			TOTAL	0.00
UPCOMING				
Date	Method	Payee	Details	TOTAL
25-Nov-25	SO	Diana O'Grady	November salary and expenses	453.68
			TOTAL	453.68
BANK				
	BALANCE			
	18th Nov 25	17,630.63		
	FORECAST	17,176.95		

[illegible]

Signed Chair Date

BRAMSHAW PARISH COUNCIL Budget

	APPROVED	APPROVED	APPROVED	APPROVED	ACTUAL	Variance	DRAFT
	2022/23	2023/24	2024/25	2025/26	2025-26	2025-26	2026-27
	Budget	Budget	Budget	BUDGET	TO DATE	AGST BUDGET	BUDGET
	£	£	£	£	£		£
Payments							
Clerk's salary (incl production of BT)	7,070.52	8,132.28	7,000.00	7,500.00	5,469.15	2,030.85	6,500.00
Clerk's Office (mileage, wfh , tax and NI)	300.00	300.00	250.00	250.00	811.71	-561.71	1,650.00
Clerk's Office (home worker) allowance	97.00	129.19	325.00	325.00	0.00	325.00	0.00
Stationery/Admin	150.00	50.00	150.00	150.00	14.25	135.75	150.00
Clerk & Councillor Training	0.00	0.00	300.00	300.00	0.00	300.00	300.00
Election Expenses	0.00	125.00	0.00	0.00	0.00	0.00	100.00
Insurance	380.00	362.26	550.00	550.00	426.57	123.43	550.00
Subscriptions	345.00	340.00	450.00	450.00	567.86	-117.86	600.00
Audit	150.00	160.00	200.00	200.00	190.00	10.00	200.00
Room Hire	250.00	200.00	300.00	300.00	125.00	175.00	400.00
Village Maintenance: <i>Drainage, ditches etc.</i>	2,100.00	750.00	1,000.00	1,000.00	175.00	825.00	1,000.00
Annual Parish Meeting refreshments	25.00	25.00	30.00	30.00	0.00	30.00	30.00
S137 <i>NF Disability, Church, Citizens Advice, Victim Support, RBL Poppy Appeal</i>	500.00	500.00	500.00	500.00	300.00	200.00	500.00
Other e.g. Defib	0.00	0.00	1,500.00	1,500.00	0.00	1,500.00	1,500.00
VAT paid					30.98	-30.98	50.00
Gross Payments	11,367.52	11,073.73	12,555.00	13,055.00	8,110.52	4,944.48	13,530.00
Precept	8,000.00	10,000.00	10,000.00	11,000.00	11,000.00	0.00	12,000.00
VAT reclaim				0.00	53.73	53.73	40.00
NFDC				0.00		0.00	
Lengthsman				1,100.00	1,100.00	0.00	1,100.00
Other				0.00		0.00	
Gross Receipts	8,000.00	10,000.00	10,000.00	12,100.00	12,153.73	53.73	13,140.00
BAND D contribution to Precept	£23.20	£29.38	£29.12	£32.03			£34.94
VARIANCE			-2,555.00	3,989.48	4,043.21	-4,890.75	-390.00
		End 2021/22	End 2022/23	End 2023/24	End 2024/25	End 2025/26	
Carry forward figure (Box 7 AGAR)		6,173.00	7,607.48	10,162.48	11,650.69	5271.73	
<i>of which Animal Deaths Fund</i>			1,000.00	1,000.00	1,000.00	1000	
<i>of which Lengthsman Scheme</i>				1,897.00	1,897.00	1897	
Unrestricted Reserves			6,607.48	7,265.48	8,753.69	2,374.73	
Operational Reserves (mths) for 2023/24			7.93	8.72	9.55	2.59	

109/25 **AOB for discussion only**

110/25 **Future Meeting**

The next ordinary meeting of Bramshaw Parish Council will be held on **Tuesday 27th January 2026** at 19:30, in the Community Room of Bramshaw Village Hall

Meeting closed 20:40

Signed Chair Date