

## Southorpe Parish Council (SPC)

Minutes of meeting held at Ufford Village Hall at 1900 hours  
on Wednesday 13<sup>th</sup> July 2022

Councillors present: Carl Brown (ACB) (Acting Chair)  
Corinna Blackmore (CB)  
Peter Corder (PC)

Parish Clerk: Alison Hurford (AH)

### 1. Apologies for absence

Simon Little (SL)  
Victoria Haynes (VH)

### 2. Declaration of interests from members

Nil

### 3. Acceptance of the Minutes of the last meeting held on 11/05/22

The minutes of the last meeting held on 11<sup>th</sup> May 2022 were approved as a true record without amendment and signed by the Chairman (proposed by PC and seconded by CB).

### 4. Matters arising from the meeting on 11/05/22

Action points: Items 7.5, 9.1, 10, 11.1, 11.2 were dealt with under the main agenda items.

### 5. Ward update

SL/PC attended the Barnack Ward Meeting where the Chief of Peterborough Police, Neil Billany, was in attendance and gave an overview of his new role. Minutes have been circulated but there was no Southorpe issues raised.

### 6. Celebration of Her Majesty The Queen's Platinum Jubilee 2022

**Village Jubilee picnic celebration** – CB reported that it was a very successful event. It took place on 12<sup>th</sup> June, a week after the national celebrations. There has been a lot of positive feedback and thanks go to Barnack Village Hall Committee for the loan of the bunting and other jubilee paraphernalia. Celebratory coins were distributed to village children who attended the event, CB has undertaken to deliver coins to the remaining children of the village who were unable to attend. **Action: CB**  
**Queen's Green Canopy** – Sutton village have offered a 10-year-old Oak tree which will be displaced once work on the A47 starts. It was agreed that the tree could be replanted in the village field as part of the Queen's Green Canopy initiative. SL to liaise with Sutton's representative and SL/ACB to discuss a possible location for the planting. **Action: SL/ACB**

### 7. Finance matters

VH was not present at the meeting, but the following was presented via email and read out by ACB:

1. VH presented the financial overview for the period 10 May 2022 to 13 July 2022 (Appendix 1)

2. VH reported an increase to the SPC Assets due to the purchase of a laptop for the Parish Clerk.
3. VH reported that previous minute 7.5 of SPC meeting 11/05/22, **Adrian Patrick Fogarty Will Trust**, is still pending action.
4. The payroll has been set up with an outside agency to pay the Parish Clerk. AH to submit P60 as soon as possible. **Action: AH**
5. It was unanimously agreed to purchase a printer for the use by the Parish Clerk. **Action: SL**
6. CB requested, on behalf of the parish members, an agreement that the SPC would contribute to the village fireworks. This was unanimously agreed and CB to purchase and produce an invoice to SPC for funds. **Action: CB**

#### 8. Parish Council Clerk

It was agreed that AH in her role as Parish Clerk would work 12 hours a month. Once comfortable in the role, AH would log the hours worked to check this was an accurate reflection of time needed to carry out the role. VH queried, via email, the time scale for finance matters to be taken over by AH. It was agreed that this would be reviewed once training had been completed.

#### 9. Parish Planning matters

ACB presented the following updates on planning matters:

1. **20/00777/CTR – Holly Tree House.** Tree works, decision permitted 29/06/22, discharge from agenda.
2. **22/00859/CTR – The Old Woodyard.** Tree works, decision pending.
3. **21/01490/HHFUL – Two Hoots.** Appeal by applicant pending.
4. **18/00962/FUL – Southorpe Quarry.** Retention of mobile home. Permission was granted for three years which expired on 12 December 2021. The mobile home is still in location. ACB contacted enforcement at PCC on 10/07/22. PCC indicated that the landowner was intending to submit an application.
5. SL had suggested, by email, that an invitation be sent to Sam Falco, PCC conservation officer, to attend the next meeting so that Councillors could be updated on conservation planning issues. **Action: ACB to contact Sam Falco.**

#### 10. Environmental issues

CB has been unable to contact the Langdyke Trust due to personal time constraints, so this to be carried forward to next meeting (Action point 10 110522)  
**Action: CB will update the Langdyke Trust on the works undertaken at the village field and seek further advice as required. In addition, CB will enquire into the availability of a £500 grant for works associated with nature recovery and improvement.**

#### 11. Traffic matters update

1. PC has received a reply from Peter Tebbs on 13/07/22 regarding the signage for the bridge. An order has been raised with a 6-week lead time for the signs so this should be completed within this time.
2. The dip in the road at Gazely Lodge has now been raised with the Road Safety Officer but no decision has been received.

#### 12. Parish Council Email Hosting

ACB to liaise with SL regarding this item and will contact CAPALC and Peterborough City Council for advice. **Action: ACB/SL**

**13. Village Phone Box**

The paintwork is in a very poor state of repair. CB to ask on the village Whatsapp group for any volunteers to do the rubbing down and painting. Paint and new signage ready for use. **Action: CB**

**14. Any Other Business**

CB asked that SPC consider their carbon footprint when sending emails particularly whether internal 'thank you' emails and 'reply to all' are necessary. As well as reducing the environmental impact, key emails will be more easily identified.

**15. Date of next meeting**

1900 hours Wednesday 14<sup>th</sup> September 2022 at Ufford Village Hall.