

BRANDON TOWN COUNCIL
Minutes of the Meeting of the Full Brandon Town Council
held at 7pm on Monday 6th September 2004
at the (New) Forest Primary School, Bury Road, Brandon

Present: The Chairman Cllr Ms J S Bourton, The Vice Chairman Cllr Mrs E Milner, Cllr Mrs J A Ahern, Cllr Mr P S Baldwin, Cllr Mr S J Edwards, Cllr Mrs S Jureko, Cllr Mr P MacLoughlin (arrived at 7.16pm), Cllr Mr S A Newbon, Cllr Mr P R Ridgwell, Cllr Mr R Silvester, Cllr Mrs C M Silvester, Cllr Mr N A Vant.

Also Present: RAF Lakenheath Squadron Leader Jo Daniels, Police Inspector Adrian Dawson, Mr J P Scott (Town Clerk), 1 member of the Press, 3 members of the public.

1. APOLOGIES FOR ABSENCE

Cllr Mr V E Ashley and Cllr Mr A P Saxby.

2. DECLARATIONS OF INTERESTS AND ADDITIONS TO REGISTER OF MEMBERS INTERESTS [PCC of C 2001/LGA 2000]

Cllr Mr N A Vant declared an interest in Item 11.2.1 F/2004/0591/FUL – The Old Coach House, London Road, Brandon and duly signed the Members Book of Interests. Cllr Mr P S Baldwin declared an interest in Item 11.2.1 F/2004/0591/FUL – The Old Coach House, London Road, Brandon and duly signed the Members Book of Interests.

3. TO RECEIVE, CONFIRM AND SIGN MINUTES

Of the Brandon Town Council Special Meeting of Monday 26th July 2004 (Public Items) [LGA 1972 Sch.12]

Resolution Record No. **BTC/104/06/Sept/04**

Proposed by Cllr Mrs S Jureko and seconded by Cllr Mr N A Vant.

CARRIED: 5 for 0 against 0 abstentions.

THAT THE MINUTES OF THE BRANDON TOWN COUNCIL SPECIAL MEETING OF MONDAY 26TH JULY 2004 BE ACCEPTED AND SIGNED AS A TRUE RECORD

4. MATTERS ARISING

From the Brandon Town Council special Meeting of Monday 26th July 2004
None.

Resolution Record No. **BTC/105/06/Sept/04**

Proposed by Cllr Mrs S Jureko and seconded by Cllr Mrs J A Ahern.

CARRIED: Unanimous.

THAT THE MEETING BE ADJOURNED FOR THE PUBLIC FORUM AND REPORTS

6. TO RECEIVE A REPORT FROM RAF LAKENHEATH

RAF Lakenheath Squadron Leader Mrs Jo Daniels: introduced herself after having only been in post for six weeks. She outlined her role on the Base, which includes being the Community Liaison Officer and local MOD and Government Policy Advisor. Sqd Ldr Daniels explained how she intends to act as the bridge between the Base and the local community by creating a dialogue and solving problems. She is Head of Establishment on the Base and also responsible for dealing with any noise complaints. Sqd Ldr Daniels is keen to attend as many Brandon Town Council meetings as possible and to build and strengthen the links that already exist with the local community. She indicated that it may be possible to provide labour for local community projects as a means of raising the Base profile. The Orchard,

Coulson Lane was mentioned as an example of creating a two-way link. Sqd Ldr Daniels also intends to hold Community Orientation days on the Base in conjunction with the Base Community Relations Officer, Ms Sally Davidson. Such an event is already in the pipeline and the Chairman of Brandon Town Council, together with four other local dignitaries, will be invited to attend.

Cllr Mrs J A Ahern: suggested that the riverbank erosion at The Lode, Brandon could be considered as another community project.

Squadron Leader Mrs Jo Daniels: acknowledged this proposal and informed the Meeting that she is also the Station Conservation Officer.

Cllr Mr S A Newbon: stated that many people would prefer to cycle from Brandon to their workplaces on Lakenheath Base. The provision of a cycle path enabling them to do so would considerably reduce traffic on the A1065 Road.

Squadron Leader Mrs Jo Daniels: pointed out that such an initiative outside the Base is a matter for Suffolk County Council and Local Authority Planners. Nevertheless, RAF Lakenheath would be very supportive.

Mr Victor Lukaniuck: asked whether there had been any decision on the ongoing closure of Lords Walk.

Squadron Leader Mrs Jo Daniels: reminded him that the matter had not yet been resolved but further negotiations were due to take place in London.

Mr Victor Lukaniuck: claimed that the previous RAF Lakenheath Sqd Ldr had promised more public consultation but it did not take place and it looks like deals are being made behind closed doors. He also stated that Suffolk County Council, Forest Heath District Council and Brandon Town Council have all objected to the closure.

Squadron Leader Mrs Jo Daniels: explained how The MOD and Suffolk County Council are going to embark upon a process for reconsideration. Further meetings are planned with local Parish Council Leaders.

Cllr Mrs S Jureko: brought attention to a meeting on the Base six years ago. Details of flight paths were revealed and were only meant to cross the Forest. This is not happening and flights travel directly over Brandon Town during weekends and early evening.

Squadron Leader Mrs Jo Daniels: highlighted the fact that such flights are sometimes unavoidable but all efforts are made to plan around this.

5. PUBLIC FORUM

Mr Victor Lukaniuck: referred to the bus stop on London Road at the junction with old Forge Court.

Cllr Mr N A Vant: declared an interest and left the meeting.

Mr Victor Lukaniuck: claimed there had been three serious incidents, including the demolition of two walls and two bus shelters, because of the bus stop being situated at that location. He asserted that if Brandon Town Council are not willing to move the bus stop to Tesco's or George Street then it should be relocated further along London Road where the road is wider. He would also rather see money spent on a new bus station instead of the Orchard in Coulson Lane. He again stressed that the present bus stop is totally inadequate.

Cllr Mr S A Newbon: reminded the Meeting that a lot of studies had already been carried out. The problem was not so much the width of the road further along London Road but the narrow width of the pavement. It was also pointed out that Mr Lukaniuck's questions had already been answered at previous Council meetings.

Mr Victor Lukaniuck: thought that Brandon Town Council had made some appalling decisions.

7. TO RECEIVE A BI-MONTHLY REPORT FROM THE POLICE

Inspector Adrian Dawson: circulated the latest Mildenhall Crime Figures for 01/04/04 to 29/08/04. The main findings were as follows:

	Target Number	Actual Number
House Burglaries	51	53
Violence in a Public Place	115	74
Disorder	240	254
Vehicle Crime	173	141
Criminal Damage	254	241
Robbery	4	1
Total Suffolk First Crimes (Apr. end July 04)	484	420
% of public who recognise local Community Police Officer	26%	37.1%
% of Intermediate Response Incidenys attended within target time		91.1%
% of people feeling very safe where they live	46%	69.4%

House burglaries exceeded the target figure but were mainly in the Mildenhall area and not Brandon. Disorder was also above the target number. This figure was high despite Police Officers making themselves visible outside trouble premises. This will continue and hopefully reduce the incidents of disorder in future. The results were generally good and the Police are now working in partnership with local Councillors to undertake crime reduction audits on various estates. One such audit took place around Knappers Way and Warren Close, Brandon last week when Suffolk County Council, Forest Heath District Council and Brandon Town Council representatives were consulted on environmental improvements.

Cllr Mr S A Newbon: was concerned about vehicle crime in Brandon having been a victim himself on four occasions. The crimes are taking place in the dead of night at approximately 3am and seven vehicles were attacked in one night. Cllr Mr S A Newbon wished to know what was being done to stop these offenders.

Inspector Adrian Dawson: the police are using crime intelligence and pouring resources into targeting both those responsible and particular locations.

Cllr Mr S A Newbon: informed the Meeting that the area between Tesco's and Church road has a big overnight problem but the whole of Brandon is sometimes affected.

Inspector Adrian Dawson: took note and reiterated that it is mainly dealt with using intelligence policing.

Cllr Mr R Silvester: asked Inspector Dawson for an explanation of the Crime Figures.

Inspector Adrian Dawson: obliged.

Cllr Mr R Silvester: pointed out that the target response figures are not listed.

Inspector Adrian Dawson: described these as being 15 minutes in rural areas and 10minutes in urban areas.

Cllr Mr R Silvester: queried whether the target time for a 999 call in Brandon is 15 mins.

Inspector Adrian Dawson: revealed that it was 15 minutes but is probably a lot quicker.

Cllr Mr S A Newbon: asked why the Police helicopter had been hovering over Brandon for the past two evenings.

Inspector Adrian Dawson: explained that it was searching for an elderly male who was missing from home and believed to be nearby in Thetford Forest.

Cllr Mr S A Newbon: pointed out that the street CCTV camera in Market Hill had been static and pointing skyward for several weeks.

Inspector Adrian Dawson: informed the meeting that some cameras are not working. BT engineers have traced the problem to faulty telephone lines in Mildenhall and the problem is now being tackled. Inspector Dawson also revealed that a new CCTV system is in the pipeline.

Cllr Mr S A Newbon: wished to know how monitoring the cameras could be assisted.

Inspector Adrian Dawson: described how a Forest Heath District Council employee monitors the CCTV for a set number of hours per day. The cameras otherwise simply record at fixed angles at 15-minute intervals. A request has been submitted for the Police to have a slave monitor.

Cllr Mr P R Ridgwell: said that pedestrians are in danger of vehicles jumping the traffic lights at the junction of High Street and London Road. He believed that the CCTV camera on Market Hill should be utilised to catch motorists travelling through red lights at that junction.

Inspector Adrian Dawson: explained that the cameras are not designed for that purpose. The problem is a matter for Suffolk County Council Highways department.

Cllr Mr P R Ridgwell: complained about vehicles parking partially on the footpath outside Barclays Bank on the High Street and asked the Police to give more attention. He also disapproved of cars offered for sale being parked on grass verges throughout Brandon during the summer holidays.

Inspector Adrian Dawson: said that attention would be given to parking outside Barclays Bank and informed Cllr Mr P R Ridgwell that selling cars from grass verges is a matter for the Forest Heath District Council Enforcement Officer.

Cllr Mr P R Ridgwell: also spoke of lots of houses having been burgled during the last few days in St Benedict's and Gas House Drove. Suspects had been seen in the area.

Inspector Adrian Dawson: requested descriptions of the suspects.

8. TO RECEIVE REPORTS (if any) from County Councillors and/or District Councillors.

FHDC Cllr Mr S Edwards: informed the meeting that the Forest Heath District CPA Inspection would be taking place this week.

Resolution Record No. **BTC/106/06/Sept/04**

Proposed by The Chairman Cllr Ms J S Bourton and seconded by Cllr Mrs S Jureko.

CARRIED: Unanimous

THAT THE MEETING OF THE COUNCIL RECONVENES

9. URGENT BUSINESS – any items the Chairman considers a matter of urgent business [pursuant to Section 100B (4) (16) LGA 1972]

The Chairman Cllr Ms J S Bourton brought attention to a letter she received on Friday 3rd September 2004 from Mrs Christine Arnold, Brandon Remembrance Playing Fields. The letter was a request for further funding and was deferred as an agenda item at the next Full Council Meeting to be held on Monday 4th October 2004.

10. WARD REPORTS FROM COUNCILLORS

The Vice Chairman Cllr Mrs E Milner: queried when the flashing speed sign on Mile End near to the junction with Hillside was due to change from 40 mph to the correct speed of 30 mph. The Chairman Cllr Ms J S Bourton informed the meeting that this matter is already in hand.

Cllr Mr S A Newbon: reported the street lights out in Victoria Avenue, Brandon which is in complete darkness.

Cllr Mr P R Ridgwell: claimed that the old part of St Benedict's Road, Brandon is not well lit and needs another street light. He also claimed that lots of people would like a post box at the junction of Downham Way and Beechfields. This was deferred as an agenda item at the next Full Council Meeting to be held on Monday 4th October 2004.

Cllr Mr P R Ridgwell: also alleged that an overgrown tree obstructed the footpath leading into the Forest Heath District Council car park on the High Street. Also, the hedge between

the car park and Lode Street needed a trim. Also, various alleyways around Brandon need a trim. Also, Coulson Lane is overgrown with weeds.

11. PLANNING APPLICATIONS: Notifications circulated: plans at Meeting.

The Vice Chairman Cllr Mrs E Milner declared an interest in Item F/2004/0653/FUL, 8-14, London Road, Brandon and left the meeting.

11.1 Resolution Record No. **BTC/107/06/Sept/04**

Proposed by Cllr Mr S A Newbon and seconded by Cllr Mrs S Jureko.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL RESOLVES NO OBJECTION TO PLANNING APPLICATION F/2004/0629/FUL, 26 HILLSIDE, BRANDON.

Resolution Record No. **BTC/108/06/Sept/04**

Proposed by The Chairman Cllr Ms J S Bourton and seconded by Cllr Mr P S Baldwin.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL RESOLVES NO OBJECTION TO PLANNING APPLICATION F/2004/0653/FUL, 8-14, LONDON ROAD, BRANDON.

Resolution Record No. **BTC/109/06/Sept/04**

Proposed by Cllr Mr S A Newbon and seconded by Cllr Mr P T MacLoughlin.

CARRIED: 10 for, 1 against, 0 abstentions.

THAT BRANDON TOWN COUNCIL RESOLVES NO OBJECTION TO PLANNING APPLICATION F/2004/0682/FUL, 240, LONDON ROAD, BRANDON.

Resolution Record No. **BTC/110/06/Sept/04**

Proposed by Cllr Mrs S Jureko and seconded by Cllr Mrs C M Silvester.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL RESOLVES NO OBJECTION TO THE PLANNING APPLICATIONS HEREUNDER DESCRIBED

F/2004/0557/FUL: 16, Land rear of 41-47 Primrose Drive, Brandon. Erection of 1 chalet bungalow and 2 detached houses. Applicant(s): J Holder, 6, Whiterose Walk, Cambridge.
NO OBJECTION

F/2004/0595/FUL: 13, Mount Road, Brandon. Erection of rear conservatory. Applicant(s): Mr & Mrs Kent, 13, Mount Road, Brandon.
NO OBJECTION

F/2004/0592/FUL: 20, Linnet Crescent, Brandon. Erection of side and front extensions. Applicant(s): Mr D Grainger, 20, Linnet Crescent, Brandon.
NO OBJECTION

F/2004/0569/COU: 14A, London Road, Brandon. Change of use from B2 (general industrial) to A2 9office for employment agency). Applicant(s): Mrs Eileen Milner, 51 Hillside, Brandon.
NO OBJECTION

F/2004/0591/FUL: Land at 81A, The Old Coach House, London Road, Brandon. Resubmission: conversion of barn to form dwelling and erection of detached double garage. Applicant(s): Mrs & Mrs J Rought, The Old Coach House, 81A London Road, Brandon.
NO OBJECTION

F/2004/0602/FUL: 3, Seymour Avenue, Brandon. Erection of two-storey side extension (demolition of rear conservatory) Applicant(s): Mr & Mrs N Osborne, 3, Seymour Avenue, Brandon.

NO OBJECTION

F/2004/0460/FUL: 157, London Road, Brandon. Erection of two-storey rear extension (as amended by plan received 6.7.04) Applicant(s): Mr Elliot, 157, London Road, Brandon.

NO OBJECTION

F/2004/0611/FUL: Land off Bracken Rise, Brandon. Erection of one bungalow and detached double garage. Applicant(s): Baker & Nisbet Ltd, 4 Holly Lane, Lakenheath, Suffolk.

NO OBJECTION

F/2004/0632/FUL: 22, Falcon Drive, Brandon. Erection of rear conservatory. Applicant(s): Mr Steven Molyneux, 22, Falcon Drive, Brandon.

NO OBJECTION

F/2004/0620/FUL: 34, Manor Road, Brandon. Erection of side and rear extension. Applicant(s): Mr T Carrick, 34, Manor Road, Brandon.

NO OBJECTION

F/2004/0635/FUL: 3, The Street, Brandon. Erection of rear conservatory. Applicant(s): Ms J Mojsiejonek, 3, The Street, Brandon.

NO OBJECTION

F/2004/0658/FUL: 33, St Margaret's Drive, Brandon. Erection of side and rear extension, demolition of existing attached garage and erection of detached double garage. Mr & Mrs D Masters, 39, St Margaret's Drive, Brandon.

NO OBJECTION

F/2004/0524/FUL: 116, Seymour Avenue, Brandon. Erection of two-storey side extension, as amended by plans received 2.8.04. Mr & Mrs D Masters, 39, St Margaret's Drive, Brandon. Mr M Young, 116, Seymour Avenue, Brandon.

NO OBJECTION

F/2004/0681/FUL: 55B, High Street, Brandon. Installation of new shop front. Applicant(s): Mr B Mehmet, 55b, High Street, Brandon.

NO OBJECTION

F/2004/0601/FUL: Land off Chalk Road, Brandon. Erection of single storey stable block. Applicant(s): Ms Scannon, Fairfield, Chalk Road, Brandon.

NO OBJECTION

F/2004/0669/LBC: Brandon Hall, Crown Street, Brandon. Removal of inserted partition and ceiling to open up room to its original form. Applicant(s): Mr A De Lotbiniere

NO OBJECTION

F/2004/0738/OUT: Land adjoining 11, Rattlers Road, Brandon. Resubmission: outline application – erection of a single storey dwelling and garage. Applicant(s): Mrs P Gone, 12,

Lark Valley Court, Fornham St Martin, Bury St Edmunds, IP28 6UQ.
NO OBJECTION

F/2004/0756/FUL: Heathcote House, Warren Close, Brandon. Raise height of fence on part of Southern Boundary to 3 metres. Applicant(s): Orbit Housing Association, 7, Finborough Road, Stowmarket, Suffolk, IP14 1PN.
NO OBJECTION

11.3 TREE PRESERVATION ORDERS / TREE REDUCTION AND REMOVAL.

F/2004/0638/TPO: 16, Pinewood Drive, Brandon. Removal of one Scots Pine. Applicant(s); Mr E Field. 8, Pinewood Drive, Brandon, Suffolk.
NO OBJECTION

F/2004/0639/TPO: 16, Pinewood Drive, Brandon. Removal of one Scots Pine. Applicant(s); Mr H D Ellerby, 6, Pinewood Drive, Brandon, Suffolk.
NO OBJECTION

F/2004/0721/TPO: Rear of 9, Market Hill, Brandon. Crown reduction of 30% to one Walnut Tree. Applicant(s); Mr G Lingham, New House, Gas House Drove, Brandon, Suffolk.
NO OBJECTION

F/2004/0728/TPO: 13, Heron Avenue, Brandon. Removal of epicormic growth on 2 Beech trees. Applicant(s): Mr & Mrs Hurst, 13, Heron Avenue, Brandon.
NO OBJECTION

11.4 STREET NAMING AND NUMBERING

MP/POSTAL ADDRESS/BRANDON: Erection of 4 dwellings at Land off Coulson Lane, Brandon. The developer has proposed the following name for this development:
'Numbers: 1 - 4, Charles Court, Brandon, Suffolk'

Resolution Record No. **BTC/111/06/Sept/04**

Proposed by Cllr Mr P R Ridgwell and seconded by Cllr Mr P T MacLoughlin.

CARRIED: 11 for, 1 against, 0 abstentions.

THAT BRANDON TOWN COUNCIL WRITES TO FOREST HEATH DISTRICT COUNCIL BUILDING CONTROL DEPARTMENT REQUESTING THAT THE HOUSING DEVELOPMENT, PROVISIONALLY KNOWN AS PLOTS 1-4 COULSON LANE, BRANDON BE PERMANENTLY NAMED GENTLE COURT IN RECOGNITION OF THE MANY VALUABLE CONTRIBUTIONS MADE TO THE TOWNSPEOPLE OF BRANDON BY THE GENTLE FAMILY IN THE PAST

12. ACCOUNTS

To receive and approve July 2004 payments.

The Chairman Cllr Ms J S Bourton declared an interest in Haymills Ltd. and left the meeting.

The Vice Chairman Cllr Mrs E Milner Chaired the meeting in her absence.

Cllr Mrs S Jureko declared an interest in The Little Ouse Group and also left the meeting.

12.1 Public Items – discussion permitted thereon.

Resolution Record No. **BTC/112/06/Sept/04**

Proposed by Cllr Mr P S Baldwin and seconded by Cllr Mr S A Newbon.

CARRIED: Unanimous.

Date	Amount	Supplier	Net Total	VAT
Jul-31		Cancelled cheque.		
Jul-31	150.00	Little Ouse Group s.137	150.00	
Jul-31	49.55	Petty Cash Imprest	49.55	
Jul-31	48.70	FHDC (Refuse Collection)	41.45	7.25
Jul-31	1,551.00	Queensbury (New Bus Shelter)	1,320.00	231.00
Jul-31	146.88	Haymills (Bus Shelter Removal)	125.00	21.88
Jul-31	1,550.08	T W Cook (OSH Roof/Gutters)	1,550.08	
Jul-31	6.00	J & D Green	6.00	
Jul-31	25.73	Tindalls Stationers	21.90	3.83
TOTALS	3,527.94		3,263.98	263.96
Jul-31	33.50	British Gas	27.64	5.86
Jul-31	quarterly	Anglian Water	quarterly	quarterly
Jul-31	538.54	A M Asset lighting	458.33	80.21
Jul-31	quarterly	Powergen - 20/2 OSH Box	quarterly	quarterly
Jul-31	quarterly	Powergen -no 27 Street Lights	quarterly	quarterly
Jul-31	quarterly	Powergen -no 49 OSH	quarterly	quarterly
Jul-31	quarterly	Poweregn -no 51 Cemetery	quarterly	quarterly
Jul-31	110.16	Unicom tel/fax/internet	110.16	
Jul-31	22.00	FHDC garage rent	18.15	3.85
Jul-31	24.00	FHDC Rates Cem	24.00	
Jul-31	223.00	FHDC Rates OSH	223.00	
TOTALS	951.20		861.28	89.92

THAT THE PAYMENTS ON THE LIST SUBMITTED FOR JULY 2004 (PUBLIC ITEMS) AND REPRODUCED HEREUNDER ARE APPROVED

12.2 Confidential Items (Staff salaries/Local Gov. Pension)

Resolution Record No. **BTC/113/06/Sept/04**

Proposed by The Vice Chairman Cllr Mrs E Milner and seconded by Cllr Mrs J A Ahern.

CARRIED: Unanimous.

THAT PAYMENT ON THE LIST SUBMITTED FOR JULY 2004 (CONFIDENTIAL ITEMS – STAFF SALARIES) AS CIRCULATED TO COUNCILLORS IS APPROVED.

To receive and approve August 2004 payments.

12.3 Public Items – discussion permitted thereon.

Resolution Record No. **BTC/114/06/Sept/04**

Proposed by The Chairman Cllr Ms J S Bourton and seconded by The Vice Chairman Cllr Mrs E Milner.

CARRIED: Unanimous.

THAT THE PAYMENTS ON THE LIST SUBMITTED FOR AUGUST 2004 (PUBLIC ITEMS) AND REPRODUCED HEREUNDER ARE APPROVED

Date	Amount	Supplier	Total	VAT
Aug-31	84.95	Tailor Made PCs	72.30	12.65
Aug-31	13.45	T. Fattorini Ltd.	11.45	2.00
Aug-31	5,335.97	S P Landscapes Ltd	4,541.25	794.72
Aug-31	1,339.51	Queensbury Shelters	1,140.00	199.51
Aug-31	2,086.15	Public Works Loans Board	2,086.15	
Aug-31	33.99	Cannon Copies	28.93	5.06
Aug-31	6.00	J & D Green	6.00	
Aug-31	82.25	Dyno-Rod	70.00	12.25

Aug-31	305.50	Didlington Nurseries	260.00	45.50
Aug-31	1,104.50	Didlington Nurseries	940.00	164.50
Aug-31	24.00	Brandon Life	24.00	
Aug-31	66.98	UK Fire International Ltd	57.00	9.98
Aug-31	143.90	Anglo Financial Services	122.47	21.43
Aug-31	84.31	A M Government Services Ltd	71.75	12.56
Aug-31	254.51	Anglia Newspapers Ltd.	216.60	37.91
TOTALS	10,881.02		9,575.60	1,305.42
Aug-31	33.50	British Gas	27.64	5.86
Aug-31	quarterly	Anglian Water	quarterly	quarterly
Aug-31	538.54	A M Government Services Ltd	458.33	80.21
Aug-31	15.37	Powergen - 20/2 OSH Box	14.64	0.73
Aug-31	quarterly	Powergen -no 27 Street Lights	quarterly	quarterly
Aug-31	55.88	Powergen -no 49 OSH	53.22	2.66
Aug-31	30.50	Powergen -no 51 Cemetery	29.05	1.45
Aug-31	186.31	Unicom tel/fax/internet	158.56	27.75
Aug-31	22.00	FHDC garage rent	18.15	3.85
Aug-31	24.00	FHDC Rates Cem	24.00	
Aug-31	223.00	FHDC Rates OSH	223.00	
TOTALS	1,129.10		1,006.59	122.51

12.4 Confidential Items (Staff salaries/Local Gov. Pension)

Resolution Record No. **BTC/115/06/Sept/04**

Proposed by The Vice Chairman Cllr Mrs E Milner and seconded by Cllr Mr S A Newbon.

CARRIED: Unanimous.

THAT PAYMENT ON THE LIST SUBMITTED FOR AUGUST 2004 (CONFIDENTIAL ITEMS – STAFF SALARIES) AS CIRCULATED TO COUNCILLORS IS APPROVED.

12. FUNDING REQUESTS - S.137 LOCAL GOVERNMENT ACT 1972

13.1 Gatehouse Furniture and Household Goods Recycling Project.

Resolution Record No. **BTC/116/06/Sept/04**

Proposed by Cllr Ms S Jureko and seconded by Cllr Mr S A Newbon.

CARRIED: 10 for, 0 against, 2 abstentions.

THAT BRANDON TOWN COUNCIL PURSUANT TO SECTION 137 OF THE LOCAL GOVERNMENT ACT 1972 INCURS THE FOLLOWING EXPENDITURE WHICH IN THE OPINION OF THE COUNCIL IS IN THE INTERESTS OF THE AREA OR ITS INHABITANTS AND WILL BENEFIT THEM IN A MANNER COMMENSURATE WITH THE EXPENDITURE – TO DONATE £150 TO THE FURNITURE DISTRIBUTION AND HOUSEHOLD GOODS RECYCLING CHARITY KNOWN AS GATEHOUSE, DETTINGEN WAY, BURY ST EDMUNDS, SUFFOLK.

13.2 St Nicholas Hospice request for regular funding.

Proposed by Cllr Mrs J A Ahern and seconded by Cllr Ms S Jureko.

That the request for regular funding by Brandon Town Council from St Nicholas Hospice be deferred until the forthcoming Precept Meeting.

AMMENDMENT:

Proposed by Cllr Mr S A Newbon and seconded by Cllr P T MacLoughlin.

That this request be refused.

NOT CARRIED: 5 for, 6 against, 1 abstention.

Resolution Record No. **BTC/117/06/Sept/04**

Proposed by Cllr Mrs J A Ahern and seconded by Cllr Ms S Jureko.

CARRIED: 7 for, 3 against, 1 abstention.

THAT THE REQUEST FOR REGULAR FUNDING BY BRANDON TOWN COUNCIL TO ST NICHOLAS HOSPICE BE DEFERRED UNTIL THE FORTHCOMING PRECEPT MEETING.

14. TO BE ADVISED OF EXISTING CEMETRY WORKS

14.1 Works to Cemetery Pathways.

The Chairman Cllr Ms J S Bourton informed the Meeting that works to the footpaths at Brandon Cemetery by Suffolk County had been successfully completed.

14.2 Permission sought for Saturday ashes burial.

Resolution Record No. **BTC/118/06/Sept/04**

Proposed by Cllr Mr P S Baldwin and seconded by Cllr Mr S A Newbon.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL PERMITS THE BURIAL OF THE CREMATED REMAINS OF THE LATE JOHN RICHARDSON TO TAKE PLACE IN BRANDON CEMETERY ON SATURDAY 11TH SEPTEMBER 2004

15. JUSTICES LICENCE APPLICATIONS

15.1 Application for Transfer: Threshers, 3/5, High Street, Brandon.

15.2 Application for Transfer: Tesco Store, London Road, Brandon.

Resolution Record No. **BTC/119/06/Sept/04**

Proposed by Cllr Mr P S Baldwin and seconded by Cllr Mr S A Newbon.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL HAS NO OBJECTIONS TO THE CURRENT JUSTICES LICENCE TRANSFER APPLICATIONS APPERTAINING TO THE PREMISES KNOWN AS THRESHERS, 3/5, HIGH STREET. BRANDON AND TESCO STORES, LONDON ROAD, BRANDON

16. ALLOTMENT GARDENS – TO BE ADVISED OF ANY DEVELOPMENTS

No further update.

17. BUS SHELTER LONDON ROAD / OLD FORGE COURT, BRANDON

Resolution Record No. **BTC/120/06/Sept/04**

Proposed by Cllr Mr S A Newbon and seconded by Cllr Mr P S Baldwin.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL BANKS ANY MONIES DUE TO COMPENSATE FOR THE DAMAGED BUS SHELTER THAT STOOD ON LONDON ROAD AT THE JUNCTION WITH OLD FORGE COURT, BRANDON. FURTHER DISCUSSION ON THE MATTER TO BE DEFERRED UNTIL A LATER DATE.

18. RESOLUTION from Cllr Mr A P Saxby. Resolution No.105:

“Brandon Town Council policy is not to make donations to no- local charities”.

Deferred until the next Full Brandon Town Council Meeting to be held on Monday 4th October 2004.

19. RESOLUTION from Cllr Mr A P Saxby. Resolution No.106:

“Ward Reports from Councillors agenda item is removed from the standard agenda”.

Deferred until the next Full Brandon Town Council Meeting to be held on Monday 4th October 2004.

20. THE ORCHARD, COULSON LANE, BRANDON - UPDATE

20.1 Usage.

Cunningham-John Solicitors have been instructed by Brandon Town Council to examine the Orchard deeds with regard to usage.

20.2 Stone Boundary Wall.

The replacement of the existing derelict boundary wall with steel fencing has been postponed due to a dispute concerning the right of access over neighbouring land. The Vice Chairman Cllr Mrs E Milner stated that she considered the actions of the third party involved to be “absolutely appalling” and requested that this comment be recorded in these minutes.

21. ROAD TRAFFIC VISIBILITY SPLAY AT LONDON ROAD / COULSON LANE JUNCTION, BRANDON - UPDATE

A letter was received from Mr R Leonard, Senior Highways Development Control Officer, Suffolk County Council. He understands that Forest Heath District Council Planning Authority is investigating this matter to establish whether any breach of planning conditions has occurred and to consider if enforcement action is necessary – Noted.

Resolution Record No. **BTC/121/06/Sept/04**

Proposed by Cllr Mrs J A Ahern and seconded by Cllr Mr P S Baldwin.

NOT CARRIED: 3 for, 8 against, 0 abstentions.

THAT THIS MEETING ADJOURNS FOR A SHORT BREAK

22. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS:

Resolution Record No. **BTC/122/06/Sept/04**

Proposed by Cllr Mrs s Jureko and seconded by Cllr Mrs J A Ahern.

CARRIED: Unanimous.

THAT IN VIEW OF THE CONFIDENTIAL NATURE OF THE BUSINESS ABOUT TO BE TRANSACTED IT IS ADVISABLE IN THE PUBLIC INTEREST THAT THE PUBLIC AND PRESS BE TEMPORARILY EXCLUDED AND THEY ARE INSTRUCTED TO WITHDRAW FOR THE FOLLOWING REASONS: CONFIDENTIAL MINUTES; STAFFING ISSUES; QUOTATIONS. [Section 100(A)(4) LGA 1972]

BRANDON TOWN COUNCIL

Confidential Minutes

of the Full Brandon Town Council Meeting

held at 7pm on Monday 6th September 2004

at the (New) Forest Primary School, Bury Road, Brandon

THIS PAGE IS CONFIDENTIAL
ONLY THE RESOLUTIONS MAY BE DISPLAYED
AS A MATTER OF PUBLIC RECORD

23. TO RECEIVE, CONFIRM AND SIGN CONFIDENTIAL MINUTES -

Of the Brandon Town Council Special Meeting of Monday 26th July 2004.

Resolution Record No. **BTC/123/06/Sept/04**

CARRIED:

THAT THE CONFIDENTIAL MINUTES OF THE BRANDON TOWN COUNCIL SPECIAL MEETING OF MONDAY 26th JULY 2004 BE ACCEPTED AND SIGNED AS A TRUE RECORD

24. MATTERS ARISING FROM CONFIDENTIAL MINUTES

From the Special Brandon Town Council Meeting of Monday 26th July 2004.

*****Confidential*****

9.40pm - Cllr Mr S J Edwards, Cllr Mr R Silvester and Cllr Mrs C M Silvester left the Meeting and did not return.

25. EMPLOYMENT MATTER – ADMINISTRATIVE ASSISTANT VACANCY

Resolution Record No. **BTC/124/06/Sept/04**

CARRIED:

THAT BRANDON TOWN COUNCIL DELEGATES AUTHORITY TO A PANEL COMPRISING OF THE MEMBERS NAMED HEREUNDER TO SHORTLIST, INTERVIEW AND SELECT A CANDIDATE TO FILL THE CURRENT JOB VACANCY FOR ADMINISTRATIVE ASSISTANT WITH THIS COUNCIL - THE CHAIRMAN CLLR MS J S BOURTON, THE VICE CHAIRMAN CLLR MRS E MILNER, CLLR MRS J A AHERN, CLLR MRS S JUREKO AND CLLR MR N VANT

The following dates were agreed:

Short listing: Monday 13th September 2004

Interviewing : Monday 20th September 2004

26. EMPLOYMENT MATTER – TOWN KEEPER

Update given.

27. OLD SCHOOL HOUSE - DDA COMPLIANCY AND STRUCTURAL ALTERATIONS - UPDATE

28. BRANDON TOWN COUNCIL GROUNDWORK SERVICE QUOTES

Discussion on contracting further groundwork services was deferred until a later date.

28.1 Pollarding of Lime Trees, St Peters Churchyard / Manor House Close.

Resolution Record No. **BTC/125/06/Sept/04**

CARRIED:

THAT BRANDON TOWN COUNCIL ACCEPTS THE WRITTEN QUOTATION OF £350 + VAT FROM SP LANDSCAPES LTD TO POLLARD SIX LIME TREES IN BRANDON CLOSED CEMETERY THAT OVERHANG INTO THE REAR GARDENS OF 24 TO 28 MANOR HOUSE CLOSE, BRANDON.

29. TO DISCUSS ACQUISITION OF LAND: NEW CEMETERY PURCHASE – UPDATE

The Meeting terminated at 9.54pm