

A Meeting of the Parish Council was held at The Memorial Hall, The Street, Frittenden on Tuesday 2<sup>nd</sup> December 2025 at 7.30pm.

Present were: Cllr A Staples  
Cllr J Tuke  
Cllr M Viviers  
Cllr R Vernon  
Cllr L Gosbee

In attendance: Cllr C Russell (County), Cllr A Fairweather (Borough), Cllr N Warne (Borough)

In the absence of Cllr Lawrence (Chair), the meeting was chaired by Cllr Staples (Vice-Chair).

### **PUBLIC FORUM:**

None.

### **1. APOLOGIES FOR ABSENCE**

Cllr G Lawrence, Cllr S Murray, Mrs E Nightingale (Clerk)

### **2. DECLARATIONS OF INTEREST (in accordance with the Members Code of Conduct Part 2)**

None.

### **3. BOROUGH COUNCILLOR UPDATE**

Cllr Russell summarised the Highway Improvement Plan (HIP) preparation process specifically in the context of the new yellow lines in the Village. It was proposed by Cllr Staples, seconded by Cllr Vernon and **RESOLVED** by all members present that it be minuted that the HIP for Frittenden is owned by Frittenden Parish and not KCC.

Cllr Russell explained that KCC is proposing a single Unitary Authority for Kent and Medway. Cllr Fairweather added that TWBC is supporting 3 Unitary Authorities for Kent. The proposals for Unitary Authorities will now be subject to public consultation before the Government makes a decision which is likely to be in 2026.

Cllr Fairweather reported that the new Local Plan has successfully gone through various sub committees and is due to be considered at a full council meeting on 10 December 2026 and, if approved, it will be adopted at that meeting.

Cllr Fairweather reported that in relation to Royal Victoria Place shopping centre: the new Primark store is due to open on 12 December 2025; Fenwick have signed a new lease on 2 December 2025; and, generally, there are positive signs for the centre with good foot fall.

Cllr Warne reported that the new Planning and Infrastructure Bill is due to receive Royal Assent in the next few weeks which will speed up the Local Plan process, requiring a new plan to be adopted within 30 months. The challenge will be how in practice local authorities will implement this.

#### **4. TO APPROVE THE MINUTES OF THE PREVIOUS PARISH COUNCIL MEETING HELD ON THE 4<sup>TH</sup> NOVEMBER 2025**

It was proposed by Cllr Viviers, seconded by Cllr Gosbee, and **RESOLVED** that the Minutes from the Council meeting on 4<sup>th</sup> November 2025 are a true and accurate record of that meeting. That being so, Cllr Staples will sign the said Minutes as acting Chair.

#### **5. MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS PARISH COUNCIL MEETINGS**

It was noted that the following items will be added to the agenda for the next council meeting:

- Cllr Lawrence to report on a costed proposal for the tennis court fence (item 8 in minutes)
- Cllr Lawrence to report on quote for signage (item 9 in minutes)

It was also agreed that in relation to the Parish Field, the daily locking (or not) of the field will be an agenda item at the next meeting.

#### **6. UPDATE FROM HANDS OFF OUR HERITAGE WORKING GROUP**

Cllr Vernon reported that a highway consultant and conservation consultant have been chosen but not yet formally appointed.

#### **7. DONATIONS**

As the Royal British Legion is no longer a local charity, it was agreed that the £50 previously donated to the Frittenden Branch would be split equally between the Heart of Kent Hospice and Hospice in the Weald resulting in donations of £225.00 to each of those charities. It was proposed by Cllr Tuke, seconded by Cllr Gosbee and **RESOLVED** by all member present that the donations list as amended and annexed to these Minutes is approved for payment.

#### **8. VILLAGE FETE 2026**

Cllr Viviers reported that he has sent out a request for volunteers to form a committee and has had one volunteer so far. Ideally, he would like another 2 or 3 on the committee.

#### **9. SPEEDWATCH**

Cllr Staples reported that there have been 5 sessions of speedwatch since the last Council meeting. 35 out of 288 vehicles had been recorded at speeds of 34mph or greater. 2 letters had been sent out and the highest speed recorded was 42mph.

#### **10. PLAYGROUND INSPECTIONS / EQUIPMENT**

Cllr Gosbee reported that the playground has been checked. The hedge behind the tennis court has been cut. The plywood at the bottom of the slide is starting to degrade so it might need replacing over the winter.

#### **11. ROAD REPORT**

Cllr Gosbee reported that he has made a request for the road lines outside the school to be repainted. The tree that had fallen across the Cranbrook Road has been cleared. The salt bin at the bottom of Satins Hill is full of water so he has requested a replacement and the salt bin on Grandshore Lane has been stolen. The fly tipping on Dig Dog Lane has been reported.

## 12. PLANNING

### New Applications

25/02774/FULL	<p>Rose Cottage, Knoxbridge, Frittenden (Part-Retrospective) Change in roof material or existing single storey extension &amp; porch; erection of pergola. <b>Proposed by Cllr Vernon, Seconded by Cllr Tuke</b> <b>RESOLVED TO RECOMMEND APPROVAL</b></p>
25/02790/SUB	<p>Four Acres, Cranbrook Road, Frittenden Submission of details relating to Condition 7 (Vehicle parking &amp; Hard landscaping) &amp; Condition 10 (Adopted Highway &amp; Footpaths) of 21/01638/FULL <b>Proposed by Cllr Vernon, Seconded by Cllr Gosbee</b> <b>RESOLVED TO COMMENT AS FOLLOWS:</b> in relation to the details submitted in respect of Condition 10 and drawing K23143-BWP-XX-XX-DR-C-404-P04 (S278 - Priority Layout Plan):</p> <ol style="list-style-type: none"> <li>1. the Keep Right arrow on the village side has been mounted on the pavement in a position that could restrict wheelchair, push chair and mobility scooter access along the pavement and should be relocated.</li> <li>2. the plan details Give Way markings and new centreline to be painted on the road on the village side of the lay out which is incorrect as the Give Way should be on the way into the village. It was noted that this painting does not appear to have been completed but the plan is incorrect and should be amended.</li> <li>3. the plan shows lighting on the two priority signs and the new lamp post. This is noted as solar lighting. It appears to have been installed but for the 2 weeks since installation the lighting has not been working. Lighting of the signage and the build out is critical for highway safety and the lighting therefore needs to be operational as a matter of urgency.</li> </ol> <p>[These comments were also passed to Cllr Russell (County) and Cllr Fairweather (Borough) who will raise them with the relevant officers]</p>

### Outcome of Previous applications

25/01192/FULL	<p>Larchmere House, Biddenden Road, Frittenden Proposed two storey front extension, three storey rear extension &amp; first floor side extension to create five new rooms and extension to ground floor day room <b>PERMISSION REFUSED</b></p>
25/02126/FULL	<p>The Hatchin Tan, Grandshore Lane, Frittenden Part-Retrospective: Stationing of additional Gypsy and Traveller pitch comprised of one mobile home, one touring caravan and a utility room (in addition to pitch approved under 23/02102/FULL)</p>

	<b>PERMISSION GRANTED</b>
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**Planning appeals**

- None

**13. GENERAL CORRESPONDENCE**

- None

**14. FINANCE**

- It was proposed by Cllr Tuke, seconded by Cllr Viviers, and **RESOLVED** by all members present to pay the accounts as follows:

FRITTENDEN PAYMENTS – DECEMBER 2025					
Cheque Number	GROSS	VAT	NET	SUPPLIER	DETAILS
BACS	£49.00	Nil	£49.00	Frittenden Memorial Hall	Hall Hire (1 x meeting room session & winter surcharge, 1 x Hall session & winter surcharge)
BACS	£109.88	£18.32	£91.56	FCC Waste Management Ltd	Litterbins (Oct & Nov)
BACS	£55.40	Nil	£55.40	Mrs E Nightingale	Clerk's Expenses - Dec
BACS	£158.22	Nil	£158.22	Mrs E Nightingale	Clerk's Salary - Dec
BACS	£39.60	Nil	£39.60	HMRC	PAYE
BACS	£700.00	Nil	£700.00	PCC Frittenden	Tent Team Donation – New Bell Ropes
BACS	£500.00	Nil	£500.00	PCC Frittenden	Tent Team Donation – Access for All Project
BACS	£320.00	Nil	£320.00	Bell & Jorrocks	Tent Team Lunch
DD	£11.99	£2.00	£9.99	Hugo Fox	Website Hosting
DD	£20.99	£3.50	£17.49	Hugo Fox	Domain & 5 x email addresses
<b>Total</b>	<b>£1,965.08</b>	<b>£23.82</b>	<b>£1,941.26</b>		

There being no further business, the meeting was closed at 8.25pm.

Chairman's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**ANNEX 1**  
**DONATIONS 2025**

Kent Air Ambulance	<b>£250.00</b>
Frittenden School	<b>£200.00</b>
Frittenden Pre-School	<b>£200.00</b>
Heart of Kent Hospice	<b>£225.00</b>
Hospice in the Weald	<b>£225.00</b>
Hawkhurst Community League of Friends – Cottage Hospital	<b>£100.00</b>
Victim Support	<b>£50.00</b>
Tunbridge Wells CAB	<b>£50.00</b>
Samaritans	<b>£50.00</b>
Relate	<b>£50.00</b>
Snowfields Academy Farm	<b>£50.00</b>
Frittenden Parochial Church Council	<b>£350.00</b>

**TOTAL** **£1,800.00**