



**Clerk to Council: Elizabeth Martin**

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## **PARISH COUNCIL MEETING MINUTES**

Minutes of the Full Meeting of Lyneham & Bradenstoke Parish Council  
held remotely using Microsoft Teams on Tuesday 9<sup>th</sup> February 2021  
commencing at 7:30pm.

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**MEMBERS PRESENT:** Councillors Frank Ball [FB], Rod Gill [RG1], Liam Broughton [LB], Shendie Green [SG], Mike Robertson [MR], Daniel Beare [DB] and Ron Glover [RG2]

**OFFICER PRESENT:** Elizabeth Martin [EM], Clerk to the Council

**CHAIR:** Frank Ball

**APOLOGIES:** Antony Jones [AJ]

Meeting Opened 19:36

CM20/246 **TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE**  
Apologies received from Antony Jones [AJ]

CM20/247 **DECLARATIONS OF INTEREST & APPLICATIONS FOR DISPENSATION**  
LB declared an interest in item 12 as he is the reconciliation countersigner.  
FB declared an interest in item 6a as his spouse is the Secretary for the Village Hall.  
RG1 declared an interest in item 6a as he is on the Lyneham Village Hall Committee.  
RG1 declared an interest in item 6b as he is on the Bradenstoke Village Hall Committee.

CM20/248 **MINUTES OF THE PREVIOUS MEETINGS FOR 12<sup>TH</sup> JANUARY 2020**  
Proposed DB Seconded MR Passed

**IT WAS RESOLVED THAT the minutes of the Parish Council meeting held on 12<sup>th</sup> January 2020 are a true reflection of the decisions made.**

Minutes will be signed by the Chairman at the first physical meeting of the Parish Council

**CM20/249 PLANNING COMMITTEE****CM20/250 To Receive the Monthly Planning Report**

FB notified one change on the Planning Report. The decision notice for application 20/10241/FUL, The Co-Opt for New Plant Equipment. The Planning Committee report is attached to and forms part of these Minutes.

**CM20/251 REPORTS FROM WORKING GROUPS & UPDATES FROM COUNCILLORS****CM20/252 Flower Beds Working Group**

The Parish Council welcomes volunteers help with the flower beds for this coming year. If any members of the public would like to get involved, please contact the Parish Council Clerk. No experience is required, soil and flowers will be supplied, and any help would be greatly appreciated.

**CM20/253 Allotment Working Group**

There has been severe flooding at the allotments. This water does typically go down pretty quickly over several days. There is apparently a drain system under and around allotment 6 that has been uncovered and is full of stones and rubble that will be cleaned out.

Further work to extend the ditch with the movement of two sheds is being planned as well as awaiting the permissions from the MOD to access the ditches from the MOD side of the perimeters. There is also decking that has been built over the ditch at the other end of the allotments. The Parish Contractor KI has identified the drainage system across the area from the playpark by Holloway. The pipe has been found and the information has been sent to Wiltshire Council to gain permissions to add a manhole cover so that the silt may be properly managed.

The ditch work is dependent on the access with the MOD and we wait for the information on who actually owns the ditch and if access is going to be permitted for the Council to access that area by the MOD or landowner.

The allotment report is attached to and forms part of these minutes.

The allotment working group needs to get started with discussions around allotment holder's engagement and perhaps an Allotment Holders Society.

**CM20/254 OPEN SPACES WORKING GROUP**

There have been a few items for the Open Spaces group. Lowering the kerb in Bradenstoke is due to go to the CATG meeting for consideration. Also looking at the notice board to make it more accessible is being worked on.

**CM20/255 NEIGHBOURHOOD DEVELOPMENT PLAN UPDATE**

The NDP has been released and placed on the website with a flyer placed on the noticeboards, the Coop, the petrol station and on various village Facebook pages.

The Consultation is open until March 4<sup>th</sup>, 2021. The NDP is planned to be placed for voting in May.



- CM20/256      **AREA BOARD POLICE LIAISON UPDATE (ROYAL WOOTTON BASSETT)**  
No new update was available. The next meeting will be held on 12<sup>th</sup> February 2021.
- CM20/257      **TO CONSIDER AND AGREE THE DISBURSEMENT OF THE SECTION 106 GRANT ASSOCIATED WITH 13/02365/FUL (LAND AT 23 CALNE ROAD) IN ACCORDANCE WITH THE CONTRACT TO BE USED FOR RECREATIONAL IMPROVEMENTS**
- CM20/258      **To Consider And Agree That LB Assumes The Chair For The Consideration Of Agenda Item 6a**  
Proposed FB Seconded DB Passed  
**IT WAS RESOLVED THAT LB assume the role of the Chair for item 6a.**  
LB assumed the Chair
- CM20/259      **To Consider And Agree The Grant Application From Lyneham Village Hall For The Sum Of £32,510 Subject To Ratification With Wiltshire Council**  
Proposed RG2 Seconded MR Passed  
**IT WAS RESOLVED THAT the Grant Application be approved for the Lyneham Village Hall for the sum of £32,510 as part of the S.106 13/02365/FUL funding subject to ratification with Wiltshire Council.**  
FB assumed the Chair
- CM20/260      **To Consider And Agree The Grant Application From Bradenstoke Village Hall For The Sum Of £8230 Subject To Ratification With Wiltshire Council**  
Proposed MR Seconded RG2 Passed  
**IT WAS RESOLVED THAT the Grant Application be approved for Bradenstoke Village Hall for the sum of £8230 as part of the S.106 13/02365/FUL funding subject to ratification with Wiltshire Council.**
- CM20/261      **TO CONSIDER AND AGREE THE REQUEST FOR ROAD SAFETY IMPROVEMENTS ADJACENT TO TESCO, CALNE ROAD, LYNEHAM AND FOR A FORMAL REQUEST TO BE PUT FORWARD TO CATG FOR CONSIDERATION**  
Proposed FB Seconded LB Passed  
**IT WAS RESOLVED THAT the request for road safety improvements adjacent to Tesco, Calne Road, Lyneham be put forward to CATG for consideration.**
- CM20/262      **TO CONSIDER AND AGREE THE FORMATION OF AN ADVISORY COMMITTEE/WORKING GROUP (S.102(4) LGA 1972) TO RESEARCH AND ADVISE ON THE PROJECT WORK FOR THE SID SCHEME IN LYNEHAM AND BRADENSTOKE (SUBJECT TO THE COUNCIL'S WORKING GROUP POLICY)**  
Proposed FB Seconded LB Passed



**IT WAS RESOLVED THAT the formation of an Advisory Committee/Working Group to Research and Advise on the Project work for the SID Scheme in Lyneham and Bradenstoke be approved subject to the Council's Working Group Policy.**

**CM20/263 To Appoint Councillors To The SID Advisory Committee Working Group**

Proposed FB Seconded LB Passed

**IT WAS RESOLVED THAT FB, MR, RG1, RG2 will be the appointed Councillors to the Committee.**

**CM20/264 To Nominate A Lead Councillor To The SID Advisory Committee Working Group**

Proposed FB Seconded SG Passed

**IT WAS RESOLVED THAT the Lead Councillor for the SID Advisory Committee Working Group will be MR.**

**CM20/265 To Agree Volunteers For The SID Advisory Committee Working Group**

Proposed FB Seconded LB Passed

**IT WAS RESOLVED THAT Arthur Kingdon, parishioner, be a named volunteer on the SID Advisory Committee Working Group.**

**CM20/266 TO CONSIDER AND AGREE THE FORMATION OF AN ADVISORY COMMITTEE/WORKING GROUP (S.102(4) LGA 1972) TO RESEARCH AND ADVISE ON THE PROJECT WORK FOR THE BRADENSTOKE WAR MEMORIAL (SUBJECT TO THE COUNCIL'S WORKING GROUP POLICY)**

Proposed FB Seconded MR Passed

**IT WAS RESOLVED THAT the formation of an Advisory Committee/Working Group to Research and Advise on the Project work for the Bradenstoke War Memorial be approved subject to the Council's Working Group Policy.**

**CM20/267 To Appoint Councillors To The Bradenstoke War Memorial Advisory Committee Working Group**

Proposed MR Seconded LB Passed

**IT WAS RESOLVED THAT FB, SG, RG1, RG2 will be the appointed Councillors to the Committee.**

**CM20/268 To Nominate A Lead Councillor To The Bradenstoke War Memorial Advisory Committee Working Group**

Proposed MR Seconded LB Passed

**IT WAS RESOLVED THAT SG would be the named Lead Councillor for the SID Advisory Committee Working Group.**

**CM20/269 To Agree Volunteers For The Bradenstoke War Memorial Advisory Committee Working Group**

Proposed MR Seconded LB Passed



**IT WAS RESOLVED THAT Stevie Palmer, parishioner, be a named volunteer on the SID Advisory Committee Working Group.**

**CM20/270 TO CONSIDER AND AGREE AN UPDATE TO ROLES AND RESPONSIBILITIES FOR THE COUNCIL**

**IT WAS RESOLVED THAT**

		1st	2nd	
CM20/271	<b>RG2 be added to the Finance Committee</b>	FB	MR	Agreed
CM20/272	<b>RG2 be added to the Planning Committee</b>	FB	SG	Agreed
CM20/273	<b>SG be added to the Planning Committee</b>	FB	MR	Agreed
CM20/274	<b>RG2 be added to Policy Review Working Group</b>	FB	LB	Agreed
CM20/275	<b>SG be added to the Play Areas Working Group</b>	FB	LB	Agreed
CM20/276	<b>RG2 be added to the Play Areas Working Group</b>	FB	LB	Agreed
CM20/277	<b>SG be added to the Defibrillator Inspection Working Group</b>	FB	LB	Agreed
CM20/278	<b>RG2 be added to the Allotment Working Group</b>	FB	MR	Agreed
CM20/279	<b>SG be added Flower Bed Working Group</b>	FB	MR	Agreed
CM20/280	<b>FB be added to the Flower Bed Working Group</b>	DB	SG	Agreed
CM20/281	<b>FB be added to the Emergency Planning Working Group</b>	FB	MR	Agreed
CM20/282	<b>FB be added to the CATG</b>	MR	DB	Agreed
CM20/283	<b>FB be added to the RWBC Area Board</b>	FB	LB	Agreed

**CM20/284 TO RECEIVE FOR INFORMATION THE CLERKS REPORT.**

EM reminded the Council that there is a planned Census this year to happen on the 21 March 2021. The public is able to fill this in once it is received and an access code received. More information may be found on the Parish Council Website.

EM has asked that members of the public that ring the main Council phone number to please leave a message. There is no way to return any calls as the number that comes up on the phone is the main 01249 number and not the one from the member of the public ringing. EM needs to have information on how to return the calls.

Salt has been ordered for the Salt Bins through Wiltshire Council. RG1 asked to contact EM to discuss the Salt for the Parish Council owned salt bins.

**CM20/285 FINANCE MATTERS**

**CM20/286 To Receive a Report from the Finance Committee**

No Report, there has not been a meeting of the Finance Committee since the last meeting.



- CM20/287 **To Receive for Information, Disbursements made since the last meeting**  
Received.  
Disbursements are attached to and form part of these minutes.
- CM20/288 **To Receive the Bank Reconciliation**  
Received  
The Bank Reconciliation are attached to the and form part of these minutes. It was noted that there is a discrepancy on the reconciliation as a payment to HMRC was made twice (as reported previously). The amount has placed the Council in credit with HMRC and this amount will be deducted from the next HMRC amount owed. HMRC sets payment windows and the next due payment has now been made.
- CM20/289 **TO CONSIDER AND AGREE THE CONTRACT EXTENSION BY SIX MONTHS (TO 30 SEPTEMBER 2021) FOR GRASS CUTTING AND RELATED WORK (KEVIN ILES)**  
Proposed FB Seconded RG2 Passed  
**IT WAS RESOLVED THAT the contract for Kevin Iles be extended until 30 September 2021.**
- CM20/290 **TO CONSIDER AND AGREE THE CONTRACT EXTENSION BY SIX MONTHS (TO 30 SEPTEMBER 2021) FOR THE CLEANING OF THE PUBLIC TOILETS IN LYNEHAM (RKM CONSTRUCTION)**  
RG1 did not participate in this discussion due to a declared interest (see CM20/247)  
Proposed FB2 Seconded LB Passed  
**IT WAS RESOLVED THAT the contract for RKM Construction be extended until 30 September 2021.**  
RG1 resumed participation.
- CM20/291 **TO RECEIVE FOR INFORMATION, CORRESPONDENCE AND CIRCULARS RECEIVED**  
A list of items that has been circulated to the Council formed part of the supporting documents. One item of interest for the public is a document regarding 5m Mast Proposal Tockenham. This has been provided to the Council to show that no further consultation is required. AB ensured that the Parish Council was made aware of the information. This document will eventually see a Full Planning Application being put forward for comment in the future. The document may be found here:  
<https://www.lynehamandbradenstoke-pc.gov.uk/community/lyneham-and-bradenstoke-parish-council-16223/news/>



- CM20/292      **TO CONSIDER ITEMS OF MAINTENANCE**  
Litter in the ditches around Calne Road, tarmac area by Pound Close that requires the grass to be removed. Bus shelters still require glass to be replaced. EM to email AB for information from Wiltshire Council on a contractor. Applin's have been approached to undertake work for the Parish Council on the playgrounds. The Council is waiting for confirmation of the date the work will commence. None of the adjustments to the playparks fall under safety concerns.
- CM20/293      **KEY MESSAGES**  
Chairs for the working group will be identified in the coming weeks.
- CM20/294      **NEXT MEETING.**  
The next meeting will be held on Tuesday 9<sup>th</sup> March 2021 at 7:30pm. Unless otherwise notified, this and all subsequent meetings will be 'virtual' meetings in accordance with the current legislation, up to and including 5<sup>th</sup> May 2021.  
Meeting Closed 21:22



Summary of Public Participation Section

Parish Council Chairman, Cllr. Frank Ball opened the meeting at 7:32pm and invited participation from the public.

**Report from Wiltshire Council**

Wiltshire Councillor, Allison Bucknell, has submitted a written report, which will be placed on the website. Wiltshire Councillor, Allison Bucknell, was present at this meeting. This has been a quiet month in some areas of the Council. The report may be found on the Parish Council Web Page for review here: <https://www.lynehamandbradenstoke-pc.gov.uk/community/lyneham-and-bradenstoke-parish-council-16223/full-council-meeting-february-9th-2021/>

**Report from the MOD**

Major Iain McDavid from the MOD was present at this meeting. The flooding at the allotments is being looked into the matter by the MOD. The MOD is looking into the ownership of the land and once this is established the MOD will work to move forward. The MOD continues to work with a robust process in dealing with the COVID19 situation by working remotely and working from home. The last point is to say thank you to all those who live in and around the married quarters estate as the resurfacing is going ahead and their patience is appreciated.

**Royal Wootton Bassett Police Report**

No report available before this meeting. COVID19 is the highest priority

**Other Public Items discussed**

None submitted for this meeting.

Having concluded, the Chairman moved to commence the Parish Council Meeting.

All supporting documentation is available on the Parish Council's website for the relevant meeting, or via the Clerk.

These minutes are accepted as a true and accurate record: -

Signed frank ball

Date \_\_\_\_\_



## Lyneham and Bradenstoke Parish Council

### Planning Committee Report

Date: 01 February 2021

This report does not include any applications or decisions made in the last 5 days. Verbal updates will be provided at the Parish

The Planning Committee of Lyneham and Bradenstoke Parish Council has not had to meet over this past month

#### New Applications Received in the Parish since the last meeting

These are application that have been made to and accepted as valid by Wiltshire Council, the Planning Inspectorate or the Secretary of State and are open to Consultation

None

#### Decided Applications since the last meeting

These are applications that Wiltshire Council, the Planning Inspectorate or the Secretary of State have made a decision.

#### 20/02387/OUT Land at Pound Farm South View Lyneham Wiltshire

Outline planning application (all matters reserved except means of access only in relation to a new point of access into the site) for residential development of up to 50 dwellings and provision of land for D2 use; including the creation of new vehicular access, public open space, landscape planting, pumping station, surface water attenuation and associated infrastructure

*[Approved with Conditions]*

#### 20/06042/FUL 6 Argosy Road Lyneham, SN15 4AP Second storey side extension, single storey front, side and rear extensions.

*[Approved with Conditions]*

- [20/05978/FUL](#) Abbey View Cottage, Bradenstoke  
Single Story Rear Extension  
  
*[Approved with Conditions]*
- [20/06348/TPO](#) The Ferns Bradenstoke, SN15 4 EX  
Up to 25% Reduction to Side Branches Overhanging  
“The Beeches” Garden and 10% Crown Thin to 6  
Beech Trees  
  
*[Approved with Conditions]*
- [20/07075/VAR](#) Park Farm Bungalow Barton Close, Bradenstoke 6  
Barton Close, – Removal of Agricultural occupancy  
condition 2 on planning ref 1990  
  
*[Approve with Conditions]*
- [20/07084/FUL](#) 54 Slessor Road, Lyneham, SN15 4ED  
Change of use from C3 dwelling house to B1 office use  
and to include alterations to adjoining rear car parking  
area (614msq approx.) to be incorporated for storage  
B8 & car parking use. Office for local supply chain  
administration and management team for the  
maintenance of the local service family accommodation  
at MOD Lyneham  
  
*[Approved with Conditions]*
- [20/07163/FUL](#) 6 Barton Close, Bradenstoke  
Proposed first floor rear extension  
  
*[Approved with Conditions]*
- [20/07388/FUL](#) Millstones, Bradenstoke, Wiltshire, SN15 4EW  
Replace brown UPVC French Doors at back with  
same. Replace wooden back door with brown UPVC  
door. Replace wooden side garage door with UPVC  
door. Replace roof over oil tank add slight slope. Build  
ramp to rear French Doors for wheelchair access and  
put paving round house for wheelchair access.

[Approved]

[20/07462/TCA](#) 116 Bradenstoke  
30% reduction of a Walnut Tree

[No Objections]

[20/08209/FUL](#) Prospect Cottage, 79 The Green, Lyneham  
Erection of 2no. dwellings (Plot A and Plot B) on Plot 2  
of planning permission ref; 16/09372/FUL  
[Refuse]

[20/09137/TCA](#) The Jays, 95 - 96, Bradenstoke, SN15 4EL  
Re-pollard 1 Weeping Willow Tree Back to Previous  
Pruning Points, Fell 2 Norway Spruce, 4 Ornamental  
Softwoods, q Softwood and 2 Bay Tree  
[No Objection]

[20/09137/TCA](#) The Jays, 95 - 96, Bradenstoke, SN15 4EL  
Re-pollard 1 Weeping Willow Tree Back to Previous  
Pruning Points, Fell 2 Norway Spruce, 4 Ornamental  
Softwoods, q Softwood and 2 Bay Trees  
[No Objections]

[20/10241/FUL](#) The Co-Operative Store Calne Road Lyneham SN15  
4PP  
Installation of new plant equipment  
[Approve with Conditions]

### Open Applications (Still awaiting Decision)

These are application that Wiltshire Council, the Planning Inspectorate or the Secretary of State have yet to make a decision.

[20/07453/FUL](#) Land to the rear of the White Hart Inn, Chippenham  
Road, Lyneham, SN15 4PB  
Erection of a 7 dwellings and associated works

*[The Council would like to be assured that a comprehensive and workable drainage mitigation plan is completed and in place prior to authorisation of the application. to prevent chemicals and other contaminants entering the gullies and damaging the registered green.]*

*The Council is concerned about the safety aspects of the road coming from the car park coming onto the Calne Road. Is there a suitable road safety plan in place or being considered for the completion of the project? The Council would ask Wiltshire to require a traffic management plan for the period of construction and a final traffic/road plan for road safety for the permanent works.*

*It is essential that the trees are retained and looked after during and through the build. There are several preservation orders in place for trees on the Green. The Council would ask that these are acknowledged and respected throughout the build.*

*There is a concern that the development is a mix of residential and office development. The Council would ask that the reasoning for the mix of property be formally acknowledged.]*

## Non-Statutory Consultations

These are Consultations that are “voluntarily” given but are rolled out by UK Government Policies, such as Telecoms, road repairs, etc and as such we have no statutory input.

None

## Withdrawn Applications

These are applications that the applicant has withdrawn but may be resubmitted at a later date.

None

## Future Applications

These are applications that have yet to be submitted to Wiltshire Council or the Planning Inspectorate for consideration.

Green Farm

As notified at a Council meeting by Councillor Bucknell, it is understood that Gladman’s have appealed the refusal. However, despite checking with the Planning Inspectorate, they confirm that they are yet to receive a valid appeal application, but a request has been made for the correct submission.

Consequently, we are not able to update on if the application has or has not been processed or if it will proceed or not.

**Updates: -**

*We will give an update each month, and we will post information on the Parish Councils website.*

Signed \_\_\_\_\_

Signed \_\_\_\_\_

Date 01<sup>st</sup> February 2021

# REPORT FOR ALLOTMENT HOLDERS

The Parish council is keen to make the allotments fit for purpose.

The Parish Council has had several requests for action to be taken at the allotments for following issues.

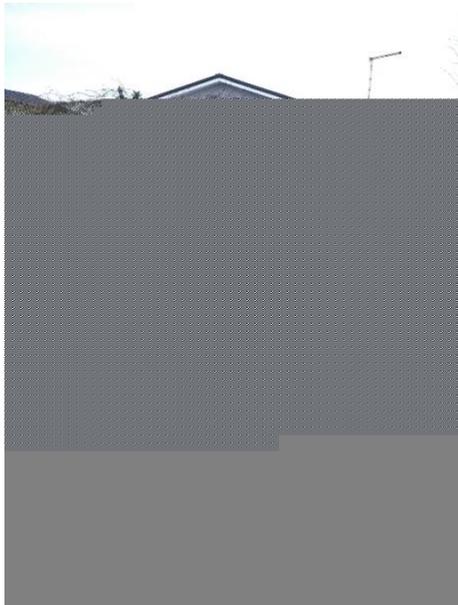
1. Piped water is available at one side of the allotments. Can we have a pipe fitted to the other side.

THIS HAS NOW BEEN DONE

The initial idea was for the pipe to go to another trough at the far side of the allotment. A trough was purchased and is ready to be installed

The contractor also put another standpipe in the centre of the allotments. Do we need to purchase another trough?

The council is concerned that if a trough is not fitted that the allotment holders would attach a hose and just leave the water running. The water has to be paid for and also it is a waste of a precious resource. **Please discuss.**



2. A resident of Church Park has had his garden and his Garden shed flooded. The shed housed a Freezer which was subsequently damaged. He has asked that we take action to reduce the chance of flooding.

IN JANUARY THE DITCH WAS DUG ALONG THE FENCE LINE TO CHURCH PARK.

During the recent inclement weather, the ditch filled with water, but did not flood his shed.

See pictures below





The Allotments also floods see pictures below





The Council feels that it needs to ensure that Church Park does not flood in the future. Although this an Environmental Agency responsibility.

We have discussed what further action needs to be carried out.

The proposal is that

- a. The sheds that are adjacent to the fence to Church park, to be moved to allow the ditch to be extended, allowing a larger catchment area and a larger soakaway.

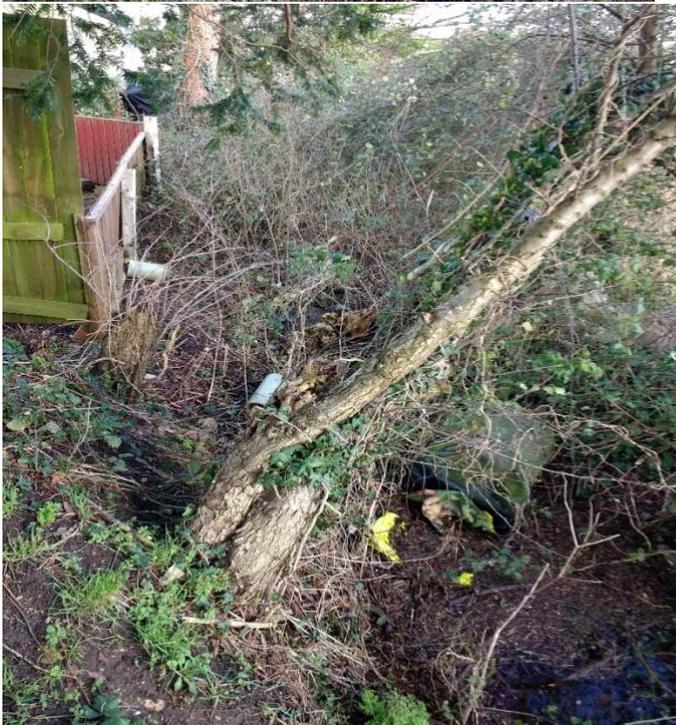


- b. The ditch that runs along the MOD fence (which continues on to eventually become the Lillybrook) be cleared of vegetation and dug out slightly. The ditch has become a dumping ground and needs to be cleared. In the corner where the MOD fence joins the fence to the playpark the allotment holder has built decking over the ditch. This will need to be removed.









- c. There is flooding at the large gate to the Allotments from the Playpark  
THE DITCH HAS BEEN DUG OUT AND A NEW PIPE IS IN THE PROCESS OF BEING  
INSTALLED AT THIS LOCATION

However, this does not solve the issue. See pictures. I am being told that there is a drainage pipe that runs from the ditch to the road. We are making enquires to find the location and will then try to connect the ditch to the pipe.



New Pipe



d. Flooding at the allotments

The allotments are on a flood plain, and from what I have been told is, that it always floods during heavy rain. I am also being told that the flood recedes fairly quickly. Some flood relief work has been carried out in the past as there is evidence of a French drain being piped into the ditch next to Church Park from the allotments.



See pictures below.



## **The Way ahead**

We at the Council wish to work with the Allotment holders to ensure that this resource is sustainable and available. We would like to hold an online meeting with the Allotment holders to hear what the people that use this amenity would like and what is possible. It would be good to form an Allotment Association or group to manage the allotments. I do not wish to make this onerous, but wish to hear the opinions from those who are allotment holders.

LYNEHAM & BRADENSTOKE PARISH COUNCIL MEETING – FULL COUNCIL MEETING 9<sup>th</sup> February 2021  
ON-LINE PAYMENT SCHEDULE



Reference or Cheque No	Date	Payee	Invoice No	Purpose	Amount*	VAT
<b>Receipts</b>						
2010058	04.02.2021	SSE		Wayleave	£381.60	
2010059	04.02.2021	Allotment Payment		Mr Truswell	£54.00	
2010060	12.01.2021	Wiltshire Council		CIL Payment	£11,421.06	
<b>Payments</b>						
2010061	04.02.2021	Liam Broughton	E0800DCW4U	Microsoft Teams January	£11.28	Y
2010062	04.02.2021	Liam Broughton	E0800DCRWZ	Microsoft Teams January	£33.54	Y
2010063	04.02.2021	Kevin Iles	Sub Item 10.12 and 10.4	Tree Planting and verge levelling with grass seed	£650.00	
2010064	04.02.2021	Elizabeth Martin	January	Salary		
2010065	04.02.2021	HMRC PAYE	Oct -January	HMRC (original amount due £945.20 minus in credit amount with HMRC £157.36	£787.84	
2010066	04.02.2021	Charlton Baker	INV-39981	Payroll Services Last Quarter to December	£43.75	Y
2010067	04.02.2021	Lemon Gazelle	323	NP Website Hosting and Maintenance January	£50.00	
2010068	04.02.2021	E-ON	H1960CC859	Electricity Bill 14 Dec 2020 – 14 Jan 2021	£44.00	Y
2010069	04.02.2021	RKM Construction		Toilet Cleaning December	£456.25	
2010070	04.02.2021	Elizabeth Martin		Expenses – Postage & Phone Line & SLCC Membership Fee 2021/22	£123.58	
2010071	04.02.2021	NEST		Pension Payment January		
<b>Forthcoming Approved Payments (not included on Reconciliation)</b>						

Approved .....  
PLEASE PRINT NAME – Cllr Frank Ball  
Minute Number –

Approved .....  
PLEASE PRINT NAME

\*VAT INCLUDED

**Bank Reconciliation Statement as at 31/01/2021  
for Cashbook 3 - Current Bank A/C (UTB)**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Trust Bank 20427715	31/12/2021	8	31,963.11
			<u>31,963.11</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			31,963.11
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			31,963.11
		<b>Balance per Cash Book is :-</b>	<b>32,120.47</b>
		<b>Difference is :-</b>	<b>-157.36</b>

**Bank Reconciliation Statement as at 31/01/2021  
for Cashbook 4 - Deposit Account (UTB)**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Trust Bank - 20427728	31/01/2021	6	88,630.00
			<u>88,630.00</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			88,630.00
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			88,630.00
		<b>Balance per Cash Book is :-</b>	<b>88,630.00</b>
		<b>Difference is :-</b>	<b>0.00</b>