



Chairman of the Council
Cllr D Shaw

Clerk of the Council
C Martin

www.lilleshallpc.org.uk

Minutes of the meeting 10th January 2023

95/22 Apologies and declarations of Interest

Apologies have been received from Cllr Sullivan.

Present: Cllr P Challinor, Cllr P Millard, Cllr L Parker, Cllr D Shaw, Cllr B Taylor and Cllr Eade.

In attendance: Chloe Martin (Clerk).

96/22 Public Session

No members of the public were present.

97/22 Statement regarding resignation of Cllr Baker

The council would like to formally thank Cllr Baker for his time spent on the council and the work he has done for the community. The council discussed Cllr Baker's resignation and regret that he left the council early after his years of service.

98/22 Minutes of the Full Council meeting held 13th December 2022

Cllr Challinor proposed to accept the minutes of the meeting dated the 13th of December 2022 to be a true record of the meeting, this was seconded by Cllr Shaw. The council voted and this was unanimously agreed.

99/22 Matters arising, for information, from the 13th of December 2022

To receive information on actions taken arising from the last meeting.

The clerk reported on the following items as an update from the previous meeting:

- Clerk was unable to put full Agendas and minutes on the notice board as they are too big.
- Clerk updated the signs and reviewed the Lone Working Procedure which does detail why the office was not advertised to be open on a Friday.
Cllr Taylor suggests a fob that the clerk can have for lone working and will find information to send to the clerk.
- The lock for the Allotments is being organised, the clerk is to arrange a sight visit for the lock smith to see what materials he needs etc to make the gate swing closed etc.

- Allotments – The clerk updated the council that a new tenant is going to be moving on to the vacated plot. Another Plot is being vacated as they haven't paid their rent which was due on 1st October 2022, so the plot is being vacated and the clerk will find a new tenant from the waiting list.
- Clerk ordered tree guards as discussed in prior meetings, they are awaiting arrival.
- Organised to meet contractor Bissell in order to get their quote for the tree maintenance at the tennis courts.
- Website – after a complaint received about difficulty accessing agendas and minutes, they are in a different format, so it doesn't come up as a google document anymore.
- The clerk updated the council that she is in the process of adding a schemes page to the website.
- The clerk updated the council that she is reviewing documents and many of them are currently out of date so she will be putting them in for review at the next few agendas.

100/22 Correspondence

The council was updated about correspondence received regarding the memorial bench, and the correspondence was noted.

101/22 Parsons Barracks

Cllr Shaw summarised the current situation regarding the sale of Parsons barracks and informed the council that a meeting is to be set up with the MOD and will inform the council of what happens during this meeting.

102/22 Reports from Parish Councillors and Ward Member present

Cllr Millard asked about the progress of the issue regarding drainage on the land at Rock Acres, the clerk reported that there had been no progress, but she would chase up.

Cllr Challinor reported on an issue on Donnington drive that an individual has been digging the road up and creating large banks, Cllr Shaw suggested a modification order to see if this can help the issue.

Cllr Challinor also asked the question of legality regarding the large farm on Kynnersley Drive and Cllr Eade updated the council on the progress of enforcing the planning issues in relation to this project.

Cllr Taylor asked for an update regarding the planters as the flowers have died, the clerk updated the council that the assistant clerk has contacted him requesting that they be cleared. The clerk will follow this up and ask when this is expected to happen.

Cllr Eade reported on the issue relating to the hedge rows in the sports field adjacent to Hillside, Telford and Wrekin has taken responsibility for the maintenance of the hedge row going forward. Cllr Eade also reported that the council is removing trees that are dying in the area.

Cllr Eade also reported that the amount of the CIL fund is being reduced from £10,000 to £4,000.

103/22 Road safety schemes

CLlr Shaw provided the council with an updated document detailing proposed road safety schemes (which will be distributed on the Parish Council Website).

The clerk also updated the council on the complaint she received regarding lack of visibility on the corner by the memorial hall shortly before the meeting. The clerk is to speak to Telford and Wrekin Council regarding the issue.

104/22 Planning

- a. To consider any planning applications

- b. To receive any updates

Application Number	TWC/2022/0871
Address	Site of Cheswell Grange, Cheswell Drive, Cheswell, Newport, Shropshire.
Decision	Full Granted

Application Number	TWC/2021/0942
Address	Land junction of New Trench Road (A518)/Wellington Road, Lilleshall, Newport, Shropshire
Decision	Full Granted

105/22 Financial Reports

- a. To approve the reconciliation of recent banking statements and payments.

CLlr Shaw proposed that the payments be accepted, seconded by CLlr Challinor. The council voted and it was carried unanimously.

- b. To consider any grant requests received

A grant request has been received by the **Moonstruck Astronaut C.I.C.** (Appendix One)

The council discussed the time since the last application is not long enough and the application was denied.

- c. To review the draft budget and make suggestions or comment.

Suggested Projects to be included in next year's budget:

- Mural for bus shelter located in the village
- Competition for artwork at Lilleshall school, parish council could provide prizes and organise a competition for students. The theme for the artwork could be either anti-littering awareness, environmental issues or parking or speed awareness, and artwork could be used to produce signs for awareness around Lilleshall Parish.
- Outdoor gym equipment
- Further road safety schemes

Cllr Eade provided information on the progress Humbers Lane safety schemes including the SID and humps. The streetlighting in the area may need to be updated in order to place humps on the road as they need adequate lighting.

Cllr Eade suggested that this would cost approximately £5000 or £6000 and that he would commit to contributing towards this.

Cllr Challinor proposes that the council move forward with this scheme, seconded by Cllr Taylor. Voted on and agreed unanimously by the council.

- Collaboration with Telford and Wrekin council to plant trees and manage hedges.
- Landscape area / potential development area behind the bus shelter on Limekiln Lane

The council discussed the budget and the following initiatives that can be budgeted for in the next year, the council agreed to these schemes and asked the clerk to make a formal document that can be signed off by the council. Cllr Shaw proposed this course of action, Cllr Challinor seconded the motion, and it was voted for and agreed unanimously by the council.

106/22 Office working Conditions

Discussed in agenda item 99/22.

107/22 Handyman

Cllr Shaw provided information on the handyman employed by another local council and discussed how employing a handyman could be beneficial to the Parish Council.

Cllr Shaw suggested that the council create a document detailing the works that would be required, and ask for quotes from relevant companies and advertise in the local community.

Cllr Shaw proposes that the council investigates hiring a handyman with a service level agreement to carry out various works around the council by preparing a document. Seconded by Cllr Taylor and The council voted and this proposal was carried unanimously.

Date of future meetings

Full Council, Tuesday 14th of February 2023, 7pm at Hillside Meeting Room

Meeting closed at 20.05.