

**Minutes of Meeting of Headbourne Worthy Parish Council.**

**Held on Monday 10<sup>th</sup> July 2023**

**St Mary's Church Rooms, Kings Worthy**

**Email: [clerk@headbourneworthy.org.uk](mailto:clerk@headbourneworthy.org.uk)**

**Chair: J. Hamblin Clerk: Belinda Baker**

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**Present:** Cllrs J Hamblin (Chair), J Rutter, M Iredale  
A De Stefano

Cllrs S Cramoysan

**Apologies:** R Watters, C Clarke-Smith, J Porter

**Clerk:** Belinda Baker

**Public attendance:** Mr Nick Wilson

**C/23/055** **Apologies**  
Apologies were received from Cllrs Watters, Clarke-Smith and Porter

**C/23/056** **Co-Option**  
Mr Wilson had provided to the Council a summary of why he wished to be a Councillor. He said he worked in public service and he wanted to be involved with the local community. The Council unanimously agreed to the Co-Option. He signed the relevant form and was welcomed to the Council.

**C/23/057** **To receive declarations of pecuniary interests (DPIs) and other significant interests from members concerning specific items on the agenda**  
Cllr Rutter, as Chair of the WCC planning committee does not comment on planning matters. There were no other declarations.

**C/23/058** **Public Participation**  
No one attended.

**C/23/059** **Minutes Council Meeting held 12<sup>th</sup> June 2023**  
**a. To approve and sign the minutes of the meeting 12<sup>th</sup> June 2023**  
The minutes were agreed as a true record of the meetings.  
**b. To deal with matters arising not on the agenda**  
HCC was holding an engagement event for the new proposal at the Cart and Horses junction on 19<sup>th</sup> July and 5<sup>th</sup> September. A preview for members was available on 19<sup>th</sup>. Cllrs Iredale and Wilson agreed to attend.

**c. To deal with any correspondence**

There was no correspondence.

**C/23/060**

**City and County Councillor Reports**

- i A report from the WCC Cllrs had been circulated before the meeting. Cllr Cromoysan said that WCC were proposing a package of mitigation items for the Cart and Horse junction which were tweaks to the layout of the junction which would not require a TRO. He said the long term proposal was for either 2 roundabouts or traffic lights.
- ii He said that phosphates were an issue for planning and some plans were going through if there were able to demonstrate phosphate off-setting. He said there would be a major change in waste and recycling in 2025 which was part of an England wide standardisation. He said that producers were being asked to contribute to the re-cycling costs and WCC would be consulting on recycling and waste disposal in the Autumn.
- iii Cllr Porter did not attend but she had circulated a report before the meeting. Cllr Rutter emphasised the importance of responding to the HCC budget consultation.

**C/23/061**

**Kings Barton**

The Chair asked the Councillors that in their dealings with the KBRA they should be conscious of the requirement to work with the KBRA going forwards. It was agreed that Cllrs were allowed to take up matters from residents and bring them to the attention of the appropriate authority.

**a. Provide update on the transfer:**

- i) **Greenfields Park and Manley Rd Pocket Park Maintenance**  
The Clerk explained there were still outstanding items due from CALA before the matter could be referred to the Solicitor. The Council agreed that the transfer could be signed electronically via a suitable method as agreed with the Solicitor. The Clerk advised that two Cllrs would need to do so. The Clerk was asked to change the Standing Orders

**Action: Clerk**

- ii) **Area to the front of the Kings Barton Development**  
The site of the area to be transferred was agreed to contain the connecting paths. The Clerk noted to the WCC Cllrs that the maintenance of this area was going to be expensive and it was possible that the commuted sum would not be sufficient to cover the cost of the maintenance until the boundary was re-drawn.

**b. WSP Consultants report on Andover Rd**

Cllr Hamblin explained that both he and Cllr Watters felt that they should co-operate with the KBRA to encourage WCC to refer the matter to the Secretary of State to be reconsidered. He felt that the Council should consider expressing their support for this course of action. Cllr Rutter pointed out that only CALA had the authority to change what was planned for Andover Rd but doing so would be expensive because any new planning permission would have to take into account new planning laws including phosphate neutrality. She said the important matter was to ensure that the appropriate crossings, speed limits and other safety measures were installed. Cllr Iredale felt that it was possible that both

these paths could be pursued which Cllr De Stefano agreed with. It was noted that the matter was on the Agenda of the Kings Barton Forum.

**c. M3 Jnct 9**

The Clerk noted that Mr Slinn wished to make representations, concerning keeping the Andover Rd open during the construction phase, to the Consultation. Cllr Rutter said he was able to speak as a member of the public at the consultation. The means of doing so was supplied.

**Action: Clerk**

**C/23/062      Down Farm Lane Improvements Working Group**

HCC's CHFI form had been completed by the Clerk with Cllr Hamblin's input and had now been forwarded to HCC. HCC would revert with a proposal for a feasibility study including a cost.

A member of public entered the meeting

**C/23/063      Community Resilience**

**a. Re-instate the HCC ditch**

It was agreed to refer this proposal to the next meeting.

**C/23/064      The Dell**

The Clerk said she had been notified by the maintenance suppliers, Trimmers, that their business had been closed and was no longer operational. She had contacted Greensmile, a local supplier, who had been beaten in the tender process by a small margin, to provide a quotation to maintain the area over the summer. The Council agreed a monthly price up to £300 and delegated to the Clerk authority to appoint a contractor on this basis.

**Action: Clerk**

**C/23/065      Infrastructure Plan**

**a. School Lane Fencing**

The Clerk had not yet received the quotation for the painting from the lengthsman.

**Action: Clerk**

**b. Upgrade of Nuns' Walk**

The Clerk had not received a reply from Natural England whether a licence would be required.

**Action: Clerk**

**c. Footpath in Barton Meadows**

The path needed to be muddy in order to take photographs for HCC. This had not occurred.

**Action: Cllr Rutter**

**e. Kings Barton SLR**

The Clerk noted to the Infrastructure WG that the installation of the SLR sockets at Kings Barton was likely to be cheaper than budgeted for if CALA agreed to undertake the installation.

**C/23/066      Policy Review**

**a. Standing Orders**

The Standing orders were reviewed and the changes, as proposed by the Clerk, including update on Committees and WG, were approved by the Council.

**Action: Clerk**

**b. Financial Regulations**

The Financial regulations were reviewed and the changes, as proposed by the Clerk, were approved by the Council.

**Action: Clerk**

**c. Agree next Policy to be reviewed**

Anti-harrasment and Bullying policy was agreed as the next policy to be reviewed. The Clerk was asked to update the policy review cycle.

**Action: Clerk**

**C/23/067**

**Finance**

**a. Recent Transactions – to approve income and expenditure since last Council meeting.**

Payments 29-38 had been circulated prior to the meeting. These were reviewed and approved. There was no income. Payments were noted against the bank statements. Payment for the recent distribution of a survey in Kings Barton was agreed as £85.

Opening Balance		117791.14
ICO (Data protection)	29	35
YMML (clerk's office & consumables)	30	36
B Baker (travel expenses)	31	152
HMRC (Clerk's tax + Emp NI)	32	81.28
UWAT (Hall Hire)	33	75
Trimmers (Dell Maintenance)	34	240
J Berry (SLR rotation)	35	139.17
B Baker (salary)	36	777.10
Unity Bank (service charge)	37	18
Standard Life (Clerk's Pension - emp)	38	9.61
Closing balance		116227.98

**b. To review budget 23/24 year to date.**

This were reviewed and approved.

**c. Grant application from the KBRA**

This was agreed for the purchase of a small marquee - £383.00

**d. Update on savings account with Unity Bank**

Deletions of previous councillors from the account was now complete.

**Action: Clerk**

**e. Deposit for the commuted sum**

The Clerk had sought out recommendations from other Clerks. Cllr Iredale agreed to research the most appropriate solution.

**Action: Cllr Iredale**

**C/23/068**

**Planning**

**a. New Applications**

Date	Number	Address	Description	Comments by
31/07/23	23/01459	Car Park at Royal Court, Church Green, Kings Worthy	NTQ proposed telecommunications installation.	02/08/23
The Council could not discern any improvements on the Council's objections in the previous application. The Clerk was asked to make the same objections.				

31/05/23	23/01307	Home Field London Road Headbourne Worthy Winchester Hampshire SO23 7JJ	The construction of two new dwellings with associated parking on land to the immediate east of Homefield, London Road,	24/07/23
The Council had no objections				

**b. To note recent decisions** - there were none

**c. To note decisions awaited**

Date Rec'd	Number	Address	Description	Comments by
23/04/23	23/00642/LIS	The Old Rectory Springvale Road Headbourne Worthy Winchester SO23 7LD	Internal alterations, replacement windows, replacement rainwater goods (partial) and other minor repairs	17/05
10/09/	19/01983/REM , 19/01984/REM . 19/01985/REM 19/02029/REM 19/02122/REM	Barton Farm, Andover Rd	Reserved matters for details (layout, scale, appearance and landscaping of the fourth phase of development (phase 4A) of the Kings Barton site; total of 273 dwellings; public open space; play area (LEAP); U13/14 football pitch; and allotments	10/12/19

**d. Enforcement – to note any enforcement matters**

The enforcement matters were noted.

**C/23/069**

**General amenities**

**a. Lengthsman co-ordination and tasks for July**

There were no requests for August work.

**Action: All Cllrs**

**b. Access to By-Way between South Wonston and A272**

A member of the public had written to the Council complaining that cars were using the by-way when only horses and pedestrians were allowed to do so. The Clerk had referred the matter to HCC.

**c. Cycle Path from Worthy Down**

There was no update.

**C/23/070**

**Newsletter and communications**

**a. Date and contributions for next newsletter**

The next newsletter was agreed to be in October. Cllr Iredale said she would contact the school for a recruitment article.

**Action: Cllr Rutter, Cllr Iredale**

**C/22/071**

**Items for next agenda, date of next meeting**

The date of the next meeting would be on Monday 11<sup>th</sup> September at St. Mary's Church Rooms, Kings Worthy.

Items for the Agenda:

Kings Barton open spaces acquisition

Maintenance contracts for Dell and at Front of Development

**Action: Clerk**

The meeting closed 9.25pm  
The Chair thanked the attendees.