

PLANNING COMMITTEE MEETING

Wednesday, 21 January 2026 at 1900hrs

Shepherdswell Village Hall

MINUTES

1.0 IN ATTENDANCE & APOLOGIES FOR ABSENCE

Present: Cllr Marien Elgar (Planning Chair), Keith Roberts (Planning Vice-Chair), Cllrs Sindy Denyer, Terry Hunt, Bradley Stauffer-Kruse and John Bulaitis

04 Members of the Public

Apologies: Cllrs Mark Watson and Aidan Softley

Clerk: Jan Hancock

2.0 MINUTES OF THE LAST MEETING HELD ON 19 November 2025

The minutes of the previous minutes were agreed to be a true and accurate record. Proposed to accept: Cllr Hunt, Seconded Cllr Denyer. **All AGREED**

3.0 PUBLIC PARTICIPATION LIMITED TO ITEMS ON THE AGENDA

There were no members of the public wishing to speak.

4.0 DECLARATIONS OF INTEREST

A Councillor who declares a DPI in relation to any item on the agenda will need to leave the meeting for the whole of that item and not be able to speak or take part unless a relevant dispensation has been granted.

A Councillor who declares an OSI will be able to speak on the item but will be required to leave the meeting for the vote. **NONE to record**

5.0 CHAIR'S REPORT

Nothing to report.

6.0 ST ANDREW'S GARDENS DEVELOPMENT

Cllr Hunt proposed that this agenda item be deferred to the full Parish Council meeting for appropriate discussion, seconded by Cllr Denyer. **All AGREED**

7.0 APPLICATIONS and DECISIONS - The following applications were considered:

Ref: 25/01338

Location: 1 Millfields Shepherdswell CT15 7LN

Proposal: Erection of side and rear single storey extension (existing utility to be removed)

Following discussion, Cllr Roberts proposed that this planning application be supported, seconded by Cllr Hunt.

All AGREED

Ref: 25/01365

Location: The Old Tythe Barn Long Lane Shepherdswell CT15 7LX

Proposal: Erection of detached garage with ancillary first floor accommodation and vehicular access

Members considered the application, after which Cllr Roberts proposed that the Parish Council object on the grounds of inadequate and dangerous access and over-development of the farm site. Seconded by Cllr Denyer.

All AGREED

Ref: 26/00014

Location: Sibertswold Place 77 Church Hill Shepherdswell Dover Kent CT15 7NT

Proposal: Fell two Sycamores (T1 and T3) and two Ash (T2 and T4), all the subject of Tree Preservation Order No 21 of 2025

Cllr Hunt proposed that this application be referred to the Tree Preservation Officer, seconded by Cllr Roberts. **All AGREED**

Ref: 26/00022

Location: Parsonage Cottage Church Road Coldred Dover CT15 5AQ

Proposal: Erection of 1.5 storey rear extension, including new roof extension over existing and rear extension, replacement roof and conversion of first floor of detached garage to annexe (existing conservatory to be demolished)

Following discussion Cllr Roberts proposed that this application be supported, seconded by Cllr Hunt. **All AGREED**

Decisions from Dover District Council

Ref: 25/01162

Location: Whitehall Inn Cottage 21 Eythorne Road Shepherdswell CT15 7PB

Proposal: Prune back to trunk selected lateral branches overhanging garage roof of one Sycamore the subject of Tree Preservation Order No 4 of 1990

Permission Granted

Ref: 25/01173

Location: Westcourt Place 77 Westcourt Lane Shepherdswell CT15 7PU

Proposal: Crown reduce by approximately 4-5 metres in height and 2-3 metres in lateral spread of one Hornbeam (T1) the subject of Tree Preservation Order No 15 of 2008.

Permission Granted

Ref: 24/00579

Location: Land On The North West Side Of Eythorne Road Shepherdswell Kent

Proposal: Formation of new vehicular access

Permission Granted

Ref: 25/01047

Location: 53A Westcourt Lane Shepherdswell Dover CT15 7PU

Proposal: Pollard to a finished height of 9 metres of one Sweet Chestnut (wrongly identified as a Horse Chestnut in the application documents) the subject of Tree Preservation No 17 of 2009.

Permission Refused

Ref: 25/01124

Location: 13 Hazling Dane Shepherdswell CT15 7LS

Proposal: Erection of a detached dwelling, vehicle access and associated parking (Self Build)

Permission Refused

Ref: 25/01072

Location: 44 Eythorne Road Shepherdswell Dover CT15 7PG

Proposal: Reduce to create a pollard of around 7 metres in height of one Elm (T1) the subject of Tree Preservation Order No 9 of 1980

Permission Granted

Ref: 25/01049

Location: Well End Cottage Coldred Road Shepherdswell CT15 7LF

Proposal: Fell one Ash the subject of Tree Preservation Order No 3 of 1972.

Permission Granted

8.0 DATE OF THE NEXT MEETING

This will be on Wednesday 18 February 2026 at 1900hrs at Shepherdswell Village Hall