

**MINUTES OF THE MEETING OF BARROW PARISH COUNCIL HELD ON TUESDAY  
21<sup>ST</sup> JULY 2020 AT 6PM VIA ZOOM.**

**1. PUBLIC PARTICIPATION:**

Members of the public will have the opportunity to raise Parish matters between 6.30 p.m. and 6.40 p.m. No members of the public had asked for an invitation to the meeting.

**2. ACCEPTANCE OF APOLOGIES:** All councillors were present no apologies were received.

**3. TO RECORD THOSE MEMBERS PRESENT:** Present Councillors Downes, Knott, Skinner, Churchill and Whiteman via telephone. Also present Shropshire Councillor Turner.

**4. DECLARATIONS OF INTEREST AND DISPENSATIONS:** Councillor Downes declared an interest in 19f.

**5. MINUTES:**

To confirm the Minutes of the meetings held on 17<sup>th</sup> March 2020. The minutes of the meeting held on Tuesday 17<sup>th</sup> March 2020 were signed and approved.

**6. REPORT BY SHROPSHIRE COUNCIL MEMBER:**

To receive a report from the Shropshire Council Member.

**Shropshire Councillor Turner reported:**

Shropshire Councillor Turner reported there is progress on potholes filling and surface dressing. There is a new officer in place managing the highways contract. The local plan review is due to go to cabinet on 20<sup>th</sup> July 2020. Shropshire Council has put in place community re assurance teams to help with Covid 19 issues. They have been meeting MPs more often feeding information back and to central government. LGA has also been funnelling information both ways. There has been a relentless flow of information. The pandemic is a long way from over. He thanked all the volunteers. Many Shropshire Council officers have been working from home putting pressure on ICT and servers. Both the ICT Dept and the servers have been up to the job. The shire hall re purposing programme was abandoned and a smaller space will be found in the centre of Shrewsbury at full council recently. At the same meeting it was agreed no action would be taken to remove Robert Clive. It was approved to ask the independent committee to consider not investing in fossil fuel companies. Requests for Temporary accommodation for those made homeless has increased. This is a statutory duty of the Parish council. He will be holding an advice surgery following all government guidelines and subject to them at the time it will be at the museum in Much Wenlock High Street on 22<sup>nd</sup> August. He also reported on his experience following a hgv lorry through the weight restriction area and contact with the company.

**7. ACCOUNTS 2019/2020:**

The Clerk will present the accounts for 2019/2020 for approval and signature by the Chairman and Responsible Financial Officer. (Copy of accounts has been emailed). It was RESOLVED to approve the accounts for the year ended 31.3.20.

**8. CERTIFICATE OF EXEMPTION:**

To complete and sign the Certificate of Exemption for smaller authorities where the higher of gross income or gross expenditure does not exceed £25000 in the financial year. It was RESOLVED to sign the certificate of exemption.

**9. ANNUAL GOVERNANCE STATEMENT 2019/2020:**

To complete the Annual Governance Statement for 2019/2020. It was RESOLVED to say yes to the questions in the annual governance statement.

**10. ACCOUNTING STATEMENTS 2019/2020:**

To approve and sign the Accounting Statements 2019/2020. It was RESOLVED to sign the accounting statement.

**11. STANDING ORDERS, FINANCIAL REGULATIONS AND RISK ASSESSMENT:**

The Clerk will report that it is necessary to adopt the revised Standing Orders and re-confirm the Financial Regulations and all other policies. It was RESOLVED to adopt the standing orders, financial regulations and financial risk assessment.

**12. APPROVE SCHEDULE OF MEETING DATES FOR 2019-2020.** It was RESOLVED to approve the schedule of meetings.

**13. POLICE MATTERS:**

To receive any reports from the beat manager. No report.

**14. PARISH ALLOTMENTS.**

- a. All plots are let.
- b. There is a waiting list of 8 people. Two from Benthall six from Broseley.
- c. clerk has reminded tenants about not blocking access to Floyer Hall.
- d. clerk is still sorting the water bill out..... latest in the saga is an email saying there is an invoice, but the account seems to have a fault in it and the invoice and amount cannot be viewed. Hopefully, an amount owed will be available by the meeting. the water invoice has been received. Spelling of address poor and hopefully corrected. The account was not visible online and VAT has been charged when it should not be. Clerk is putting all this right. The question was asked do we want to pay by direct debit. So this needs to be considered. Clerk has the form. The invoice is for the period 1.12.18 to 23<sup>rd</sup> April 2020. The parish council agreed to pay the invoice until 1<sup>st</sup> April. So the tenants owe so far 5.87. which is 1.51 for water and service charge of £3.82.
- e. tree works report. The contractors will meet on site on 28<sup>th</sup> July
- f. Shropshire Council are starting to work on the change of access to the site.

All noted.

**15. St. GILES CHURCHYARD:** It was RESOLVED to acknowledge the parish council is responsible for the upkeep of St Giles Churchyard. It was RESOLVED to approach Shropshire Council to take over the maintenance. Clerk to read the information provided by Councillor Churchill about caring for God's acre as an alternate. It was RESOLVED to inform new contractor that Councillor Downes will liaise with him before each cut. Clerk to carry out actions.

## **16. HIGHWAYS**

- a. Issues to be reported to Shropshire Council. Clerk to re report the running water and damaged pavement.
- b. Response from previous reports. No report.
- c. HGV scheme. Confirmation Bridge Road signs are in place. Plus, request to removed obsolete signs. The obsolete signs have been removed.
- d. Overgrown hedgerow at the junction of Spout Lane and Bridge Road reported to Broseley TC. Clerk has reported to Shropshire Council. Noted.
- e. Letter from resident of Broseley TC regarding overhanging hedge on Bridge Road (reported to Shropshire Council). Noted.
- f. Deans Culvert refurbishment road closure. Noted.
- g. Hazardous Driving on B4375. It was RESOLVED to ask the safer roads partnership to investigate.
- h. Weight restriction on Bridge Road 7.5 t order. Came into effect 18.5.20. Noted.
- i. Speed on Benthall Lane. It was RESOLVED to ask the safer roads partnership to investigate.

## **17. REPORTS FROM COUNCILLORS WHO HAVE ATTENDED OUTSIDE BODIES MEETINGS.**

- a. Any other meetings. No meetings attended.

## **18. PLANNING**

### **a. New applications to be considered.**

- **20/02637/FUL** Proposed replacement of demolished single storey floor space flat roof utility and store with double storey and pitched roof. 6 Bridge Road Benthall. It was RESOLVED to raise no objection but ask for a condition that no rubbish is burnt on site and development traffic does not park on Bridge Road.

### **b. Decisions:**

- **20/00729/FUL** Alterations to boundary walls, insertion of retaining wall 6.7m length. Ambleside Bridge Road Benthall. **Grant Full Planning Permission.** Noted.
- **20/00834/FUL** Hill View Farmhouse 46 Shirlett. Erection of a replacement timber storage building in association with existing forestry operation to include a sawmill. **Grant Full Planning Permission.** Noted.
- **20/01116/TCA** 41 Bridge Road Benthall Broseley. Various tree works. **Consent by Right Trees.** Noted.
- **20/01117/TCA** various tree works at Little Gables Spout Lane Benthall. **Consent by Right Trees.** Noted.

### **c. Any other planning matters.**

## 19. FINANCE:

- a. **Invoices to pay.** It was RESOLVED to pay the following invoices:
1. Mrs J Madeley £212.14 chq 926 Apr 20
  2. HMRC £55.60 chq 927 Apr 20
  3. Shropshire Council £15.00 chq 928 Apr 20
  4. BHIB Insurance £302.30 chq 929 Apr 20
  5. E. on £360.30 ch1 930 Apr 20
  6. Npower £854.40 chq 931 Apr 20
  7. NEST £19.15 DD Apr 20.
  8. E. on 1389.89 streetlights May 20
  9. Mrs J Madeley £211.94 May 20
  10. HMRC £55.80 chq 934 May 20
  11. SALC £197.40 chq 935 Jun 20
  12. EON £159.86 chq 936 Jun 20
  13. Mrs J Madeley Chq 937 £97.22 Jun 20
  14. HMRC £55.80 chq 938 Jun 20
  15. Nest Pension DD 19.52 Pension.
  16. Rebecca Turner £100.00 chq 939 Audit.
  17. Waterplus £134.70 chq 940
  18. Mr Mark Partridge £150.00 chq 941 churchyard maintenance.
  19. Mrs J Madeley salary £211.94 plus exp £37.90 = £249.84 chq 942
  20. HMRC £55.80 chq 943
  21. NEST Pension £19.15 DD
  22. Npower £872.81 final inv. Chq 944
- b. Bank reconciliation. Jun 20.

Bank reconciliation at 31 March 2020	£
Balance b/f 31.03.20	4,785.51
Plus income	11,175.76
Total	15,961.27
Less: expenditure	4,026.21
<b>Total</b>	<b>11,935.06</b>
Balances at 31.5.20	
Current account	5,080.62
savings account	7,308.92
<b>Total</b>	<b>12,389.54</b>
Less: unrepresented expenses	454.48
Add unrepresented income	
<b>Total</b>	<b>11935.06</b>

- c. Street lighting contract for power. It was RESOLVED to accept the contract offered by E.on.
- d. Consider cybersecurity insurance. Defer.

- e. Consider a grant to Hope House Hospice. **It was** RESOLVED to give a grant £100.00.
- f. Consider grant to Severn Gorge Countryside Trust for improvements to paths. It was RESOLVED to defer the decision until September.

**20. STREET LIGHTING.** Clerk reported on the progress on the loan application. More information at the next meeting. Clerk has obtained two quotes.

**21. SMART WATER PROJECT. A. signage**

**b. extra kits £8.90 plus VAT.** Whilst the correct number of kits were on the order form it appears the scheme arranged for the 80% of kits to be sent out and paid for. Further kits will cost £8.90 plus VAT.

**22. CLERK'S REPORT OF ACTIVITIES SINCE LAST MEETING.** Clerk presented a report it was noted.

**23. CORRESPONDENCE:**

- a. Email regarding dog doo being flung onto private property and put into bins. Clerk to discuss provision of a bin with Severn Gorge Countryside Trust.

**24. Date of next scheduled meeting 2020.** The meeting was declared closed at 20.16pm.