

BRANDON TOWN COUNCIL

Minutes of the Full Brandon Town Council Meeting

Held on Monday 2 September 2013

In the Council Chamber, The Old School House, Market Hill, Brandon at 7.00pm.

Present: Cllr. S Edwards (Chairman), Cllr. N Vant, Cllr. P Ridgwell, Cllr. I Horner, Cllr. T Simmons, Cllr. Mrs L Challiss, Cllr. P Macloughlin, Cllr. R Crowther, Cllr. M Skinner,
Cllr. D Bimson.

Also present: Mrs C Mason (Town Clerk), Cllr. B Bishop and eight members of the public.

The meeting commenced at 7.00pm.

The presentation from Leigh Driver in relation to the launch of the Brandon Centre was deferred to a later date.

1. APOLOGIES

Cllr. K Butcher, Cllr. R Silvester, Cllr. L Jacobs, Cllr. G Hughes.

2. DECLARATIONS OF INTEREST and additions to Members Register of Interests.

None.

3. TO RECEIVE, CONFIRM AND SIGN MINUTES

Of the Brandon Town Council Meeting of Monday 1 July 2013 and the Annual Cemetery Meeting of Monday 12 August 2013.

Resolution Record No. **BTC/26/02/Sept/13**

Proposed by Cllr. T Simmons and seconded by Cllr. D Bimson.

CARRIED: Unanimous.

THAT THE MINUTES OF THE BRANDON TOWN COUNCIL MEETING OF MONDAY 1 JULY 2013 AND THE ANNUAL CEMETERY MEETING OF MONDAY 12 AUGUST 2013 BE ACCEPTED AS A TRUE RECORD.

4. MATTERS ARISING for information exchange only

Of the Brandon Town Council Meeting of Monday 1 July 2013 and the Annual Cemetery Meeting of Monday 12 August 2013.

Matters raised included footpath signage; validity of fines for persons parking at Aldi car park; whereabouts of the ladder stiles (minutes of 1994/95/96 to be checked).

5. PUBLIC FORUM – Monthly event limited to 3 minutes duration maximum per resident relating to public agenda items.

Resolution Record No. **BTC/27/02/Sept/13**

Proposed by Cllr. T Simmons and seconded by Cllr. D Bimson.

CARRIED: Unanimous.

THAT THE MEETING BE ADJOURNED FOR THE PUBLIC FORUM.

Items raised included missing drains at Sweden Place and Thetford Road; vehicle crime in Rattlers Road; the Relief Road; street lighting; additional allotment fencing; the consultation at Brandon House Hotel relating to proposals for the new development at Weeting; additional road signage near to High Lodge; the lack of bus time table information from Coach Services.

6. TO RECEIVE A REPORT FROM THE POLICE/ RAF LAKENHEATH

No police report available.

Apologies were received from Squadron Leader Neilds.

7. TO RECEIVE REPORTS (if any) from County and /or District Councillors.

Cllr. B Bishop's report contained matters relating to the new development exhibition at the Brandon House Hotel 11am-7pm; the newly appointed town crier; Brandon Relief Road; trees in Victoria Avenue; the success of the recently held event in The Orchard.

8. URGENT BUSINESS – any items the Chairman considers a matter of urgent business.

There were no matters of urgent business.

9. ACCOUNTS

Resolution Record No. **BTC/28/02/Sept/13**

Proposed by Cllr. D Bimson and seconded by Cllr. T Simmons.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL RETROSPECTIVELY APPROVES THE JULY 2013 ACCOUNTS FOR PAYMENT

| Date | Amount | Supplier | Net Total | VAT |
|---------------|-----------------|--|-----------------|---------------|
| Jul-13 | 71.06 | Ian Smith Office Supplies | 59.22 | 11.84 |
| Jul-13 | 7.24 | Fengate Fasteners Limited | 6.03 | 1.21 |
| Jul-13 | 77.00 | Brandon Test Centre | 71.00 | 6.00 |
| Jul-13 | 84.00 | Multisigns Limited | 70.00 | 14.00 |
| Jul-13 | 167.21 | Finevale Service Station | 139.35 | 27.86 |
| Jul-13 | 54.00 | J & D Green | 54.00 | |
| Jul-13 | 88.20 | Cooleraid Limited | 73.50 | 14.70 |
| Jul-13 | 119.56 | Stannah Lift Services Limited | 99.63 | 19.93 |
| Jul-13 | 655.85 | Thetford Garden Centre | 546.57 | 109.28 |
| Jul-13 | 48.00 | Graham Smith & Sons | 40.00 | 8.00 |
| Jul-13 | 245.93 | Rentokil Initial Fire Services Limited | 204.94 | 40.99 |
| Jul-13 | 270.00 | Rialtas Business Solutions Ltd | 225.00 | 45.00 |
| Jul-13 | 276.00 | Didlington Nurseries Ltd | 230.00 | 46.00 |
| Jul-13 | 154.27 | Forest Heath District Council | 128.56 | 25.71 |
| Jul-13 | 474.00 | Playsafety Limited - ROSPA | 395.00 | 79.00 |
| Jul-13 | 46.89 | A & J | 46.89 | |
| Jul-13 | 20.4 | Marks Traditional Greengrocers | 20.40 | |
| TOTAL: | 2,859.61 | | 2,410.09 | 449.52 |

Resolution Record No. **BTC/29/02/Sept/13**

Proposed by Cllr. T Simmons and seconded by Cllr. D Bimson.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL APPROVES THE AUGUST 2013 ACCOUNTS FOR PAYMENT.

| Date | Amount | Supplier | Net Total | VAT |
|--------|--------|------------------------|-----------|-------|
| Aug-13 | 133.09 | Thetford Garden Centre | 111.66 | 22.32 |

| | | | | |
|---------------|---------------|------------------------------------|---------------|--------------|
| Aug-13 | 14.68 | Fengate Fasteners Ltd | 12.23 | 2.45 |
| Aug-13 | 48.00 | Graham Smith & Sons | 40.00 | 8.00 |
| Aug-13 | 7.00 | J & D Green | 7.00 | |
| Aug-13 | 215.98 | Finevale Service Station | 179.97 | 36.01 |
| Aug-13 | 108.00 | Multisigns Limited | 90.00 | 18.00 |
| Aug-13 | 7.80 | Cooleraid Limited | 6.50 | 1.30 |
| Aug-13 | 10.16 | Ian Smiths Office Supplies Limited | 8.47 | 1.69 |
| TOTAL: | 544.71 | | 455.83 | 89.77 |

10. LOCAL BUS

Deferred until a later date.

11. BRANDON REMEMBRANCE PLAYING FIELD PLAY AREA

Quotes to be obtained for replacing selected items of existing play equipment. Potential grants to be sourced.

12. Resolution from Cllr. P Ridgwell. No. 146

Resolution Record No. **BTC/30/02/Sept/13**

Proposed by Cllr. P Ridgwell and seconded by Cllr. M Skinner.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL WRITES TO ENGLISH HERITAGE AND NETWORK RAIL SUPPORTING THE FRIENDS OF BRANDON STATION IN THEIR APPLICATION TO ADOPT THE BRANDON SIGNAL BOX.

13. NEW BRANDON MAGAZINE

Resolution Record No. **BTC/31/02/Sept/13**

Proposed by Cllr. T Simmons and seconded by Cllr. D Bimson.

CARRIED: 7 for 2 abstentions.

THAT BRANDON TOWN COUNCIL AGREES TO ACCEPT THE OFFER OF ONE FREE PAGE IN THE BRANDON TOWN MAGAZINE. A SECOND PAGE AT THE COST OF ONE HUNDRED POUNDS WILL BE UTILISED, AS AND WHEN ADDITIONAL SPACE IS REQUIRED.

14. TOWN CRIER COMPETITION

Resolution Record No. **BTC/32/02/Sept/13**

Proposed by Cllr. M Skinner and seconded by Cllr. I Horner.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL CONFIRMS THE APPOINTMENT OF MIKE WARBE AS THE BRANDON TOWN CRIER FOR THE TERM OF ONE YEAR.

15. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS

Resolution Record No. **BTC/33/02/Sept/13**

Proposed by Cllr. D Bimson and seconded by Cllr. T Simmons.

CARRIED: Unanimous.

That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACT.

BRANDON TOWN COUNCIL
Confidential Minutes
Of the Full Brandon Town Council Meeting
Held at 7.00pm on Monday 2 September 2013
In the Council Chamber, Old School House, Market Hill, Brandon.

THIS PAGE IS CONFIDENTIAL
ONLY THE RESOLUTIONS MAY BE DISPLAYED
AS A MATTER OF PUBLIC RECORD

16. TO RECEIVE, CONFIRM AND SIGN THE CONFIDENTIAL MINUTES

Of the Brandon Town Council Meeting of Monday 1 July 2013.

Resolution Record No. **BTC/34/02/Sept/13**

CARRIED: Unanimous.

THAT THE CONFIDENTIAL MINUTES OF THE BRANDON TOWN MEETING OF MONDAY 1 JULY 2013 BE ACCEPTED AS A TRUE RECORD.

17. MATTERS ARISING from the confidential minutes of the Brandon Town Council Meeting of Monday 1 July 2013.

There were no matters to consider.

18. NEW CEMETERY

18.1 Resolution Record No. **BTC/35/02/Sept/13**

CARRIED:

Confidential

18.2 Cllr. M Skinner declared an interest in this agenda item and left the room. The Declaration of Interests Book was duly signed.

Resolution Record No. **BTC/36/02/Sept/13**

CARRIED:

Confidential

19. GRAVEL HILL

Resolution Record No. **BTC/37/02/Sept/13**

CARRIED:

Confidential

With no further business the meeting closed at 8.45pm.