

NORTHFIELD MANAGEMENT COMMITTEE

**The Parish Office, Ash Green Sports Centre, Ash Road, New Ash Green, Kent DA3 8JZ
Telephone 01474 702760.**

03 September 2026

Dear Councillor,

You are invited to attend a committee meeting of the Northfield Management Committee to be held on **Wednesday 09 September 2026 at Hartley Library, Ash Road, DA3 8 commencing at 11.00pm preceded by a walk around Northfield leaving Ash Green Sports Centre at 10.00am**. We would like to remind members of the Committee that all original copies of the correspondence contained in the Agenda are brought to the Committee meetings and held on file. If any member wishes to have sight of the correspondence that is not copied with the Agenda, would they please contact the Secretary to the Committee.

Yours sincerely,

A de Jager

**Alison de Jager
Helen Boden**

A G E N D A

- 1. Apologies for absence**
- 2. Declarations of Interests**
- 3. To approve the minutes of the meeting of 22 May 2026.**
- 4. Finance Report** **(Appendix A Pink)**
 - 4.1 Financial Report – attached.
 - 4.2 Insurance – to note that a three year long term agreement with Zurich has been entered into with an annual premium of £818.21 as authorised by the Chairmen.
 - 4.3 Government Grants – to give consideration to the process of applying for government grants such as the ELMS or stewardship schemes. The Village Association has indicated that they would be interested in working with Northfield in this regard.
 - 4.4 To confirm the appointment of the Internal Auditor for the 2026-27 financial year
- 5. Land and Site Maintenance**
6. Kent Plan Trees – to note the results of the survey of trees planted through the Local Authority Treescapes Fund. Survival on the west side was estimated at least 75%, while survival on the east side was approximately 48%. Around 350 replacement trees are therefore required. There will be no cost to Northfield for the replanting. The Committee is asked to consider applying to the Woodland Trust free tree scheme for the replacement trees; Kent Plan Trees will provide the guards, mulch and contractors to carry out the planting. have been surveyed the success rate of the west side was estimated to be at least 75% survival. The east side was less successful with a survival rate of about 48%. Therefore an additional 350 trees will need to be planted. There is no cost to Northfield to do this, however the Committee is asked to consider applying to the Woodland Trust

free tree scheme for the trees and Kent Plan Trees will provide the guards, mulch and contractors to plant them.

7. To note that the dog waste bin at the entrance adjacent to Milestone Academy has been replaced.
8. Hay Crop – the grassland and wild flower meadow were cropped for hay on 17 August 2026 and payment has been received from the contractor.
9. Quantitative Tree Risk Assessment – to note that the assessment was carried out on Monday 07 September 2026. The specification was amended last year to include the boundary trees of Barnetts Wood along the footpaths, which resulted in the quotation increasing to £685.00.
10. Emergency Tree Removal – to note that a tree on Northfield had blown across the Public Right of Way and was leaning against the fence at Pineleigh. The tree has been removed at a cost of £240.00 plus VAT, as authorised by the Chairmen..
11. UK Power Network – following the fire and replacement of the power line at the beginning of July, the fence has been repaired. However, the mounting blocks remain loose in the ground. To give consideration to replacing all mounting blocks on both sides of the gate. Logs will be provided free of charge and the groundsman will concrete them into position, charging for the cost of materials only.
12. Matters raised by members.

13. Horse Riding Route

To give consideration to the date for the closure of the horse riding route in October 2026.

14. Health and Safety

Visual Inspection - inspection information will be available at the meeting. Council.

15. Date of next meeting.