

# Harrietsham Parish Council

Minutes of the Parish Council Meeting held on Wednesday 27<sup>th</sup> April 2022 at 7.00pm in  
St John the Baptist church

Cllr Powell welcomed all present to the meeting, adding that, as this was a shorter meeting, there would be public discussion at the end (if time allowed).

## 1 Present

Cllr E Powell, Cllr G Dean, Cllr J Sams, Cllr T Sams, Cllr R Dayes, Cllr F Stanley, Cllr C Roots, Cllr T Griffiths, Cllr S Luck, Community Warden Martin Sherwood, RFO/Amenity Manager Mr M Cuerden and the Clerk Mrs A Broadhurst

4 Members of Public

## 2 Apologies for absence

There were no apologies received.

## 3 Minutes of the last meeting

Parish Council Meeting 30<sup>th</sup> March 2022 - The minutes were proposed as accurate by Cllr Griffiths, seconded by Cllr Dean; with all in favour.

## 4 Disclosures and confidential items

Changes to the Register of Interests

There were no changes.

Declarations of Pecuniary Interests

There were no declarations.

Requests for Dispensation

No requests were submitted.

## 5 Planning

5.1 The outstanding planning applications were noted.

5.2 The approved applications were noted.

### 5.3 Other Planning Matters

Cllr Dean reported that Prior Approval had been granted at Whiteshark Vineyard (Greenway Forstal) for a steel portal frame agricultural storage building. The approval was for its siting, design and external appearance.

## 6. Environmental

### 6.1 Other Environmental Matters

Cllr Dean stated that the next Environmental meeting is to be held in May.

## 7. Finances

### 7.1 Annual Return of Accounts and Audit 2021/2022

7.1.1 Annual Accounts for 2021/22: The finance sheets were proposed as accurate by Cllr Roots, seconded by Cllr Griffiths; with all in favour.

7.1.2 Internal Audit Report & Recommendations: The Clerk reminded all present that the internal audit report had previously been circulated by the RFO and the content was noted by Councillors.

7.1.3 Annual Governance Statement 2021/22: The blank Annual Governance Statement had been circulated and it was proposed by Cllr Roots that the Chairman tick 'Yes' for boxes 1-8 and 'N/A' for box 9. This was seconded by Cllr Stanley, with all in favour.

7.1.4 Accounting Statement 2021/22: The completed Accounting Statement had been circulated to all Councillors. Cllr Griffiths proposed that the Accounting Statements be approved, this was seconded by Cllr Dean; with all in favour.

7.2 Income and Expenditure spreadsheets: The finance sheets were proposed as accurate by Cllr Luck, seconded by Cllr Stanley; with all in favour.

7.3 Minutes of the F&GP Meeting held 21<sup>st</sup> April 2022: The minutes were proposed as accurate by Cllr Dean, seconded by Cllr Stanley; with 4 in favour (those present at the meeting).

### 7.4 Recommendation from the F&GP Committee:

- Grant request for the Maidstone & Weald Samaritans: It was proposed by Cllr Powell to give a donation of £100. This was seconded by Cllr T Sams, with all in favour.

- Purchase of battery for Speed Watch equipment: The Clerk reported that the cost of the new battery is £136 (+vat) and Lenham Parish Council has been asked to consider paying half of the cost (£68), as the equipment is shared by both Parishes. The Clerk will confirm the outcome, once Lenham Councillors have discussed the request. In the meantime, it was proposed by Cllr Dean to purchase the battery. This was seconded by Cllr J Sams, with 8 in favour and 1 abstention.

## **8. Highways**

Cllr J Sams stated that a full report from the Highways Group is included in the Annual Parish Meeting booklet. Cllr T Sams reported that Kent Highways had completed a site visit in Fairbourne Lane and had not been forthcoming with a resolution to the issue of accidents occurring along the road. This is to be discussed further by the Highways Group.

## **9. Queen's Platinum Jubilee Celebrations**

Cllr Dean informed all present that the plans are progressing well.

**Thursday 2<sup>nd</sup> June:**                    **7.30pm - Invicta Jazz Band in St John the Baptist Church**  
    **9.35pm - Piper**  
    **9.40pm - Bugler**  
    **9.45pm - Lighting of the Beacon**

**Sunday 5<sup>th</sup> June:**                    **12.00 - 4.00pm - The Big Platinum Jubilee Lunch on the Glebe Field**

Cllr Dean informed reported that the Chairman, Cllr Powell, will be assisting the Judge with the Dog Show. Cllr Griffiths will be the Master of Ceremonies. There will be games for both adults and children (tug of war, rounders, egg & spoon and sack races) and a dance troupe will be attending. There will also be a raffle and cake stall. Cllr Dean asked for raffle prizes to be given to her as soon as possible.

## **10. Medical Centre Lease**

The RFO had previously circulated the draft lease to Councillors and has emailed the Practice Manager with a few minor alterations that are required ahead of the document being signed by all parties.

## **11. Annual Subscription Renewal to the Kent Association of Local Councils (KALC)**

The Clerk reported that the KALC annual membership renewal is due at a cost of £1,201.85 (£1,001.54 + vat). Cllr T Sams proposed that the membership be renewed, this was seconded by Cllr Griffiths; with all in favour.

## **12. Future Events**

Friday Coffee Morning - Every Friday in the Booth Hall (10am - 12pm)  
 Harrietsham Primary School Open Afternoon - 6<sup>th</sup> May (Contact School for booking/further information)  
 Harrietsham Village Hall AGM - 7<sup>th</sup> May (10am)  
 Harrietsham School May Fair - 14<sup>th</sup> May (12 - 3pm)  
 Ploughmans & Pimms - 19<sup>th</sup> May (Contact Jackie Bevan for tickets)  
 HIB Plant Sale - 21<sup>st</sup> May (Michael Geer's garden)  
 Lighting of the Beacon - 2<sup>nd</sup> June 9.45pm (preceded by the Invicta Jazz Orchestra in St John the Baptist Church from 7.30pm)  
 The Platinum Jubilee Big Lunch - 5<sup>th</sup> June (Glebe Field 12 - 4pm)

## **13. Items for Future Consideration**

Christmas Lights - Cllr Roots (May agenda)  
 Twinning - Cllr J Sams (May agenda)  
 Location of Defibrillator - Cllr Griffiths (May agenda)  
 Santa's Grotto - Cllr Griffiths (September agenda)

## **14. Date of Next Meeting - Wednesday 25<sup>th</sup> May 2022 at 7.30pm in St John the Baptist Church**

*With no further matters to discuss the main meeting was closed at 7.25pm.*

## **Public Discussion**

No matters were raised.