

Lower Halstow Parish Council

C/o Parish Clerk, Mrs. A Smith
Amberley, 5 The Street, Sporle, King's Lynn, Norfolk PE32 2EA
Tel: 01760 336459
Email: clerk.lhpc@gmail.com

<https://www.hugofox.com/community/lower-halstow-parish-council-17855/home>

**The Annual Council Meeting followed by the monthly meeting of Lower Halstow Parish Council will be held
Tuesday 3rd May 2022 at 7.00pm
Followed by:**

**The Monthly Meeting of Lower Halstow Parish Council will be held
Tuesday 3rd May 2022
Memorial Hall, School Lane, Lower Halstow**

Please note that these meetings will be recorded for the purposes of the Minutes

THE ANNUAL MEETING OF LOWER HALSTOW PARISH COUNCIL

1. Election of Chair
2. Election of Vice-Chair
3. Dates of Meetings 2022/23
4. An overview of Lower Halstow Parish Council's accomplishments during 2022/23.

THE MONTHLY MEETING OF LOWER HALSTOW PARISH COUNCIL

1. To receive **Apologies for absence**.
2. To receive any **Declarations of Pecuniary or Non Pecuniary Interest**, and any Applications for Dispensation on Agenda Items. (Requirement of the Localism Act 2011.)
3. **Public session**. (Maximum 15 minutes).
Parishioners of Lower Halstow are welcome to address the meeting during this time. Any other person wishing to address the Parish Council must make a written request to the Clerk.
4. **Visitors**. Reports or comments from:
 - a) KCC Councillors;
 - b) SBC Councillors;
 - c) PCSO;
 - d) Pond Warden
 - e) Friends of the Brickfields.
5. **To resolve that the Minutes** of the Parish Council meeting held on 5th April 2022 are a correct record.
6. **To consider** and agree any action regarding **Correspondence**:
 - a) Request from NGO Kent based Victim Support for donation – email 13/4/22
 - b) Request from Citizens Advice request for donation – email 22/4/22
 - c) Cutting of pathways at the allotments. – email 25/4/22
7. **Matters Arising**:
 - a) Age UK and Loneliness (Cllr Baldock)
 - b) Local Bus Project (Cllr Baldock)
 - c) Replacement of Defibrillator pads
 - d) Replacement of logs at Gibbs Amenity area.
8. **Finance**:
 - a) To approve Section 1 of the AGAR – Accounting Statements for 2021/22;
 - b) To approve Section 2 of the AGAR – Accounting Statements for 2021/22;
 - c) Subscription to KALC and NALC - email 13/4/22;

- d) Review of Credit card limit for daily amount;
 - e) Review of bank mandate authorised signatures;
 - f) Review Standing Order for Clerk's salary in view of recent pay award;
 - g) Quotes for phase two of the dock repair.
 - h) Further funding for Queens' Platinum Jubilee
9. **Planning: To discuss and agree response (if any) including the following Planning Applications:**
- a) Application: 22/501753/AGRIC
Address: Site South East of Stable Mews School Lane Lower Halstow Kent ME9 7FN Proposal: Prior Notification for the erection of a agricultural hay storage/general purpose building. For its prior approval to: - Siting, design and external appearance. Applicant: I. Kemsley Farms Ltd Contact Address: C/O Alpha Design Studio Limited F.A.O Mr Tony Day 43 Park Road Sittingbourne ME10 1DY
 - b) 22/501873/OUT PROPOSAL: Section 73 - Application for variation of condition 1 (details of layout, scale and appearance), condition 5 (verification report), condition 7 (management of open space), condition 8 (electric vehicle charging facilities), condition 16 (parking and garaging), and condition 17 (cycle parking), to allow each part of the development to commence after details of that part have been provided, pursuant to 20/501002/OUT for - Outline application (all matters reserved except for access) for the demolition of a large equestrian centre and construction of a smaller facility enabled by 9no. custom-build homes with associated landscape enhancements. ADDRESS: Little Callum Farm Basser Hill Lower Halstow Kent ME9 7TY COMMENTS DUE BY: 18 May 2022, DECISION DUE DATE: 12 July 2022 CASE OFFICER: John Asiamah
 - c) 22/501930/FULL PROPOSAL: Demolition of conservatory and erection of single storey rear/side extension. ADDRESS: 21 Burntwick Drive Lower Halstow Sittingbourne Kent ME9 7DX COMMENTS DUE BY: 18 May 2022, DECISION DUE DATE: 20 June 2022 CASE OFFICER: Emily Clark 01795 417469
 - d) 22/501729/FULLPROPOSAL: Loft Conversion with rear dormer. Erection of a single storey side/rear extension with roof lights.
ADDRESS: 25 School Lane Lower Halstow Sittingbourne Kent ME9 7ET COMMENTS DUE BY: 18 May 2022, DECISION DUE DATE: 22 June 2022 CASE OFFICER: Alexis Stanyer 01795 41778

10. **Any applications received between producing the agenda and this meeting.**

11. **To receive reports on the following:**

- a) Parks & Leisure & Planning (MS)
- b) Footpaths and Hedgerow maintenance, Burial Ground and Allotments (TP)
- c) Parish Highways Plan (AS and K H-C)
- d) Dock (MS)
- e) Brickfields and Seawall (TP)

12. **To receive Clerk's report, to include:**

- a) To note payment received since last meeting;
- b) To authorise Invoices for Payment – See Payments List.

13. **Items for information only:**

- a) Items for Website.
- b) To receive agenda items for next meeting and agree date of next meeting.

Ann Smith

**Ann Smith (Mrs)
Parish Clerk**

Date: 28 April 2022