

# **Fountains Abbey Parish Council**

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## Minutes of the Ordinary Meeting of the Parish Council held on Monday 10<sup>th</sup> October 2022 at 7.30pm at Studley Roger Village Hall.

**(2022-2023 – 032)** The Chairman, Cllr Derek Slater, welcomed those present and **paid tribute** to the late Queen. Saying that Her Majesty had been the thread of stability running through our nation for over 70 years.

**(2022-2023 – 033) Present** were Cllr Derrick Slater (Chairman), Cllr Jenny Atkinson, Cllr Vic Lawson and Cllr Charles Johnson.

**(2022-2023 – 034)** Also present were David Taylor, Clerk, Cllr Margret Atkinson and Dr Steve Byfield.

**(2022-2023 – 035)** No **Apologies** were received.

**(2022-2023 – 036)** No **Declarations of Interest** were received and so there was no reason for any requests for Dispensations.

**(2022-2023 – 037)** It was **resolved** that the minutes of the meeting held on 16<sup>th</sup> May 2022, having been circulated for consideration beforehand were true and correct records. The Chairman was authorised to sign them accordingly.

### **Reports:**

**(2022-2023 – 038)** Cllr Margaret Atkinson **reported** from North Yorkshire County Council that she is now the Chair of the County Council.

There are various committees running in preparation for the move to a unitary authority, notable are committees for Planning, Council Tax & Waste Management Services. These are primarily to align the policies of the (what will be) the past borough councils. This process should be finished by December in readiness for 1<sup>st</sup> April 2023 when the Unitary Council will be formed.

Central government has agreed to grant monies amounting to £23.00 per head of population in aid of the merger and to improve services.

The high-speed broadband rollout is now in its final phase. The remaining properties will be linked by wireless connections as fibre optic cables would be very expensive to install.

State-of-the-art technology is due to be employed to monitor North Yorkshire's vast network of roads throughout the winter months to help ensure routes can be kept open during severe weather. Artificial intelligence, computer modelling and live data as well as cutting-edge sensors to check road surface temperatures and moisture levels will be used to closely monitor thousands of miles of roads. The North Yorkshire highways team has already invested in equipment to provide it with the most up-to-date weather information. The last tranche of investment was more than £500,000.

With the oldest population in the UK, the County continues to be chronically short of care home workers.

**(2022-2023 – 039)** Cllr Margaret Atkinson **reported** on the following from Harrogate Borough Council:-

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- There is a debate within Harrogate over following devolution who will control Harrogate's assets. Harrogate Borough Council will no longer exist in April 2023 and any power it had will be given to one council in North Yorkshire, in what is the biggest shake-up to local authorities in 50 years. Harrogate is not "parished", meaning that it does not have its own town council, such as Ripon does. Therefore, as it stands, Harrogate's assets and affairs would be managed directly by the new North Yorkshire Council. Alternatively, a Harrogate Town Council would be created but its local council taxpayers would have to fund this via a precept. This is causing a wide ranging debate amongst Harrogate residents.
- The leisure centres in Ripon and Knaresborough are still not open due to geological problems under the buildings.
- There is a major investment in the Hydro at Harrogate to install air pump heating systems.
- There is an outcry over the level of pay-outs being given to outgoing executives of HBC when they leave the Council upon the set-up of the unitary authority.

**(2022-2023 – 040)** The Clerk **reported** that he had attended the annual conference of the YLCA and reported that some of the topics for discussion were both interesting and useful. Notable seminar sessions included a presentation from The Woodland Trust, The Yorkshire and Humber Climate Commission, there was a session concerning succession planning for Parish Councils.

**(2022-2023 – 041)** There was **no report** from the Ripon and Pateley Bridge Neighbourhood Policing Team.

**(2022-2023 – 042)** Dr Steve Byfield, Chairman of the Studley Roger Traffic Committee **reported** that;

- There has been great progress made so far since the formation of the committee in January this year.
- The National Trust have promised to install traffic levels recording equipment in the village. There is a problem, however, with delivery because of production problems.
- The data that this equipment will yield is vital to the final conclusions in the report.
- Notable matters highlighted so far include access to the school bus, access to the village – in particular the gas bottle store – by emergency vehicles, 20s plenty for us.
- The intention is to lay the final report before the Parish Council at an open meeting. Should the Parish Council approve the report, then it will be sent to North Yorkshire Council as a recommendation for the village. It will also be given to decision makers and people with influence in the area.

**(2022-2023 – 043)** The Clerk **confirmed** that the defibrillator and cabinet has now been delivered to his office in readiness for installation in the Aldfield village telephone box. He had been to Aldfield and had noted that the telephone box was in a poor state cosmetically.

He confirmed that the Ripon Lions club had been disbanded and so could not fund the installation of the unit. It was **resolved** that the installation would be funded by the Parish Council and possible funding would be sought in the near future.

Cllr Johnson said that he was willing to take on the task of cleaning and painting the telephone box in preparation for the installation of the unit. He will liaise with the Clerk if necessary.

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Dr Steve Byfield offered to be the Guardian for the unit when it is installed. This offer was gratefully accepted.

(2022-2023 – 044) It was **resolved** agree to the Clerk's proposals for the Parish Council website. Following Jane Redfern leaving the area after years of managing the Parish Council website so well, the Clerk will take over the day to day running of the site, However he will transfer the site to a more versatile platform that is better suited to the needs of the parish Council. He will charge £300.00 for the initial set-up.

(2022-2023 – 045) It was **resolved** begin the process of co-opting a candidate to fill the open seat of Aldfield of the Parish Council.

## The following Correspondence was considered:

(2022-2023 – 046) An email concerning "Risk and Resource Model for the North Yorkshire Fire and Rescue Service". The contents of which were **noted – no action required**.

(2022-2023 – 047) An email from Harrogate Borough Council concerning Litter Bins in the Parish area. **Clerk to action this**.

(2022-2023 – 048) S106 Commuted Sums for Open Spaces - Fountains and Ripley Ward and related Parish Councils. The Clerk advised that there are small packets of money available through this scheme. **Clerk is to advise the Village Hall committee and the Cricket club accordingly**.

(2022-2023 – 049) Option to opt out of the SAAA central external auditor appointment arrangements. The Clerk explained the implications of this letter and it was resolved to opt-in to the scheme. Therefore, **no action to be taken**.

## Financial Matters:

(2022-2023 – 050) It was **resolved** to instruct Carrie Pillow, t/a Elkerlodge Bookkeeping Services as the internal auditor for the financial year 2022-2023. The Clerk shall write to Ms Pillow and confirm this.

(2022-2023 – 051) The accounts for payment as listed on "**Appendix A**", below, were approved for payment.

(2022-2023 – 052) A Bank Reconciliation to the period 10<sup>th</sup> October 2022 (including all payments up to and over £100.00) was **received and unanimously approved**. The Chairman was authorised to sign it when possible, accordingly. This appears at "Appendix B", below.

(2022-2023 – 053) A Spending v Budget report to the period 10<sup>th</sup> October 2022 was **received and approved** by the Council.

## Planning applications:

***NB- Planning applications.** All Comments and returns from the Parish Council can be seen on the HBC planning portal. Please see the note below for the meaning of Return Options.*

The following **Planning Notices** were received:-

(2022-2023 – 054) **Planning Application** 22-03318-FUL Replacement of driveway gates and demolition of brick piers. Paddock House Studley Roger Village Track Studley Roger HG4 3AY. Mr and Mrs Wade. Application granted, subject to consideration.

(2022-2023 – 055) there were no **Planning Applications** to consider.

Chairman's Initial:

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**(2022-2023 – 056)** The Clerk **requested** that agenda items to be considered at the next meeting of the Parish Council should be sent direct via email or post to arrive no later than 1 week prior.

**(2022-2023 – 057)** **It was confirmed** that the next regular meeting of the Parish Council would be on 14<sup>th</sup> November 2022.

A schedule of meetings will be put to the Council at the next meeting.

**(2022-2023 – 058)** The meeting **closed** at 9.10pm.

These minutes were recorded and prepared by the Clerk to the Parish Council, David Taylor.

Signed as a true record by Cllr Derrick Slater, Chairman

Date:

These minutes are in draft form only and will not be classed as officially recorded minutes until ratified at the next meeting of the Fountains Abbey Parish Council.

At the Regular Meeting of the Fountains Abbey Parish Council held on **14<sup>th</sup> November 2022** it was resolved by unanimous vote to approve these Minutes, copies of which had been previously circulated to Members, as a true and correct record. These Minutes were then signed by the Chairman accordingly.

**The signed Minutes are held in the Parish Council minute book at the Clerk's address, below, and can be viewed by prior appointment.**

**Clerk : David Taylor. 57 Whitcliffe Lane, Ripon, HG4 2LB. 01765 601693**

When returning a standard form Parish Council Notification consultation decision there are four options that the Council can return. These are:-

**Option A** – The Parish Council has no objections.

**Option B** – The Parish Council objects on the planning grounds set out overleaf.

**Option C** – The Parish Council does not object to or support the application but wishes to make comments or seek safeguards set out overleaf.

**Option D** - The Parish Council supports the application.

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## Appendix "A" – Schedule of accounts approved for payment.

- i. Clerk's salary
- ii. Standing office costs

## Appendix "B"

### Bank Reconciliation as at 10.10.2022 Including all payments (up to and over £100.00)

Nat West - 0000000061	£ 857.58	
Nat West - 0000000073	£ 3,842.73	
	£ 4,700.31	£ 4,700.31
Less Accounts Outstanding - Sched 1	£ -	
Sub Total		£ 4,700.31

### Cash Book

#### As at 16.05.2022

Nat West - 0000000061	£ 857.20	
nat West - 0000000073	£ 4,749.80	
Sub Total	£ 5,607.00	
Add receipts - Sched 2	£ 1,762.38	£ 7,369.38
Subtract payments - Sched 3	£ 2,669.07	£ 4,700.31
Less Accounts Outstanding - Sched 1		

				£ 4,700.31
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#### Schedule 1

Nothing pending £ -

#### Schedule 2

Interest	30.06.2022	£ 0.07
Interest	29.07.2022	£ 0.07
Interest	31.08.2022	£ 0.08
Interest	30.09.2022	£ 0.16
Precept 2nd Payment	30.09.2022	£ 1,762.00
<b>Total Sched 2</b>		<b>£ 1,762.38</b>

#### Schedule 3

Elkerlodge Book Keeping Services	27.05.2022	£ 110.00
DN Taylor Clerk Salary - May 2022	31.05.2022	£ 116.81
Yorks Acc Ripon	31.05.2022	£ 36.00
HMRC - PAYE - May 2022	31.05.2022	£ 24.20
DN Taylor StOfEx - May 2022	31.05.2022	£ 12.60
Steve Byfield	17.06.2022	£ 363.40
DN Taylor Clerk Salary - June 2022	29.06.2022	£ 112.81
DN Taylor StOfEx - June 2022	29.06.2022	£ 15.00

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Yorks Acc Ripon	29.06.2022	£	36.00
DN Taylor StOfEx - July 2022	04.08.2022	£	9.51
DN Taylor Clerk Salary - July 2022	04.08.2022	£	116.81
DN Taylor Clerk Salary - August 2022	02.09.2022	£	145.93
HMRC - PAYE - August 2022	02.09.2022	£	14.05
DN Taylor StOfEx - August 2022	02.09.2022	£	9.51
Wel Medical	30.09.2022	£	490.80
HMRC - PAYE - September 2022	05.10.2022	£	24.39
Wel Medical	05.10.2022	£	900.00
DN Taylor StOfEx - September 2022	05.10.2022	£	16.40
DN Taylor Clerk Salary - September 2022	05.10.2022	£	114.85
<b>Total Sched 3</b>		<b>£</b>	<b>2,669.07</b>

## **Appendix "C" – Schedule of Forthcoming Meetings of Fountains Abbey Parish Council:**

### **Schedule of Meetings 2022**

**Meetings are held in Studley Roger Village Hall**

Monday 14<sup>th</sup> **November** 2022      Ordinary Meeting.

Meetings begin at 7.30pm unless otherwise stated.

Planning meetings will be held when necessary if there are new applications to consider. Please check notice boards and the Parish Council website for changes to dates, times & venues.