

Ivinghoe Parish Council

Minutes of a Meeting Held on Tuesday 2nd February 2016

Present: Councillors K Groom (Chairman), A Dicker, R Benton, C Bamber and S Lott.

Malcolm Stubbs – NDP Group

County Councillor A Davies.

Mrs Maxine Hayes- Clerk

2 members of the public

Items on Agenda		
1. Public Question Time	<p>1.1 Mr Hetherington attended the meeting to express his concern about the Parish Council decision to give notice of termination of his allotment tenancy. He had contacted the Parish Council several times to ask for details and felt he had not been given all of the information requested. He said he thought it was an unlawful decision and he was being unfairly picked on. The Parish Council noted his comments but agreed that the decision would not be reversed.</p> <p>He also raised concerns that the rubbish at the top of the allotment had still not been removed. He was informed that this had been looked at and it had been confirmed there was not any hazardous waste and that it was too expensive to remove the rest of the rubbish which had been there for many years.</p> <p>1.2 Bob Corn was not able to attend the meeting but had left a letter asking for the Parish Councils views on the proposed paving of the outside area of the Old School. The parish Council agreed that they had no objections but would request copies of the County Councils plans and would ask the Old School to ensure that it meets with the conservation area guidance.</p> <p>He had given notice of a special general meeting of the Old School on the 27th February at 2pm to discuss the Charity status of the organisation.</p> <p>1.3 Councillor A Dicker gave a short report on the Rural Health Conference he had attended on the 29th January. The main points of concern raised at the conference were: provision of healthcare for older people in rural communities and the need to provide better broadband services to rural areas.</p> <p>1.4 Councillor Bamber had picked up a conversation on the Facebook page on the use of quad bikes on the Lawn. A resident was asking if her son could use a child's quad bike and it was agreed to ask her to contact the Parish Council directly. They also agreed that the use of quad bikes on the Lawn would not be prohibited due to the damage that could be caused. It was agreed that the prohibition of use of motorised vehicles on the Lawn should be included in the Terms and Conditions of hire.</p> <p>1.5 It was agreed to introduce moderators for the Parish Council website and at the same time it would be fully updated and re categorised. Councillors Lott, Bamber and Benton agreed to take on this role and review the website.</p>	
2. Attendance and Apologies	2.1 Apologies were received from District Councillors C Poll, D Town & S Jenkins.	Clerk
3. Declaration of Interest	3.1 Councillor K Groom declared an interest in Agenda Item 15 – Applications for co-option to the position of parish councillor.	Clerk
4. To receive reports from District and County Councillors	<p>4.1 Councillor A Davies reported on the recent discussions regarding the possibility of losing 20% of the PCSO's which were currently funded by the County Council due to budget cuts. Some parish councils were considering funding a shared PCSO between the parishes and it was agreed to put this on a future agenda for further discussion.</p> <p>4.2 She expressed concerns that due to budget cuts the Local Area Forum could be under threat of being disbanded.</p> <p>4.3</p>	Clerk
5. To approve the minutes of previous meeting.	It was PROPOSED SECONDED and APPROVED that the minutes of the meeting held 12 th January 2016 were approved as a correct record and were signed by the Chairman.	Clerk
6. Planning Applications	6.1 No applications.	Clerk/ All
7. Neighbourhood Development Plan	7.1 Malcolm Stubbs reported that the questionnaire was almost ready to be circulated and a further meeting was being held on the 3 rd February to finalise details. Help would be required to distribute the questionnaires.	Clerk
9. Footpaths, Bridleways, Trees and Playgrounds	<p>9.1 Councillor Groom had met with the playground inspector and discussion had taken place on how to clean the algae from the play equipment. He had recommended a type of steam cleaner. A few minor items had been raised including the problems with the chains on the birds nest swing. The manufacturer Monster Play had gone out of business and it was agreed to contact the company that had brought them out to see if they could supply any spare parts.</p> <p>9.2 There had been no progress on the renewal of the Ivinghoe Aston Play Area lease and it was PROPOSED SECONDED and APPROVED to ask the Parish Council solicitor to pass the details to a barrister to give further advice. This would be at a cost of approximately £250 for one hour's consultation.</p>	<p>KG</p> <p>KG/ Clerk</p>

	<p>This would be added to the March PC agenda to make a decision on whether the lease could be renewed or whether the Parish Council would have to make the decision to remove the play equipment and close the play area.</p> <p>9.3 Discussion took place over the parking of vehicles on the verges along the High Street which were damaging the verges. It was agreed to contact Thames Valley Police to see if they have any bollards that could be put out to stop parking and also to contact the County Council to see if large planters could be placed on the verges to stop the parking.</p> <p>9.4 It was agreed to write to the County Council regarding damage being done to turning vehicles along Station Road. Residents had been informed that it was not a Police matter.</p> <p>9.5 The Chairman had received a quotation for the removal of ivy from the trees on Station Road which belonged to the County Council. The ivy would need to be removed to prevent it damaging the trees and no action was being taken by the County Council. The quotation was for £380 and it was PROPOSED SECONDED and APPROVED to agree that the Parish Council would pay this amount if permission was given to undertaken the work. The Clerk would write to the County Council. County Councillor Davies suggested writing to the tree officer at the District Council about this matter.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
<p>10. Highways, Streets and transport (to include Street Lighting and Speed Watch)</p>	<p>10.1 Brian Dale gave an update on the resurfacing work to Station Road which was scheduled for the Spring. He had chased this matter and had not received a reply.</p>	
<p>11. Allotments</p>	<p>11.1 An allotment inspection had taken place and photographs of plots taken.</p>	<p>Clerk</p>
<p>12. Clerks Report</p>	<p>The Clerk gave the following report to the meeting:</p> <p><u>12.1 Distressed Tree corner of Station Road/High Street</u> The Clerk had received confirmation of my report and request for a site meeting to discuss this matter.</p> <p><u>Play Around the Parishes</u> The Clerk had received confirmation that a 3 hours session had been booked for Friday 8th April on the Lawn (with the Hub facilities available should it be required)</p> <p>12.2 The following correspondence had been received and actioned or noted:</p> <ul style="list-style-type: none"> • A Hetherington – Various emails regarding allotment tenancy - <i>Noted</i> • A Hetherington – Application for parish councillor vacancy – <i>This would be discussed under Agenda Item 15</i> • A Stone – Application for parish councillor vacancy – <i>This would be discussed under Agenda item 15</i> • PMCL – Reminder that OS copying licence requires renewal – <i>this had been renewed for a further year</i> • Dist Cllr S Jenkins – Details of Have your say Bucks Transport Plan - <i>Noted</i> • Chilterns Woodland Project News - <i>Noted</i> • AVDC press release New Homes Bonus - <i>Noted</i> • Community Impact Bucks – Details of Buck CC Budget cuts - <i>Noted</i> • L Anderson AVDC – update on Green Belt review - <i>noted</i> • B Dale – copy of reply regarding reply from Bucks CC on request for pedestrian crossings in Ivinghoe - <i>noted</i> • Notice of Town Hall meeting 18/2 - <i>noted</i> • Acknowledgement from Duncan Eggar Tring Town Council regarding PC support for integrated transport strategy and PC comments - <i>noted</i> • BALC – notice of training events - <i>noted</i> • A Fisher – AVDC news for the parishes - <i>noted</i> • BALC – notice of new home for Wycombe Park & Ride - <i>Noted</i> • Notice of parish liaison meeting 27/1 - <i>noted</i> • BALC – details of HS2 concedes on mitigation to Bucks CC - <i>noted</i> • Rural Newsletter - <i>noted</i> • A Fisher AVDC update on changes to bin collections – <i>noted – this would be put on the PC website</i> • Bucks CC – notice of timescale for bus pass renewals - <i>noted</i> 	

<p>13. To approve registration of the Rose & Crown Public House as a community asset.</p>	<p>13.1 It was PROPOSED SECONDED and APPROVED to go ahead with the registration. Councillor Dicker agreed to do the administration and application.</p>	<p>AD</p>
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<p>14. Financial Matters Payment of Accounts Balances To discuss and approve the purchase of planters</p>	<p>14.1 The following accounts and expenses were submitted and UNANIMOUSLY APPROVED for payment:</p> <table border="1" data-bbox="295 159 880 663"> <thead> <tr> <th>Payee</th> <th>Description</th> <th>Total Paid</th> </tr> </thead> <tbody> <tr> <td>Contracts and Salaries</td> <td>Clerks Salary , Office costs, clerks expenses and litter collection</td> <td>£ 844.75</td> </tr> <tr> <td>Almar Tring</td> <td>Printing traffic report</td> <td>£ 64.20</td> </tr> <tr> <td>Eon</td> <td>Street Lighting Power</td> <td>£ 101.21</td> </tr> <tr> <td>Ivinghoe Old School</td> <td>Room Hire</td> <td>£ 16.00</td> </tr> <tr> <td>Karen Groom</td> <td>Reimbursement of Parish Council mobile phone costs (backdated to October 2015)</td> <td>£ 66.40</td> </tr> </tbody> </table> <p>14.2</p> <p>Income</p> <p>Lawn Hire</p> <table data-bbox="306 875 735 943"> <tr> <td>Grants NDP</td> <td>2400.00</td> </tr> <tr> <td>Beacon Ads</td> <td>187.50</td> </tr> </table> <p>Balances @ 2.02.2016</p> <table data-bbox="306 1093 735 1261"> <tr> <td>Community ac</td> <td>1434.33</td> </tr> <tr> <td>BMM ac</td> <td>67220.66</td> </tr> <tr> <td>BMM Beacon ac</td> <td>1270.33</td> </tr> <tr> <td></td> <td>£ 69,925.32</td> </tr> </table> <p>14.3 . It had been agreed at the October precept and budget meeting that Councillor K Groom should not be paying for the Parish Council mobile phone. She had been paying this since 2012. She agreed she would be happy to have the amount backdated to October 2015 and had submitted an invoice for £66.40. It was PROPOSED SECONDED and UNANIMOUSLY APPROVED to pay this bill and the monthly amount from March 2016.</p>	Payee	Description	Total Paid	Contracts and Salaries	Clerks Salary , Office costs, clerks expenses and litter collection	£ 844.75	Almar Tring	Printing traffic report	£ 64.20	Eon	Street Lighting Power	£ 101.21	Ivinghoe Old School	Room Hire	£ 16.00	Karen Groom	Reimbursement of Parish Council mobile phone costs (backdated to October 2015)	£ 66.40	Grants NDP	2400.00	Beacon Ads	187.50	Community ac	1434.33	BMM ac	67220.66	BMM Beacon ac	1270.33		£ 69,925.32	<p>Clerk</p>
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<p>14. Update on replacement Clerk.</p>	<p>It was reported that the interviews were taking place this week and 3 applications had been received.</p>	<p>Clerk</p>																														
<p>15. To discuss and consider applications for the parish councillor vacancy.</p>	<p><i>With the press and public were asked to leave the meeting. Councillor K Groom declared an interest as one applicant was her daughter and took no part in the discussion or voting.</i></p> <p>Applications had been received. After a vote of 4 in favour of Anna Stone and 0 for A Hetherington it was PROPOSED SECONDED and UNANIMOUSLY APPROVED to co-opt Anna Stone.</p>																															
<p>16. Date of Next Meeting</p>	<p>Tuesday 1st March 2016 Old School. High Street, Ivinghoe.</p>																															

Signed.....

Dated.....