

Cannock Wood Parish Council



DRAFT Minutes of the Council Meeting held on Thursday 18th December 2024 commencing at 5pm at Cannock Wood and Gentleshaw Village Hall Buds Road Cannock Wood

PRESENT: Councillors: Sue Janes (Chairman), Steve Wroe (Vice-chairman), Elizabeth Whiteley, Paul Thomas.

IN ATTENDANCE: Clerk Chris Gracey.

The Chairman Cllr. Sue Janes welcomed Members to this month's council meeting

1. Minute number 378/2024 : Apologies – Cllrs. Fiona McMulkin submitted apologies for tonight's meeting.

2. Minute number 379/2024 Declarations of interest – None

The Chair reminded members to complete their Register of Interest form if there had been any changes to their circumstances, the clerk will send out the form.

3. Minute number 380/2024 Public participation

Minute number 380/2024/A Members of the public – None

Minute number 380/2024/B County Cllr's. Report. – None

Minute number 380/2024/C District Cllr's Report. – None

4. Minute number 381/2024 To confirm and agree as a true record of the minutes of the Parish Council meeting held on 21st November 2024.

Resolved: That the minutes of the meeting held on 21st November 2024 were accepted as a true and accurate record, proposed by Cllr. Elizabeth Whiteley seconded by Cllr. Steve Wroe (Vice-chairman) and carried.

5. Minute number 382/2024 matters arising - none

6. Minute number 383/2024 Planning applications for consideration or determined

Application No.	Location/address	Details of application	CWPC Comments/status	Status
CH/24/0287	45 Hayfield Hill Cannock Wood	Application for the proposed lawful development of a replacement garage	Objections – inappropriate development in the green belt with no special circumstance, the proposed structure is a new building on a different part of the site, not changing the use of an existing structure or making changes to an existing structure. In breach of CWPC Neighbourhood plan, which forms part of the local plan. Over development of the site.	Approved 12 th December 2024
CH/24/284	7 Holly Hill Road Cannock Wood	Erection of oak frame porch, bay windows and	No objections – but the development exceeds	

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		revised cladding finishes(pursuant of planning permission CH/24/059)	the building line and in breach of Cannock Wood NHP policy on extension.	
CH/24/326	National Grid Gentleshaw Radio Station Chestall Road Cannock Wood	Prior approval for site security upgrade with the installation of development ancillary radio equipment housing, geogrid infill and ancillary development thereto.	No objections	

9. Minute number 384/2024 Finance

a)The following accounts are due to be paid or have been paid:

Date	Cheque Number	Payee	Purpose	VAT	Amount
18.12.2024	001477	Forvis Mazars LLP	Ext. audit 2023-24	42.00	252.00
18.12.2024	001478	SPCA	Copies of guide and training seminar	6.00	66.00
18.12.2024	001479	CW and GVH	Hall hire	-	239.25
Total				£48.00	£557.25

Cllr. Sue Janes(Chairman) proposed, seconded by the Cllr. Paul Thomas and carried, that the payments be approved **Resolved: that the payments paid/ to be paid are approved.**

b) Financial Statement - 1stApril to 30th November 2024

Bank Reconciliation		Cash Book Balance	
Current Account	28,637.12	C/fwd(Incs) Election Reserves	29,151.29
Less Unpresented cheques	922.62	Receipts	13,091.48
		Payments	14,528.27
Total	£ 27,714.50	Balance @ 30th November 2024	£27,714.50

Financial statement – The clerk presented the financial statements and copy bank statement for 30th November 2024 proposed by Cllr. Steve Wroe(Vice-chairman) seconded by Cllr. Sue Janes(Chairman) and carried.

10. Minutes number 385/2024 – Correspondence – Items of correspondence received during the month are emailed to Councillors, as received and for this month included the following:

Response from resident regarding the September minutes and her wish to join the CSW group emailed to council 28th November 2024.

SPCA Bulletin emailed to council 15th December 2024.

SPCA AGM details emailed to council 15th December 2024.

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Cannock Chase email with details on consultation re: have your say on the future and heritage in Cannock Chase emailed to council 17th December 2024.

SPCA email with details of 'Light up the longest night campaign 2024' emailed to council 17th December 2024.

Email from CW and GVH Chairman regarding the AED outside the VH emailed to council 17th December 2024.

SPCA training programme for Spring 2025 emailed to council 17th December 2024.

CCDC details of submission of the Local Plan emailed to council 17th December 2024.

Email from website administrator with details of his retirement and the way forward emailed to council 17th December 2024.

Email from CCDC with details of the DRAFT SHLAA and ELAA emailed to council 17th December 2024.

Staffordshire Police and Fire and Rescue email with details of the consultation on the amount paid in the council tax emailed to council 17th December 2024.

Email with details of Cannock Chase Management Plan asking for feedback emailed to council 17th December 2024.

Outgoing Correspondence :

Email to resident who queried the September minutes sent on 23rd November 2024

Email to Gentleshaw School re tree planting in the vicinity of the playingfields sent on 23rd November 2024.

Email to contractor re:installation of the SID posts sent on 5th December 2024

Email to various parish councils re: contractors used for the installation of SID posts sent on 5th December 2024.

Email to Rugeley TC with a copy of the NHP sent 15th December 2024.

11. Minute number 386/2024 – Date of the next meeting will be Thursday 16th January 2025 at CW and GVH Buds Road Cannock Wood at 7.30pm.

The Chairman closed the meeting at 5.35pm