



BRAMSHAW PARISH COUNCIL NEW FOREST HAMPSHIRE

MINUTES OF MEETING HELD ON TUESDAY 26th July 2016, AT BRAMSHAW VILLAGE HALL.

Members Present:

Sue Bennison - Chairman (SB)
Sally Day (SD)
Kay Harrison (KH)
Martin Vann (MV) (Vice Chair)

Others:- NFDC Cllr Diane Andrews

096.16 **Apologies for Absence –**

Apologies were received and accepted from David Johnston and Jenny Watts – (holiday) and HCC Cllr Edward Heron – attending another parish council's council meeting.

097.16 **Disclosures of interest.**

There were no disclosures of interest.

098.16 **Minutes** – It was agreed that the minutes of the 28th June 2016 were a true record of that meeting and were signed by the chairman.

099.16 **Reports to be received**

- i) NFDC Cllr Diane Andrews –
C.F.N.F. have decided to stop their 25+ street sleeper programme in October 2016 due to lack of use and the programme is expensive to run.

Freedom of the District given to 17 Port & Maritime Regiment

At a special meeting of the Council, Freedom of the district was granted to the 17 Port & Maritime Regiment, Royal Logistic Corps.

Councillor Alison Hoare said, "No one can underestimate how happy, how proud, I am that this is my last job as chairman."

Honorary Freedom gives the Regiment the right, honour and distinction of marching through the streets of the New Forest District on all ceremonial occasions with swords drawn, bayonets fixed and drums beating, bands playing, and colours flying.

On 25th September a special ceremony will take place at Appletree Court from 1300 and a parade will march up and down the High Street finishing at about 1700.

- iii) Councillors' reports.

Kay Harrison expressed her concern that dragon's teeth are appearing all over the place and in some cases their height – with the latest new set being just outside of the village hall at Row Hill Cottage. She was concerned because of animal welfare in trying to get off the road.

SB to confirm for the next meeting the correct protocol for installing them – she believed the process to be that you had to write to the Forestry Commission first and get permission from them – She understand this is the course of action that the Bentley Garage had taken.

Following her site with the Forestry Commission to look at bramble cutting, she is now trying to ascertain ownership of the brick shed opposite Merrie Orchard Cottage – KH confirmed that it used to belong to Warrens Estate as it had always been used in conjunction with Merrie Orchard Cottage.

MV advised that the having had no response from BT for a month he had chased up earlier this week, and had now been asked to supply the name and address of each resident that might be interested in the improved broadband to Fritham.

- 100.16 **Public Forum** An opportunity for the public to make known the council any issues of concern, or to make comment on items on the Agenda including Planning Applications.

No comments made.

- 101.16 **Planning –.**

i) **Planning applications for comment:**

No new applications to consider at this meeting.

ii) **Planning decisions to note:**

OFFICE BUILDING and TIMBER CLAD STORE

BELL INN & BRAMSHAW GOLF CLUB, LYNDHURST ROAD, BROOK, LYNDHURST, SO43 7HE.
Ref. No: 16/00367 (30 June 2016). Bramshaw Parish Council recommended permission be granted, NFNPA recommended refusal – deferred by Development Control Committee at Members request.

Roof alterations

POPES COTTAGE, LYNDHURST ROAD, BROOK, LYNDHURST, SO43 7HE

Ref. No: 16/00214 –BPC Recommended permission be granted. Because of connection with member of the NPA it has been referred to the Development Control Committee – Granted by Committee.

Roof alterations (Application for Listed Building Consent)

POPES COTTAGE, LYNDHURST ROAD, BROOK, LYNDHURST, SO43 7HE

Ref. No: 16/00215 - BPC Recommended permission be granted. Because of connection with member of the NPA it has been referred to the Development Control Committee. Granted by Committee.

Garage; shed

STOCKS CROSS HOUSE, FURZLEY COMMON ROAD, BRAMSHAW, HAMPSHIRE, SO43 7JH

Ref. No: 16/00260 – BPC recommended refusal of this application – whilst there is no objection to the applicant having a 3 bay garage and a shed, there are concerns over the bulk of the proposed

building, in particular the height. It is also considered not to be incidental in the location. Granted after having been to Development Control Committee.

iii) **Tree applications for comment:**

CONS16/0680 – SOUTH HILL, CANTERTON LANE, BROOK, LYNDHURST, SO43 7HF.

Following receipt of David Johnston's report, the Council have no comment to make on this application.

v) **Enforcement as per N F NPA's website on 17/06/2016 and as per list published–**

QU/16/0068 OAKLANDS, BROOK, LYNDHURST, SO43 7HD

Description: Unauthorised change of use - use of part of paddock/ agricultural land as garden; stationing of shepherds hut/caravan - Unauthorised development - erection of car port.

Case Status: Case now closed, but site will continue to be monitored.

QU/16/0135: PENN MANOR FARM (Formerly Penn Vale Farm), PENN COMMON ROAD, BRAMSHAW, SO43 7JL

Description: Habitable use of outbuilding contrary to Breach of Condition Notice (served 20 July 2012); Use of different roofing materials on conservatory (Breach of condition 3 of pp 08/93170); Creation of additional bedroom in the roof of the dwelling contrary to S106 agreement; Use of French doors rather than window in first floor rear elevation.

Case Status: Ongoing investigations. Priority: Standard

102.16 Finance and policy

i) The following payments were approved for payment:

Jane Mullan (Clerk) July 2016 -	Salary + expenses –	000773	£290.50
Bramshaw Trust	Grant for contribution to costs of Queens T Party.	000774	£21.16
HALC	Clerk's Training Session from 2015 (got overlooked)	000775	£42.00

ii) Financial Report – as attached but in summary:

Income: £3310.00

Outgoings: £2093.62

Bank Balance: £10178.36

iii) Phone Box door – following theft of door from phone box at Furzley. To consider options as to way forward –

a) replace with ordinary external house door,

b) pay insurance excess of £250 and obtain a replacement.

The council resolved to pay the excess and purchase a replacement door.

- iv) Continuing review of regulatory documents – minor amendments required to Standing orders.
As David Johnston was unable to attend the meeting, it was decided to defer this item to the next meeting.
- v) The clerk advised the meeting that NJC had reached agreement on new pay scales for 2016-17 which were to be implemented immediately and back dated to 1 April 2016 resulting in an hourly rate increase from £10.80 to £10.94/hr.

103.16 Review of notes/minutes from Annual Assembly and follow up on action required.

It was felt that these reflected fairly items covered at the Annual Assembly and the actions required by the council were generally now in hand with MV has taking the lead on Fritham Broadband, SB following up on the painting of the 30 mph roundels on the roads in Fritham.

104.15 Final review of information leaflet and confirmation of next steps.

The council resolved following a couple of minor amendments to accept the document – they also thanked Steve Bennison for all his hardwork in this regard. It was decided that a link would be put from the website to it, it would, if possible be included in the Bramshaw Telegraph on a regular basis. It was also resolved that it would not be hand delivered to all households – this would only be done when a house changed hands in the parish. Paper copies would however be available from the phone boxes, village hall, village shop and pubs. Clerk to purchase leaflet stands as required.

105.16 Identification of tasks for lengthsman for visit on 10 August 2016.

SD thought that perhaps the drains to the dip in the road close to Longcross Cottages needed investigating as the road is prone to flooding there – the council was unsure whether this would be classified as lengthsman's work or highways.

MV mentioned the ditch/gully opposite Saddlers at top of green being choked/blocked. Brambles on footpath over ford by Keepers Cottage.

KH suggested that perhaps these jobs waited until the weather had broken and it would be easier to identify and easier to work on.

Other items – cleaning of finger posts at Fritham, seat near village shop. Brambles at bus stop at Green Dragon and Stocks Cross.

106.16 Consideration of report by Sally Day on results of the survey of Parish Clerks in Hampshire.

SD requested that this be considered as a confidential matter and will be dealt with as such at the end of the meeting.

107.16 Ongoing issues with reports if not brought to the attention of the meeting under Councillor's reports.

- i) Verge Restoration – identifying areas that need restoration and marking up Forestry Commission maps.
The meeting asked the clerk to invite Gary North to attend the September meeting and give a short presentation on the FC goals for this project.

108.16 Co-option.

Currently 3 people interested in being co-opted on – Chris Biggins, Mark Medley and Rachel Winter-Garrett. Chris and Mark were in attendance at this meeting to gain an insight into how the council works but NF Show prevented Rachel from attending.
The council resolved to hold individual informal meetings with each candidate on either 15, 16 or 17 August with voting to take place at the next meeting – Clerk to organise.

109.16 Consideration of Items for meeting on 23th August 2016.

Minor amendments to Standing Orders
Latchmore Restoration

110.16 Confirmation of dates of future meetings.

23 August 2016;
27th September 2016;
25 October 2016;
22 November 2016;
20th December 2016.

Meeting closed 9.10 pm

Confidential Session:

Item

16.106

Consideration of report by Sally Day on results of the survey of Parish Clerks in Hampshire.

One thing that had become apparent from the survey results and the subsequent report was at times the lack of proper support network for parish clerks in general, and to this end, Sally Day suggested that Bramshaw Parish Council should set up a support mechanism for their clerk – This should consist of two people with a view to meeting with the clerk confidentially twice a year. The objective of this would be to learn of any stresses, difficulties etc that the clerk might have or had, all on a formal basis.

The council resolved that Sally Day should be the lead on this with KH supporting her.