

CUDDESDON AND DENTON PARISH COUNCIL MEETING

12th May 2015 at 7.30pm in the Village Hall

Present:	Chris Luke	CL
	Ken Meek	KM
	Arthur Smith-Fitchett	ASF
	Natasha Turner	NT
	Mike Mount (Clerk)	MM

Apologies:	Michael Raynor	MR
	Elizabeth Gillespie (SODC)	EG
	Anne Purse (OCC)	AP

28 ELECTION OF CHAIRMAN

CL was proposed by NT and seconded by KM. It was unanimously agreed that he should be chairman.

29 DECLARATIONS OF ACCEPTANCE OF OFFICE

All signed their declarations of acceptance of office.

30 REGISTERS OF MEMBERS' INTERESTS

All agreed to complete their registers of interests.

31 DECLARATIONS OF INTEREST

There were no new declarations of interest.

32 PUBLIC COMMENTS

Maria Hart reported that the 8.25am bus had not arrived on three occasions recently and it was agreed to write to Heyfordian about this.

Action: MM

33 APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

The minutes of the previous meeting were approved.

34 MATTERS ARISING

34.1 World War One Commemoration

- The PCC had agreed to provide £5,000 to the project and so there were now sufficient funds to cover the cost of the war memorial.
- Two quotes had been received for construction of the memorial. It was agreed by a majority vote that the order should be placed now with Oxford Lime Mortar who had the lower quote of £14,560.
- SODC had agreed to modify the legal agreement for Cuddesdon Green so building of the memorial was now permitted there.

34.2 Replacement Multiplay Equipment

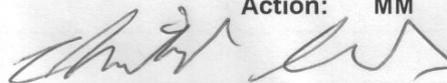
NT was still investigating the options.

Action: NT

34.3 Parkside Bus Shelter

It was agreed to ask Paul Sellar to quote for the refurbishment of the bus shelter and this would include replacing the current window with a door opening or having another window opposite the present one.

Action: MM



34.4 Parish Council Notice Board

- It was agreed that use of the notice board should be extended to include notices of community interest which were not necessarily Parish Council related.
- MM agreed to paint the notice board and replace its windows. **Action: MM**

35 ANNUAL MEETING BUSINESS

- 35.1 It was agreed that the standing orders required no changes.
- 35.2 It was agreed that the financial regulations required no changes.
- 35.3 It was agreed that the risk assessment required no changes.
- 35.4 It was agreed that the insurance cover was satisfactory.
- 35.5 Members of other bodies:
KM was a governor of Garsington school
NT was on the PTA at Garsington school
- 35.6 The freedom of information document required some gaps to be filled. **Action: MM**
- 35.7 There were no current declarations of interest.
- 35.8 It was agreed that the meetings for the coming year would normally be at 7.30pm in the village hall on the first Tuesday of each month except August.

36 PLANNING

- The application for listed building consent to make internal modifications at Ripon College (P15/S0652/LB) had been recommended for approval by the Parish Council and this had been granted by SODC.
- The application to build a two storey rear extension at 17 High Street (P15/S0163/HH) had been granted by SODC.
- The Parish Council had had no strong views on the agricultural notification to build a barn at Denton Green Farm (P15/S0480/AG).
- It was agreed that the listed building consent for modifications at White Cottage in Denton (P15/S1313/LB) should be recommended for approval.

37 FINANCE

37.1 Payments

Arrow Accounting	Internal audit	£136.00
OALC	Annual subscription	£133.07
Aon Insurance	Annual premium	£390.94
Berinsfield	Grass cutting April	£424.80
Cuddesdon Village Hall	Annual hire	204.00
M Mount	Clerk's salary	£401.70
Newsletter	Litter pick advert	£5.00
SODC	Dog bin emptying	£50.23
OGBN	Annual subscription	£15.00
M Mount	Roundabout refurbishment	£186.88

37.2 Receipts

SODC	First half of precept	£3,422.50
SODC	Parish Grant	£355.00
OALC	Grass cutting grant	£554.73

CGL

37.3 Approval of Financial Documents

- a) The annual accounts were approved, including the asset register.
- b) The accounting statements of the annual return were approved.
- c) The annual governance statement of the annual return was approved.
- d) The bank reconciliation was approved.

- e) The annual return variances were approved.
- f) The annual budget was approved.

37.4 Cheque Signatories

It was agreed that KM and ASF would be the new cheque signatories, in addition to MR.

38 PARISH COUNCILLORS' REPORTS

NT was concerned about difficulties the school bus had passing builders' vehicles on Denton Hill. MM agreed to talk to the builders. **Action: MM**

CL considered it likely that the repairs to the road at Denton Hill would fail shortly.

CL was concerned that neighbours were not notified if a permitted development was taking place near them. MM stated that he had previously agreed that he would endeavour to tell neighbours if he became aware of such a development.

39 CLERK'S BUSINESS

- The planning inspector intended to visit the site of the Chippinghurst river crossing on 30th July as a part of his determination as to whether it should be designated a public footpath. MM was asked to find out if the visit was open to the public. **Action: MM**
- The Oxfordshire Rural Community Council had invited the Parish Council to become a member, but it was agreed not to do so.
- HMRC had announced that they were deciding whether landfill taxes would continue to be available to fund local projects. It was agreed that HMRC should be told that the Parish Council was strongly in favour of continuation of the scheme. **Action: MM**
- A request had been made to site a clothing bank in the village for contributions to the air ambulance. It was agreed that there was no appropriate site for this.
- The government's new transparency code required meeting minutes to be on the website within four weeks of a meeting, so at that time they would not have been approved.
- Cuddesdon Green was not being cut under the horse chestnut tree on Cuddesdon Green. The contractor said he needed eight feet of clearance for the lawn mower. It was agreed to leave the tree as it was.

40 CO-OPTION OF COUNCILLORS

It was agreed that volunteers would be sought to fill the two vacancies on the Council. Volunteers would be asked to apply in writing and come to the next meeting with a view to a decision being made then. A note about this would be included in the Newsletter and on the website, and MM would advise councillors who the applicants were before the next meeting.

Action: MM

41 FURTHER PUBLIC COMMENTS

Maria Hart advised that there had been some disturbances in Parkside in March which the police were aware of, and that the situation had subsequently calmed down.

42 NEXT MEETING

In order to allow time to seek volunteers for co-option and because of councillor availability, it was agreed that the next meeting would be on 17th June.

Chairman:  Clerk: 
Date: 17/6/15 Date: 17.6.15