



# Boughton Malherbe Parish Council

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## Minutes of the Extraordinary Parish Council on Monday 8th March 2021, 7.30pm held by teleconference

**Present:** Cllrs R Galton (Chair); R Turner; B Adams; N.Eastwood; G Kennaird  
Clerk Mr Chris Hume

Two members of public

Cllr Galton opened meeting at 7.32pm

1. **Anybody filming or recording this meeting to declare it.** - none
2. **Apologies** – none
3. **Declarations:**
  - Any lobbying** – none declared
  - Any interest in items on the Agenda** – none declared
  - Any changes to the register of pecuniary interests** - none declared
4. **Approval of Minutes** – approved the Minutes of 25<sup>th</sup> January 2021, 8<sup>th</sup> February and 25<sup>th</sup> February
5. **Matters Arising** – the Clerk apologised that the agendas for tonight’s meeting, and for the meeting on the 25<sup>th</sup> February, were not posted on the website. This was an error and it is a legal requirement. However, legal advice obtained from KALC has confirmed that the meetings themselves were properly convened in line with primary legislation as notice was given three clear days before the meeting. The Clerk outlined how he intends to ensure this won’t happen again.
6. **Purdah** – **noted** the advice from KALC and NALC guidance.
7. **Public Session** - Chris Wheal said he has submitted a note which the Clerk has circulated. Chris asked that the Council amend the reference to the 40mph limit on Headcorn Road to the South of the village to extend to Crumps Lane. It was resolved that the Clerk will amend the HIMP to encompass this.
8. **Planning Outcomes since 25<sup>th</sup> January 2021** – none reported, Clerk to check MBC portal
9. **Local Policing/Community**
  - 9.1 Police/Crime Report – noted stats previously circulated
  - 9.2 Speedwatch – nothing to report
10. **Highway and Footway Matters**
  - 10.1 **Liverton Hill, Ditches, gullies, potholes** – Cllr Adams to investigate road breaking up in Woodcock Lane and report to KCC. Cllr Kennaird to report missed repair markers in Southerndon Road. Noted new posts at the Coldbridge Lane triangle. It was agreed to keep this solution under careful review
  - 10.2 **59 Bus** - noted that KCC have announced that the pilot will be extended until July
  - 10.3 **Litter** – noted a number of residents have been voluntarily picking up litter. A working party will be convened once the COVID-19 restrictions are lifted.
  - 10.4 **Highways Improvement Plan** – noted the latest version of the plan. Clerk to submit to KCC.

- 10.5 Footpaths** – Received a representation from Mike Hitchins. It was agreed that Mike will be asked to suggest which stiles should be a priority for replacement with gates. Clerk to contact KCC to enquire about funding and process to be followed.
- 10.6 Representation from Sue Burch: Junction of Eastwood Road and Headcorn Road -** It was agreed that the Council would write to KCC asking if it can place a planter on the grass triangle at Eastwood Road. Cllr Kennaird to circulate a draft letter for the Clerk to submit.
- 11. Councillor Reports on any External Meetings attended** – Grant Kennaird Reported back from the KALC/KCC Road Safety event on 3<sup>rd</sup> March
- 12. Finance**
- 12.1 Noted** the Balances at the Bank:
- |                        |             |
|------------------------|-------------|
| Nat West               | £70,941.46  |
| Nationwide             | £14,150.58  |
| Cambridge and Counties | £ 22,963.65 |
- It was agreed that the internal auditor would be asked to advise whether to move funds back to the savings accounts in view of the revised cost of the traffic calming scheme.
- 12.2 Income since the last meeting:** noted none received
- 12.3 Bank Reconciliation** – agreed the statement circulated with the agenda
- 12.4 Any cheques to sign:** none
- 12.5 Authorisation of any payments since the last meeting:** Noted Rosemary Smith £355.50 which includes repairs to the notice board
- 12.6 Expenditure compared to budget, year to date** – noted the current position showing a projected underspend of £759K
- 12.7 Arranging Outstanding payments before the year end** – noted that the Village Hall are not expecting a payment, payments still outstanding for the Church, Clerk salary and the Christmas Tree. Cllr Turner to contact Richard Tew about the tree.
- 13. Traffic Calming Update** – Clerk reported that a cheque has been delivered to KCC
- 14. Speed Indicator Device (SID) Update** – nothing to report
- 15. Litter Bin Outside the Church** – no further problems to report.
- 16. Quinn Donation** –
- (i) The Council considered a proposal from Chris Wheal for a lengthsman. It was agreed that the Clerk will make enquiries to neighbouring parishes to establish the potential cost, sources of funding, employment arrangements and opportunities for collaboration.
- (ii) Sue Burch explained that the Points of Interest Stone was no longer an option as Mr Clark was unable to provide access to his land. Instead, Sue suggested a map on the village green showing local footpaths and places of interest. It was agreed to proceed with a proposal and estimate from KCC for a footpath and local features map for the village green. Cllr Galton will work with Sue Burch to prepare photographs and illustrations to send to KCC after reporting back to the council. Sue also suggested a leaflet of walks. The council will look into this idea once the footpaths map is in place
- 17. Forthcoming Elections – 6<sup>th</sup> May 2021** – noted timetable and process
- 18. Date for the Annual Meeting 2021** – agreed as 17<sup>th</sup> May
- 19. Correspondence** – received requests for donations from The Samaritans and the Kent, Sussex and Surrey Air Ambulance. It was agreed to donate £50 to the Air Ambulance.
- 20. Further Information** – as this was the end of an extra-long election cycle the Clerk was thanked for supporting the council through a challenging period.

The meeting closed at 9.13pm