

COLLINGHAM *Parish Council*

MINUTES OF THE COLLINGHAM PARISH COUNCIL MEETING held at 7:15pm on 26 SEPTEMBER 2017 at the Youth & Community Centre, Low Street, Collingham

Present: Councillors: C Allen, J Barrie, J Davies, G French, R Hatton (Part), M Lloyd, D Mackenzie and T Musson (Chair)
District Councillor L Dales
County and District Councillor Dobson

Clerk: C Ballantyne

In Attendance: 6 Members of the public (Part)

Action by:

123 Public Forum

The Chair of the Rural Advice Centre Management Committee provided an update on the current situation with the service. The employee is off on long term sick and hopes to return in the near future although there is currently no date for this. Options as to how the service can be continued for the long term are currently being investigated. Updates will continue to be given so that everyone is aware of what is happening.

Resident who has submitted a planning application for his property came to answer any questions that the Parish Council may have with regard the application.

124 To receive apologies for absence

Apologies from Councillors M Davies and Fabian received, resolved unanimously to accept the reasons for absence.
Cllr Hatton arrived

125 To receive any declarations of interest

None

126 To receive and approve the Minutes: of the Parish Council Meeting of 22 August 2019, previously circulated to members. These were agreed unanimously as a true record and signed by the Chair.

127 To receive reports from County and District Councillors

Cllr Mrs Dobson

A copy of an anonymous email has been received from Robert Jenricks office. This will not be responded to as it is anonymous, although all matters have been investigated.

Nottinghamshire County Council

High Street footpaths and 2 cul-de-sacs on the Lawns in need of reconstruction have been proposed to be included in the forward programme of works for Footways. Braemar Road which is in need of reconstruction has been proposed to be included in the forward programme of works for Highways. Officers will now consider and determine if suitable. Any work will not commence before the beginning of the next financial year 2020/21.

A speed limit review is being considered by officers and it may be another 6 months before a response is received.

The overnight HGV ban is to have alterations at the Winthorpe Roundabout, which will involve the relocation of the advance signs, now that Highways

England have given permission for this to be done. The signs will now be located on the A46, before lorries turn on to the A1133.

The Parish Council enquired if it would be possible to downgrade the High Street to a "B" road. Cllr Dobson did not believe that this would alter the amount of traffic on the road.

Newark and Sherwood District Council

Planning Permission for South Collingham Hall has been considered at committee and Granted. However, a condition has been included in the permission that Dykes End is to be used for emergency access only.

Cllr L Dales

Nothing to report

128 Finance

a) To Formally Note Items of Receipt for the Month:

Receipts			VAT	Total
NCC	71 High Street Service Charge (Ringfenced for general Maintenance Reserves)	£1,000.00	Nil	£1,000
N&SDC	Precept	£20,604.50	Nil	£20,604.50

Noted

b) To Formally Approve Items paid during the Month by BACS

Payments			VAT	Total
Collingham Community Pub	Community Facilities Grant	£5,000.00	Nil	£5,000.00
Came & Co	Insurance	£1,965.72	Nil	£1,965.72

All payments approved unanimously

c) To Approve Items for Payment for the Month to be paid by BACS

Payments			VAT	Total
AEB Landscapes	Park - Inspections	£300.00	Nil	£300.00
AEB Landscapes	Waste - Cemetery Compost	£40.00	Nil	£40.00
AEB Landscapes	Grass cutting/ground maintenance	£50.00	Nil	£50.00
Heras	Community Park - Maintenance	£180.00	£36.00	£216.00
PKF Littlejohn	Audit Fees	£400.00	£80.00	£480.00

All payments approved unanimously, except for the Heras Invoice. Dispute over the suitability of the park gate to be ascertained before payment is made

d) Bank Reconciliation for the year to date – signed by Cllrs J Davies and Fabian and circulated previously, noted

e) Budget Monitoring and Virements, resolved to accept unanimously

f) To consider additional area to be added to the Ground Maintenance Contract. Resolved unanimously that this should be added. **Clerk**

g) To receive external audit report. Resolved unanimously that this was a good outcome and the Notice of Conclusion of audit should be displayed as soon as possible. **Clerk**

129 Planning

a) Applications for consideration

19/01498/FUL	Drummond Grove (1)	Householder application for a single storey rear extension – SUPPORTED unanimously
19/01516/LBC	Low Street (86), The Malthouse	Paint cement render on the upper section of the gable ends of house (the paint is Farrow and Ball Lime White) – SUPPORTED unanimously
19/01554/FUL	Queen Street (4), The Old House	Householder application for installation of dormer windows, re-opening of vehicular access, erection of gates and pillars, roofing insulation, laying down hard surfacing (paving), ground floor window replacements and window repairs – SUPPORTED unanimously
19/01577/FUL	Vicarage Close (21)	Householder application to replace existing conservatory with single storey flat roof rear extension to provide additional living space with first floor extension over – NOT SUPPORTED unanimously. Material planning considerations: Design and Visual Impact – flat roof is not in keeping. Within Conservation Area. Planning History – previous application
19/01587/FUL	Dykes End (56), East View	Demolition of brick boundary wall and outbuildings and construction of new dwelling – SUPPORTED by majority
19/01719/FUL	Station Road (64), Woodcut	Householder application to replace roof with new structure at a higher level, single storey extension under existing cantilever and erection of a double open carport – SUPPORTED unanimously

b) Applications Determined

17/01859/FUL	Fosse Road, Glebe Farm	Granted
18/01639/FULM	South Collingham Nursing Home	Granted
19/01011/FUL	Cottage Lane, Vine Cottage	Granted
19/01313/TPO	Low Street, The Willows	No objections
19/01383/TWCA	Swinderby Road (16)	No objections
19/01409/FUL	Dykes End (26), Honey Pot Cottage	Granted
19/01471/TWCA	High Street (143)	No objections
19/01502/FUL	Low Street (72), Fleet House	Granted
19/01674/TWCA	Church Street (21), The Glebe	No objections

Noted

- c) Nottinghamshire Minerals Local Plan. Noted, there are no proposed changes which will affect the Parish
- d) To consider the offer of assistance with the production of a Neighbourhood Plan. To be brought forward to the next meeting. Cllr L Dales to obtain more information.

**Cllr
Dales**

130 Correspondence

- a) Winter Service 2019/2020 - Offers to Assistance to Parish Councils. Resolved **Clerk**
unanimously to accept the free grit, if the Fire Service are able to store this
- b) Consultation on 5G mobile provision in rural areas, noted
- c) East Midlands Airport Future Airspace Programme, noted
- d) Tree Charter day on 30th November, noted
- e) Lincolnshire County Council Statement of Community Involvement 2019 -
Notification of Adoption, noted
- f) Request for improvements/alterations to the High Street. Resolved **Clerk**
unanimously to respond stating that the Parish is awaiting an official response
from NCC Highways

131 To Review Policies and Procedures

- a) Quarterly review of Action Plan – resolved all updates agreed **Clerk**
- b) Quarterly Review of Risk Register – resolved all updates agreed **Clerk**
- c) To consider alterations to Councillors Expenses Form – resolved all proposed **Clerk**
changes be adopted

132 To consider public suggestions for expenditure of CIL and S106 monies – **Cllrs French, Hatton & Lloyd**

Resolved unanimously that a small group of councillors would review the lists and group into themes which would be brought back to the next meeting

133 Fleet article for November – Cllrs J Davies and M Davies to write, topics for inclusion were suggested

134 Clerks Report Item

Agenda

- Public Space Protection Orders for Dog Control for Cemeteries and Pitomy Farm Play area (once adopted) – NSDC have these in place for the cemeteries. Order for Pitomy Farm is being progressed **17/167f**
- Community Orchard – licenses for private accesses have been issued. One licence is being followed up as it was referred to the householder's solicitors. Final letter has been sent to the householder **18/29f**
- Local Council Award Scheme – Quality, Award has been achieved, press release has been issued and local councils/MP informed **18/107b**
- Cllr French requested to put something together for Collingham Show. This has been done with other Councillors and Clerks input. Rota agreed **108**
- Insurance quotation accepted; payment made **118e**
- Hard standing to Jubilee Room notice board – contractor requested to install **118g**
- ACoRP Training – Councillor French advised that travel costs would be covered by the Parish Council if necessary **118h**
- East Midlands Railways advised that additional planters are required and that the cost of plants will be paid for and planted **118i**

up by the Parish Council/Station Adopters

- Nottinghamshire Minerals Local Plan, brought forward to September Meeting **119c**
- CLH Pipeline system contacted **120a**

Other items

- All planning consultations responded to
- Newark & Sherwood Amended Core Strategy document has been received in hard copy
- Local Council Award scheme “Quality” has been achieved. The press release and letters have been sent out to interested parties. This has resulted in a meeting being arranged with N&SDC, email from Robert Jenricks Office offering support and Councillor Dobson is to speak to the County Council about working together in the future.

Reports to NCC

FS138768345	Pavement Surface	26/29 the Lawns
FS141792866	Trees/Hedges	Dykes End/The Paddock
FS142825405	Pavement Surface	Woodhill Road
FS142826867	Pavement Surface	Station Road/Thornton Road
FS143832155	Street Lighting	Barnfield Road LC4

Reports to NSDC

	Street Name Plates	The Hemplands
ESB936261	Road Sweep	Low Street - Church Lane to The Green

Skate Park

19/21a - Jane Guest considering a date for the official opening

Cllr French

Unable to attend ACoRP training as planned

- 135 To consider resolving that, under Section 100A (4) of the Local Government Act 1972, the public and members of the press be excluded from the meeting for the following item of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 Schedule 12A of the Act. Resolved unanimously**
- 136 To consider purchase of land in the village.** Resolved unanimously that the piece of land identified could be purchased on behalf of the Parish if an acceptable price could be agreed with the vendor. The Parish Council limit for the purchase was agreed. The use of the land would be further discussed if the purchase is completed.

The meeting closed at 21:10pm

Abbreviations:

NCC – Nottinghamshire County Council/Councillor

NSDC – Newark & Sherwood District Council/Councillor

LCS – Lincolnshire Cooperative Society

PRoW – Public Right of Way

Y&CC – Youth & Community Centre

CDHS – Collingham & District History Society

PPG – Patient Participation Group