

To the Members of **MICHAELSTOW PARISH COUNCIL**. You are this day, Friday 28.04.23, summoned to attend the Parish Council Meeting below at 7.30pm on Thursday, May 4th, 2023 at the conference facilities at Tregawn Farm, Michaelstow.

Should any members of the public wish to speak during the public session of this meeting please let the clerk know in advance via email: michaelstowparish@gmail.com . 1 of 1



Michaelstow Parish Council Meeting Agenda

Annual Parish Meeting

1. Public Session.

2. Parish Council Members declaration of interest

3. Apologies for non-attendance:

4. Minutes: to approve the Minutes of the previous Parish Council

Meeting held on April 6th 2023: [<http://www.parish-council.com/michaelstow/documents/currentyearagendas/agendas23/minsapril23.pdf>]

5. Matters Arising from the above minutes:

- planning control issues
- footpath way markers
- King's Coronation mugs
- letter concerning bikers on the B3266

6. Applications / Planning Matters:

PA23/02552 Additional storey on garage, Home Park, Folders Lane > 9th May

6a. Planning applications received after publication of agenda.

7. Accounts: Financial Matters

a. **Bank Balance:** [awaiting April statement]

b. Invoices:

clerks monthly salary paid in arrears by SO	£ 409.92
BHIB annual insurance	£ 232.27
coronation mugs and stationery [to clerk]	£ 160.85
website annual fee	£ 29.95

c. **audit:** the internal auditors page of the AGAR form is returned and the exemption from external audit form has been sent. The dates for the public right to view the audit have been set, the explanation of variances form is complete and the internal auditor has agreed the bank reconciliation figure and sent her report. The audit is ready to publish online.

d. clerk's annual salary increment [not awarded last year].

8. **LMP & parish maintenance:** Status of LMP. Invitation to tender for footpaths. Cutting of Churchtown Green and Church Grounds.

9. **Community:** Network / Correspondence:

10. **Parish Matters & AOB:**

11. **Date of next Meeting:** June 1st 2023:

12. **To Close the meeting:**

Meeting dates for 2023: July 6, August 3, September 7, October 5, November 2, December 7
December 14th